

PROGRAM MODIFICATION PROPOSAL FORM

Name of Institution: University of South Carolina Sumter

Briefly state the nature of the proposed modification (e.g., adding a new concentration, extending the program to a new site, curriculum change, etc.): Adding a new dual enrollment site, Hammond School, 854 Galway Ln, Columbia, SC 29209

Current Name of Program (include degree designation and all concentrations, options, and tracks):
A.A. and A.S. General Liberal Arts and Sciences

Proposed Name of Program (include degree designation and all concentrations, options, and tracks):
A.A. and A.S. General Liberal Arts and Sciences

Program Designation:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Associate's Degree | <input type="checkbox"/> Master's Degree |
| <input type="checkbox"/> Bachelor's Degree: 4 Year | <input type="checkbox"/> Specialist |
| <input type="checkbox"/> Bachelor's Degree: 5 Year | <input type="checkbox"/> Doctoral Degree: Research/Scholarship (e.g., Ph.D. and DMA) |
| <input type="checkbox"/> Doctoral Degree: Professional Practice (e.g., Ed.D., D.N.P., J.D., Pharm.D., and M.D.) | |

Does the program currently qualify for supplemental Palmetto Fellows and LIFE Scholarship awards?

- ☐ Yes
☒ No

If No, should the program be considered for supplemental Palmetto Fellows and LIFE Scholarship awards?

- ☐ Yes
☒ No

Proposed Date of Implementation: Fall 2025

CIP Code: 240101

Current delivery site(s) and modes: 30160, 30231, 30251, 30264, 51601, 56519, 56250, 30249, 40260 (site not listed in Inventory), 30233, 30232, 40262 (site not listed in Inventory), 30181, 20032, 30198, 30280, 30206, 70075, 40261 (site not listed in Inventory), 30057, and 40070; Note: the sites not listed in the inventory were approved in 2022

Proposed delivery site(s) and modes: 30160, 30231, 30251, 30264, 51601, 56519, 56250, 30249, 40260, 30233, 30232, 40262, 30181, 20032, 30198, 30280, 30206, 70075, 40261, 30057, and 40070; add 40263 (Hammond School, 854 Galway Ln, Columbia, SC 29209.)

Program Contact Information (name, title, telephone number, and email address):

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Institutional Approvals and Dates of Approval:

USC Sumter Dean: 9/13/2024

President: 2/17/2025

Board of Trustees Academic Excellence and Student Experience Committee: 3/17/2025

Board of Trustees: 3/17/2025

Background Information

Provide a detailed description of the proposed modification, including target audience, centrality to institutional mission, and relation to strategic plan.

The primary mission of the University of South Carolina is the education of the state's diverse citizens through teaching, research, creative activity, and service. Founded in 1801, the USC system is the largest university in the state, serving more than 50,000 students from its flagship Columbia campus, three comprehensive campuses (Aiken, Beaufort, and Upstate), and four regional campuses (Lancaster, Salkehatchie, Sumter, and Union).

The University of South Carolina Sumter, a regional campus of the University of South Carolina, has as its mission to provide higher education and intellectual leadership to residents in its area. Its mission and vision statements were approved by the University's Board of Trustees in October 2023:
https://www.sc.edu/about/system_and_campuses/sumter/about/mission_and_vision/

To better serve constituents in the South Carolina Midlands, USC Sumter seeks the establishment of an educational site in at Hammond School in Columbia, SC. The physical address of the site is 854 Galway Ln, Columbia, SC 29209. USC Sumter has already established dual enrollment partnerships in Richland County. These programs have all been established at the invitation of high school officials and/or district superintendents.

Proposed course offerings at the site will comprise 25-49% of courses applicable towards an associate degree. Instructional methods employed for these courses will consist of traditional in-class, on-site, and online instruction, with USC-approved faculty members teaching the classes.

Population growth and demographic changes within the target population have led to a demonstrated demand for additional courses at the site. In order to meet its mission of serving these students, USC Sumter is seeking approval from the South Carolina Commission on Higher Education to offer courses for its associate degrees at Hammond School (located at 854 Galway Ln, Columbia, SC 29209).

Assessment of Need

Provide an assessment of the need for the program modification for the institution, the state, the region, and beyond, if applicable.

South Carolina adults are, by and large, undereducated. According to recent statistics, only 20% of South Carolinians between the ages of 25-34 earn a bachelor's, graduate, or other professional degree, which is below the national average. <https://statisticalatlas.com/state/South-Carolina/Educational-Attainment>

Richland County's overall population in 2020 was 416,147, and is expected to increase to 463,530 by 2035 (<https://rfa.sc.gov/data-research/population-demographics/census-state-data-center/population-estimates-projections>). Offering courses at the Hammond School site will enable USC Sumter to offer more options for high performing South Carolina students in a rapidly growing part of the state who are identified as eligible to enroll in dual enrollment coursework.

School administrators at Hammond School identified a need for dual enrollment course options and approached USC Sumter to offer these courses.

Transfer and Articulation

Identify any special articulation agreements for the modified proposed program. Provide the articulation agreement or Memorandum of Agreement/Understanding.

Currently, all USC Sumter's associate degrees are approved by the SC Commission on Higher Education and the Southern Association of Colleges & Schools Commission on Colleges (SACSCOC). The AA and AS programs are designed to transfer to a bachelor's degree and credits awarded towards these degrees are transferable to any institution which accepts transfer credit from the University of South Carolina.

Description of the Program

This is a dual enrollment program offering students the opportunity to earn up to 24 credit hours over two years. There are currently no plans to offer the complete AA or AS degree at this site. The courses will be largely derived from the University of South Carolina's Carolina Core catalog (general education courses) and will be applicable to USC Sumter's Associate of Arts, Associate of Science, and USC Columbia's bachelor's degrees. USC Sumter was invited by Hammond School administration to begin offering USC courses at Hammond School, beginning Fall 2025. This program is governed by semester-long contracts, which detail course offerings and financial support. This new location will enable USC Sumter to better serve students and to meet community needs in a growing area of the state.

Projected Enrollment						
Year	Fall Headcount		Spring Headcount		Summer Headcount	
	New	Total	New	Total	New	Total
2025-2026	20	20	0	20	0	0
2026-2027	20	40	0	40	0	0
2027-2028	20	40	0	40	0	0
2029-2029	20	40	0	40	0	0

Explain how the enrollment projections were calculated.

This is a dual enrollment program for high-achieving juniors and seniors. This is a projection based on current enrollment at the site, as well as guidance counselor estimates. The headcount number is subject to change each semester based on interest and course offerings.

Curriculum

Attach a curriculum sheet identifying the courses required for the program.

Curriculum Changes

Courses Eliminated from Program	Courses Added to Program	Core Courses Modified
N/A	N/A	N/A

New Courses

List and provide course descriptions for new courses.

No new courses are necessary to implement this program change.

Similar Programs in South Carolina offered by Public and Independent Institutions

Identify the similar programs offered and describe the similarities and differences for each program.

This proposal does not seek to create any new degree programs but rather is designed to make existing associate degree programs available in a rapidly growing county within the USC Sumter service area. The AA and AS degrees are offered at each of USC's Palmetto College Campuses (Lancaster, Salkehatchie, Sumter, and Union).

Midlands Technical College offers similar dual enrollment opportunities in the Richland County area. USC Sumter has been invited by Hammond School officials to offer its courses as an additional choice for area students. USC Sumter's dual enrollment program is not anticipated or intended to replace Midlands Technical College's dual enrollment program and we are happy to collaborate with Midlands Technical College to offer coursework. Per conversations with the SC Technical College System, some Hammond School students enroll in dual enrollment coursework offered at the Midlands Technical College campus, but Midlands Technical College does not currently offer dual enrollment coursework at the Hammond School site.

Program Name and Designation	Total Credit Hours	Institution	Similarities	Differences
A.A. and A.S., General Liberal Arts and Sciences	60	USC Lancaster	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	USC Salkehatchie	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	USC Sumter	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Aiken Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Central Carolina Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Denmark Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Florence-Darlington Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S.	60	Greenville Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Horry-Georgetown Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Midlands Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Northeastern Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	

A.A. and A.S., General Liberal Arts and Sciences	60	Orangeburg-Calhoun Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Piedmont Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Spartanburg Community College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Technical College of the Lowcountry	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Tri-County Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Trident Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	Williamsburg Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A. and A.S., General Liberal Arts and Sciences	60	York Technical College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	
A.A., Liberal Studies	60	Bob Jones University	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	Institution is an independent institution
A.A. General Studies	60	Columbia International University	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	Institution is an independent institution
A.A. General Studies	60	Southern Wesleyan University	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	Institution is an independent institution
A.A. Arts and Sciences	60	Spartanburg Methodist College	Designed for students wanting to complete courses that will transfer toward a bachelor's degree	Institution is an independent institution

Faculty

State whether new faculty, staff or administrative personnel are needed to implement the program modification; if so, discuss the plan and timeline for hiring the personnel. Provide a brief explanation of any personnel reassignment as a result of the proposed program modification.

No additional full-time faculty will be required to implement the program. Adjunct and affiliate faculty will be hired as needed. We plan to hire two to four new adjunct faculty depending on program needs. All adjunct and affiliate faculty will be approved by the home department of USC Columbia for their discipline. Each faculty member will be expected to meet minimum SACSCOC requirements for faculty appointments, namely an earned master's degree from a regionally accredited college or university, and a minimum of 18 graduate hours in the discipline being taught. All adjunct and affiliate faculty will be supervised by the Director of Faculty, Curricula, and Courses for Dual Enrollment Programs at the University of South Carolina Sumter. Academic policies, faculty expectations, and mentoring resources will be communicated to each faculty member through the Director of Faculty, Curricula, and Courses for Dual Enrollment Programs in consultation with the Executive Associate Dean for Academic and Student Affairs. All dual enrollment instructors are vetted through the usual USC credentialing procedures. Please note that faculty are called "affiliates" when they are paid by the high school and they are called "adjuncts" when they are paid by USC Sumter. However, the credentialing process for both types of faculty is identical and follows university policy and SACSCOC standards.

Resources

Identify new library, instructional equipment and facilities needed to support the modified program.

Library Resources: No new library resources will be needed to serve this new location. Anderson Library at USC Sumter was established to support "the curricular, scholarly, and pedagogical needs of USC Sumter students, faculty, and staff." Librarian contact information is readily available on the Anderson

Library main page: https://sc.edu/about/system_and_campuses/sumter/experience/library/

The physical library is less than an hour away from Hammond School. Students are able to request materials from PASCAL and Interlibrary Loan and place physical materials on hold at Anderson Library. Their pick-up location will be Anderson Library and they will need to come to the library with their Carolina Card to check materials out. Access to the library's holdings is easily accessible off site. The library's electronic card catalog is available here:

https://pascal-uscsum.primo.exlibrisgroup.com/discovery/search?vid=01PASCAL_USCSUM:USCSUM

Similarly, Anderson Library makes available a wide array of resources through the internet. A selection of databases to which Anderson Library subscribes and which support the academic areas of study at USC Sumter can be found at this link:

https://sc.edu/about/system_and_campuses/sumter/experience/library/research_databases/index.php

Many services are made available to faculty, staff, and students including Inter-Library Loan, and PASCAL Delivers. Other services can be found here:

https://sc.edu/about/system_and_campuses/sumter/experience/library/services/index.php

Equipment: Hammond School has allocated a sufficient number of classrooms to accommodate the USC Sumter courses. Each classroom is equipped with state-of-the-art technology to facilitate instruction with minimal to no additional equipment requirements from USC Sumter.

Being that the program is occupying an existing educational facility, all basic infrastructure needs are met. Although no major equipment purchases are anticipated to get the program off the ground, some items may be obtained to support individual disciplines as the program evolves. Such items might include laptop computers, printers, projectors, screens, document cameras, and consumable items such as dry erase markers, copy/printer paper, and other incidental office supplies. These purchases will be absorbed into existing campus budgets such as the IT budget and thus are not reflected in the budget provided. As enrollments and space requirements grow, unique needs such as supplies for art classes or science classes will be identified and added to the annual operating budget.

Facilities: No new facilities needed. Existing classroom and office spaces will continue to be utilized. Furniture and office supplies will be supplied by Hammond School.

Impact on Existing Programs

Will the proposed program impact existing degree programs or services at the institution (e.g., course offerings or enrollment)? If yes, explain

☐ Yes

☒ No

Financial Support

Estimated Sources of Financing for the New Costs						
Category	1 st	2 nd	3 rd	4 th	5 th	Total
Tuition Funding	\$23,800	\$47,600	\$47,600	\$47,600	\$47,600	\$214,200
Program-Specific Fees						
Special State Appropriation						
Reallocation of Existing Funds						
Federal, Grant, or Other Funding						
Total	\$23,800	\$47,600	\$47,600	\$47,600	\$47,600	\$214,200
Estimated New Costs by Year						
Category	1 st	2 nd	3 rd	4 th	5 th	Total
Program Administration and Faculty and Staff Salaries (up to four new adjunct faculty salaries)	\$21,778	\$43,556	\$43,556	\$43,556	\$43,556	\$196,000
Facilities, Equipment, Supplies, and Materials						
Library Resources						
Other (specify)						
Total	\$21,778	\$43,556	\$43,556	\$43,556	\$43,556	\$196,000
Net Total (i.e., Sources of Financing Minus Estimated New Costs)	\$2,022	\$4,044	\$4,044	\$4,044	\$4,044	\$18,200

Budget Justification

Provide a brief explanation for all new costs and sources of financing identified in the Financial Support table.

All new costs of delivering this program to the new site will be funded through tuition revenue generated from new students attending at the location, as outlined above. USC Sumter will price these courses in line with the SC Lottery Tuition Assistance Program rates (currently \$75/credit hour). Any student wishing to take below the minimum of six hours required by LTAP will pay the tuition out of pocket. All students meeting the minimum LTAP enrollment requirement will have their tuition covered through financial aid. Expenses will consist primarily of faculty salaries for two to four new adjunct faculty. The model used for this proposal anticipates 70% of the faculty being adjuncts, compensated by USC Sumter at a rate of \$1,000.00 per credit/contact hour. Affiliate faculty are compensated by their home district and therefore incur no expense to USC Sumter.

Evaluation and Assessment

Program Objectives	Student Learning Outcomes Aligned to Program Objectives	Methods of Assessment
Effective, Engaged, and Persuasive Communication: Written	Students will be able to identify and analyze issues, develop logical and persuasive arguments, and communicate ideas clearly for a variety of audiences and purposes through writing and speaking.	This is a Carolina Core principle that is assessed with the CMW (effective, engaged, and persuasive communication: written component) rubric.
Analytical Reasoning and Problem Solving	Students will be able to apply the methods of mathematical, statistical, or analytical reasoning to critically evaluate data, solve problems, and effectively communicate findings verbally and graphically.	This is a Carolina Core principle that is assessed with the ARP (analytical reasoning and problem-solving) rubric.
Scientific Literacy	Students will be able to apply the principles and language of the natural sciences and associated technologies to historical and contemporary issues.	This is a Carolina Core principle that is assessed with the SCI (scientific literacy) rubric.
Global Citizenship and Multicultural Understanding: Foreign Languages	Students will be able to communicate effectively in more than one language.	This is a Carolina Core principle that is assessed with the GFL (global citizenship and multicultural understanding: foreign languages) rubric.
Global Citizenship and Multicultural Understanding: Historical Thinking	Students will be able to use the principles of historical thinking to understand past human societies.	This is a Carolina Core principle that is assessed with the GHS (global citizenship and multicultural understanding: historical thinking) rubric.
Global Citizenship and Multicultural Understanding: Social Sciences	Students will be able to use the principles of the social sciences to explore diverse cultural identities and to analyze political and environmental issues.	This is a Carolina Core principle that is assessed with the GSS (global citizenship and multicultural understanding: social sciences) rubric.

Aesthetic and Interpretive Understanding	Students will be able to create and interpret literary, visual, or performing arts.	This is a Carolina Core principle that is assessed with the AIU (aesthetic and interpretive understanding) rubric.
Effective, Engaged, and Persuasive Communication: Spoken Component	Students will be able to identify and analyze issues, develop logical and persuasive arguments, and communicate ideas clearly for a variety of audiences and purposes through writing and speaking.	This is a Carolina Core principle that is assessed with the CMS (effective, engaged, and persuasive communication: speech component) rubric.
Information Literacy	Students will be able to collect, manage, and evaluate information using technology, and communicate findings.	This is a Carolina Core principle that is assessed with the INF (information literacy) rubric.
Values, Ethics, and Social Responsibility	Students will be able to examine different kinds of social and personal values, analyzing the ways in which these are manifested in communities as well as individual lives.	This is a Carolina Core principle that is assessed with the VSR (values, ethics, and social responsibility) rubric.

As a Palmetto College campus, USC Sumter participates fully in the assessment endeavors of the University of South Carolina. There will be no new program offerings at Hammond School. However, all courses taught there will be subject to the same review and assessment procedures of those taught on campus.

All USC Sumter courses conduct student evaluations at the end of each semester. The results of these courses are compiled and shared with the faculty member and the Director of Faculty, Curricula, and Courses for Dual Enrollment Programs and the Executive Associate Dean for Academic and Student Affairs. These results are then used for annual peer and administrative evaluation of the faculty member.

Because the general AA and AS degree programs are awarded on all Palmetto College campuses, and because the degrees are comprised mostly of the University's Carolina Core, assessment is coordinated by the USC Columbia Office of the Provost and the Office of Institutional Research, Assessment, and Analytics. Palmetto College also has appointed a Director of Academic Program Assessment, who works closely with both entities listed above.

Each learning outcome of the Carolina Core is fully assessed at least once before the university's next SACSCOC accreditation visit. Artifacts (i.e., assignments which demonstrate a designated learning outcome) are collected from courses in the selected Core Outcome Group. Specialty team members from the campuses then review the artifacts and score them by using an assessment rubric. Results of the scoring are compiled and shared with faculty (or department/division chairs, as appropriate) for use in making modifications or improvements to the curriculum.

As the following chart indicates for the current cycle of assessments, the assessment of all outcomes is accomplished over a three-semester period based on departments:

Spring 2025	Fall 2026	Spring 2027
SCI: Scientific Literacy	GSS: Global Citizenship and Multicultural Understanding: Social Sciences	GHS: Global Citizenship and Multicultural Understanding: Historical Thinking

AIU: Aesthetic and Interpretive Understanding	INF: Information Literacy	CMW: Effective, Engaged, and Persuasive Communication: Written
	VSR: Values, Ethics, and Social Responsibility	ARP: Analytical Reasoning and Problem Solving
		GFL: Global Citizenship and Multicultural Understanding: Foreign Languages
		CMS: Effective, Engaged, and Persuasive Communication: Spoken Component

Will any the proposed modification impact the way the program is evaluated and assessed? If yes, explain.

- ☐ Yes
☒ No

Will the proposed modification affect or result in program-specific accreditation? If yes, explain; and, if the modification will result in the program seeking program-specific accreditation, provide the institution's plans to seek accreditation, including the expected timeline.

- ☐ Yes
☒ No

Will the proposed modification affect or lead to licensure or certification? If yes, identify the licensure or certification.

- ☐ Yes
☒ No

Explain how the program will prepare students for this licensure or certification.

If the program is an Educator Preparation Program, does the proposed certification area require national recognition from a Specialized Professional Association (SPA)? If yes, describe the institution's plans to seek national recognition, including the expected timeline.

- ☐ Yes
☒ No

Appendix A – Curriculum

Associate in Arts (A.A.): The most common Sumter campus course options provided in dual enrollment programs are listed below; additional approved courses in each category may be found at the Carolina Core website:

https://sc.edu/about/offices_and_divisions/provost/academicpriorities/undergradstudies/carolinacore/requirements/

Carolina Core Principle	Current Course Options	Credit Hours needed for Associate Degree
CMW: Communication (must attain a grade of 'C' or higher)	ENGL 101	3
	ENGL 102	3
ARP: Analytical Reasoning/Problem Solving	CSCE 101, CSCE 102, MATH 111, MATH 122/141/142, STAT 110/201	3
SCI: Scientific Literacy (1 must include lab science)	BIOL 110/120/120L, CHEM 101/102/105/111/111L, MSCI 210/210L	7-8
GFL: Foreign Language (or placement score of at least 2)	FREN 109/110/122, SPAN 109/110/122, GERM 109/110/122	3
GHS: Historical Thinking	HIST 101/102, HIST 111/112,	3
GSS: Social Sciences	CRJU 101, POLI 201, PSYC 101, SOCY 101	6
AIU: Fine Arts	ARTE 101, ARTH 105/106, ENGL 285, FAMS 180, MUSC 110/113, THEA 170/200.	6
CMS: Spoken Component; INF: Information Literacy, or VSR: Values, Ethics, and Social Responsibility	SPCH 140/145, ENGL 200, PHIL 211	3
Elective Requirements	ELECTIVE CREDITS	22-23
Total Credits		60+

Associate in Science (A.S.): The most common Sumter campus options are listed below; additional approved courses in each category may be found at the Carolina Core website:
https://sc.edu/about/offices_and_divisions/provost/academicpriorities/undergradstudies/carolinacore/requirements/

Carolina Core Principle	Current Course Options	Credit Hours needed for Associates Degree
CMW: Communication (must attain a grade of 'C' or higher)	ENGL 101	3
	ENGL 102	3
ARP: Analytical Reasoning/Problem Solving	CSCE 101, CSCE 102, MATH 111, MATH 122/141/142, STAT 110/201	6
SCI: Scientific Literacy (2 must include lab science)	BIOL 110/120/120L, CHEM 101/102/105/111/111L, MSC1 210/210L	8-12
GFL: Foreign Language (or placement score of at least 2)	FREN 109/110/122, SPAN 109/110/122, GERM 109/110/122	3
GHS: Historical Thinking	HIST 101/102, HIST 111/112,	3
GSS: Social Sciences	CRJU 101, POLI 201, PSYC 101, SOCY 101	6
AIU: Fine Arts	ARTE 101, ARTH 105/106, ENGL 285, FAMS 180, MUSC 110/113, THEA 170/200.	3
CMS: Spoken Component; INF: Information Literacy, or VSR: Values, Ethics, and Social Responsibility	SPCH 140/145, ENGL 200, PHIL 211	3
Elective Requirements	ELECTIVE CREDITS	18-22
Total Credits		60+

Appendix B – Shared use of a K-12 facility

USC Sumter will begin by using Hammond School as an extension location for college course instruction. At all times both now and in the future, USC Sumter faculty, site administrators, and assistants associated with the Hammond School location will conduct all official USC Sumter instruction and business including the handling of student records and other protected information using our university systems and equipment (hardware and software) thus insuring FERPA privacy and other protections for USC Sumter students.

All USC Sumter faculty and staff undergo background checks at their time of hire per policy to help ensure the safety and security of the general operations of our campus. USC Sumter officials will work regularly and closely with the administrators of Hammond School to ensure mutual protection of information related to all students.