



Reverse Transfer Journey:

A partnership between

USC Upstate and Greenville Technical College

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Greenville Technical College





UPSTATE
University of South Carolina





OneSpartanburg, Inc and its partners will pursue **six Primary Goals..**

1. Raise levels of prosperity
2. Increase educational attainment
3. Attract and retain talented people
4. Diversify Spartanburg's economy
5. Improve quality of life
6. Reduce racial equity gaps in entrepreneurship and small business ownership



Increasing educational attainment is the foundation of Accelerate's work. We are focusing on a Lumina Foundation-informed initiative to ensure that 60% of 25- to 64-year-olds have a high-quality post-secondary certificate, credential or degree that is tied to employment and economic mobility.




Making it Official!

Dr. Benny Harris
Chancellor,
USC Upstate
and
Dr. Keith Miller
President,
Greenville Technical
College

June 14, 2023



National Student Clearinghouse – Reverse Transfer Portal



National Student Clearinghouse®

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Reverse Transfer

[How Reverse Transfer Works](#) / [Managing FERPA](#) / [FAQs](#) / [Fee Schedule](#)

Reverse Transfer is the first national automated platform for exchanging reverse transfer student data. Through Reverse Transfer, four- or two-year institutions can securely send course and grade information to any two-year institution from which a student has transferred. If eligible, the student is then awarded an associate degree. It doesn't matter if the student transferred to another associate degree-granting institution first or a bachelor's-level institution, attended public or private institutions, or transferred across state lines.



RESOURCES:

- [Flyer](#)
- [Reverse Transfer Knowledge Base](#)
- [Clearinghouse Academy](#)

ARE YOU A STUDENT?

Contact your registrar's office to find out how you can get a reverse transfer degree.



Reverse Transfer Award Students the Degrees They've Earned



The National Student Clearinghouse provides the only national **Reverse Transfer** solution that enables course and grade data to be exchanged across state lines. Become part of the national solution and join us in changing students' lives!

Benefits to Students

- Qualify for better paying jobs
- More likely to complete a bachelor's degree
- Less likely to default on student loans
- Milestone accomplishment reflecting achievement they earned

Benefits to Institutions

- Increase in both two- and four-year graduates
- Potential to qualify for more funding
- Streamline course data exchange with partner schools
- Easily send data between public and private schools, as well as across state lines



Learn more at reversetransfer.org



How Does Reverse Transfer Work?

Reverse Transfer is a secure automated national solution for exchanging unlimited course/grade data across public, private and state lines.

It doesn't matter if the student transferred to another associate degree granting or bachelor's level institution first, attended public or private institutions, or transferred across state lines. **If eligible, the student is awarded an associate degree.**



Signing UP is as Easy as 1, 2, 3



**Best of All,
Reverse Transfer
Is Free!**

To learn more or sign up, contact your Regional Director at studentclearinghouse.org/regs

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Benefits

- The ONLY national solution to enable course and grade data exchanges for awarding degrees
- Helps improve transfer student retention and graduate rates
- Alleviates reverse transfer workload for community colleges and universities:
 - Only one course grade data file submission required from sending institution
 - Eliminates need to send transcripts throughout the semester
- Ability to consult with our national experts on best practices from across the U.S.
- Dedicated implementation team to guide you through account set-up and file testing, including implementation on most SIS platforms
- Provides reporting for both host and degree-granting institutions
- Allows customized data filters for receiving students, such as credits earned
- Supports core competencies and general education requirements
- Facilitates the exchange of updated student contact information



Managing FERPA

Reverse Transfer cannot be used to collect or maintain the student consent required to exchange student course data among institutions. The Clearinghouse has, however, compiled the following FERPA best practices that your institution may find helpful.

Collecting FERPA Consent

- **Admission Application:** Add a question to your admissions application asking students if they are interested in participating in Reverse Transfer.
- **Transcript Requests:** Collect Reverse Transfer FERPA consent whenever a student requests that a transcript be sent to another institution. While this type of consent exchange requires collaboration, it can prove efficient in some circumstances.
- **Email Campaigns:** Send emails that drive students to a web form or reply back to opt-in to your Reverse Transfer program and give consent for their records to be exchanged. Be aware that approach tends to yield the lowest response rate, about 10%.
- **Student Self-Service:** If available, use your student information system's pop-up menus and/or surveys to collect FERPA consent for Reverse Transfer.

Storing FERPA Consent

Most institutions track student Reverse Transfer FERPA consent within the admissions module of their student information systems. We also work with institutions that track consent in spreadsheets or databases. However, for data extraction efficiency, we recommend housing the information in an environment where it can be easily queried.



Reverse Transfer FAQs

[How Reverse Transfer Works](#) / [Managing FERPA](#) / [FAQs](#) / [Fee Schedule](#)

⌵ Expand All

Reverse Transfer

- ✓ What is Reverse Transfer?
- ✓ Does the degree-granting institution need to obtain an official transcript from the host institution before awarding an associate degree to an eligible student?
- ✓ How many credits do students need to be eligible for Reverse Transfer?
- ✓ Does Reverse Transfer comply with FERPA?
- ✓ How is student consent obtained and tracked for Reverse Transfer?
- ✓ How do institutions determine that students are eligible for Reverse Transfer?
- ✓ Is there a cost to participate?
- ✓ How do we sign up?
- ✓ I don't see my questions listed in the FAQs, where else can I go for help?
- ✓ Where can I find technical and functional documentation for Reverse Transfer?

USC Upstate's Process

- ❖ Identify students
- ❖ Invite students to participate
- ❖ Gather FERPA agreements
- ❖ Partner with institutional research to pull data
- ❖ Upload student information to the National Student Clearinghouse
- ❖ Update student records if degree is awarded

USC Upstate's Process

UPSTATE
University of South Carolina

FERPA Consent for Potential Associate Degree from Previous Institution

Hi, Donette. When you submit this form, the owner will see your name and email address.

* Required

1. USCID *

Enter your answer

2. First Name *

Enter your answer

3. Last Name *

Enter your answer

4. As a student at USC Upstate, I hereby consent to the release of the following information to the National Clearinghouse for purposes of evaluation by my previous institution to determine potential eligibility for an associate degree. *

Consent to the release of my name, email, mailing address, date of birth, courses and grades.

Submit

Greenville Technical College's Process

- ❖ Reverse Transfer report sent from National Student Clearinghouse (NSC)
- ❖ Email notification from NCS received by GTC
- ❖ Download the NSC CSV file and convert it to an Excel spreadsheet
- ❖ Review individual students
- ❖ Identify eligible students for graduation and submit to Student Records for graduation audit
- ❖ Confirm program and catalog year
- ❖ Process graduation
- ❖ Notify graduate
- ❖ Report completions to USC Upstate



Greenville Technical College's Process

Line Number	Host Name	Certified date	Last 4 of SSN	Last 4 of ITIN	Host Student ID	DGI Student ID	First Name	Middle Name	Last Name	suffix	Date of Birth	Street line 1	Street line 2	City	State	ZIP	Country	Student Phone number	Student email	Host Core Competency Completed
4	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
85	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
107	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
120	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
140	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
159	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
171	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
175	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
188	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
191	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
197	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
206	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
226	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
231	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
258	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
272	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
287	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
288	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
296	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
307	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
341	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			
351	UNIVERSITY OF SOUTH CAROLINA, UPSTATE	20230906			D12345678		Jane		Doe		19960705						US			




Greenville Technical College's Process

Course Name	Course No.	Course Description	Course Session	Course Begin Date	Course End Date	Grade	Course Grade Effective Date	Number of Credits	Credit Description	Core Course	Core Course Type	Grade Scale	Total Earned And Transferred Credits	Host OPEID	Semester GPA	Overall GPA	DGI OPEID	Host SOI OPEID	DGI Name	Filler 1
SONGWRITING	MUSCU365	Methods of creating melodies, lyric	Fall 2022	20220818	20221209	A		3				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
ELEMENTS OF DISCRETE MATH.	MATHU174	Topics in basic logic; proof technic	Spring 2022	20220110	20220502	A		3				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
APPLIED MUSIC IN COMPOSITION	MUSCU111C	Reserved for Commercial Music m	Fall 2022	20220818	20221209	A		1				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
RECITAL ATTENDANCE	MUSCU100	Appreciation of music styles throug	Spring 2022	20220110	20220502	S		1				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
COM. MUSC. THRY/AURAL SKILL IV	MUSCU216	Upper-intermediate to advanced-I	Fall 2022	20220818	20221209	A		3				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
MUSIC BUSINESS	MUSCU361	Publishing, licensing, booking, cop	Spring 2022	20220110	20220502	A		3				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
PHYSICAL GEOLOGY	GEOLU101	Scholar's Academy section	Fall 2021	20210819	20211210	A		4				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
JAZZ COMBO	MUSCU127	Rehearsal and performance of jazz	Fall 2021	20210819	20211210	A		1				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
PHYSICAL GEOLOGY LAB	GEOLU101L	Methods and procedures of scienc	Fall 2021	20210819	20211210	NG		0				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
COMPUTER SCIENCE I	CSCIU200	Scholar's Academy section	Spring 2022	20220110	20220502	A		3				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
JAZZ COMBO	MUSCU127	Rehearsal and performance of jazz	Spring 2022	20220110	20220502	A		1				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
HIST OF AMERICAN POPULAR MUSIC	MUSCU140	Scholar's Academy section	Fall 2021	20210819	20211210	A		3				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
APPLIED MUSIC IN BASS	MUSCU311A	Individual study in bass performanc	Fall 2022	20220818	20221209	A		1				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
COMPUTER SCIENCE II	CSCIU300	Advanced design, analysis and tes	Fall 2022	20220818	20221209	A		3				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
COM. MUSC THRY/AURAL SKILL III	MUSCU215	Intermediate-level music theory top	Spring 2022	20220110	20220502	A		3				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
JAZZ COMBO	MUSCU327	Rehearsal and performance of jazz	Fall 2022	20220818	20221209	A		1				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
COM. MUSC THRY/AURAL SKILL II	MUSCU116	Basic and intermediate-level music	Fall 2021	20210819	20211210	A		3				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
APPLIED MUSIC IN BASS	MUSCU111A	Individual study in bass performanc	Spring 2022	20220110	20220502	A		1				92	101	6951			3991		GREENVILLE TECHNICAL COLLEGE	
GROUP PIANO III	MUSCU255	Piano skills including scales, diator	Fall 2021	20210819	20211210	A		1				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
RECITAL ATTENDANCE	MUSCU100	Appreciation of music styles throug	Fall 2021	20210819	20211210	S		1				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	
RECITAL ATTENDANCE	MUSCU100	Appreciation of music styles throug	Fall 2022	20220818	20221209	S		1				92	114	6951			3991		GREENVILLE TECHNICAL COLLEGE	
APPLIED MUSIC IN BASS	MUSCU111A	Individual study in bass performanc	Fall 2021	20210819	20211210	A		1				92	86	6951			3991		GREENVILLE TECHNICAL COLLEGE	



Greenville Technical College's Process Before Transfer

- Plan reverse transfer options
- Submit form to PATH Office



Student Name: _____ Student ID: _____
 Address: _____ Contact Phone: _____
 Student Email: _____
 Program: _____ Catalog: _____

Required Courses	Credit Hours	Approved Courses	Credit Hours	From	Date Approved	Approved By
Total Credit Hours Required		Total Credit Hours Approved				

REVERSE TRANSFER PROCEDURES:

- The student must complete at least 15 semester hours at Greenville Technical College with a program GPA of 2.0 or better.
- The student must meet with the PATH Director to review what coursework is needed to complete the degree.]
- The student must keep the PATH Director informed of his/her address and any courses he/she is taking at all times.
- If possible, the student should have prior approval from the PATH Director for all proposed courses. If the student does not get prior approval, GTC has the right to deny credit. (All courses must meet GTC's criteria for transferability.)
- The PATH Director will keep track of the student's progress and will approve courses in writing in a timely manner.
- The student must have official transcripts sent to the GTC Student Records office at the address shown below before applying for graduation.
- The student must complete the degree within three semesters of his/her last term of enrollment at GTC.
- The student will apply for graduation online through the GTC Website at or obtain a graduation application from the GTC website and submit the completed application to the Office of Student Records at the address shown below.
- The student must submit the graduation application with the appropriate graduation fee at the beginning of the last term of coursework.
- If the student will be completing the courses required for graduation within the next 3 terms, the student may apply for graduation before leaving GTC.
- The student must meet all other graduation requirements as listed in the appropriate catalog.

I understand the above procedures and agree to Greenville Technical College's AA, AS, or AAS Degree requirements.

 Student Signature (Required) Date Dean Signature (Required) Date

 PATH Director Signature (Required) Date Registrar Signature (Required) Date

Greenville Technical College Office of Student Records P.O. Box 5616, Greenville, SC 29606





28 Reviewed

19 Confirmed

Reverse Transfer Graduates



Thank You!



Questions?

