



Meeting Minutes
Special-called Advisory Committee on Academic Programs
Via Zoom
February 27, 2024

Attendees

Coastal Carolina University: Teresa Burns, Sara Hottinger
College of Charleston: Mark Del Mastro
Francis Marion University: T. Alissa Warters, Karen Gittings, Callum Johnston, Allison Steadman, James Ritter, Karen Fries, Rachele Lydell, Frances Burns, and Crystal Hill-Chapman
Lander University: James Colbert
The Citadel: Karin Roof
University of South Carolina Upstate: Pam Steinke
South Carolina State University: Frederick Evans
Winthrop University: Tim Druke
Piedmont Technical College System: Keli Fewox

Commission Staff Present

Commissioner Edgar Dyer
Commissioner Bettie Rose Horne
Karen Woodfaulk, Acting President and Executive Director
Jessica Berry, Senior Academic Program Manager
Melissa Price, Academic Program Manager
Kara Smith, Executive Assistant

All Attended via Zoom

1. Welcome

Ms. Smith welcomed everyone to the meeting at 1:00 p.m.

2. Introductions and Quorum

Ms. Smith called the roll and established quorum.

3. New Program Proposal

Francis Marion University presented one program proposal, Bachelor of Science in Education, Multi-categorical Special Education: Autism Studies. Dr. Evans, SC State University, motioned and Dr. Burns, Coastal Carolina University seconded to approve the new program. Dr. Woodfaulk asked Dr. Berry to introduce Francis Marion representatives present who will summarize the program and address any questions from the committee. Dr. Warters described the program and its origin.

Dr. Del Mastro asked whether Francis Marion staff considered comments submitted by the College of Charleston regarding the program, to which Dr. Warters confirmed that all comments received from the College of Charleston and other institutions were addressed in the modified program proposal. She confirmed that she would send out a modified proposal

following the meeting to provide further context of the program. Dr. Woodfaulk asked whether there were any further questions. There were no further comments. Dr. Woodfaulk asked for a vote. **Item passed with no objection.**

4. Other Business

Commissioner Dyer thanked CHE staff for their hard work and thanked Francis Marion for offering the program. Dr. Berry announced that the next committee meeting will be held on March 28, 2024. Mr. Druke asked for an anticipated timeline for filling CHE agency vacancies, to which Dr. Woodfaulk confirmed that there will be an announcement made regarding the appointment of an Acting President and Executive Director. She explained that following the appointment, the agency will begin moving forward with position advertisements.

Commissioner Dyer explained that the Executive Committee met prior to the ACAP meeting and made an appointment recommendation to the full Board for the Acting President and Executive Director position, which was accepted by the Board. He said that the agency is now moving forward in the hiring process. Commissioner Dyer further explained that the agency plans to fill that position prior to moving forward with the director of academic affairs search. He said that the search for a permanent President and Executive Director will follow promptly.

5. Adjournment

Dr. Woodfaulk asked for a motion to adjourn, motion seconded. Meeting adjourned at 1:30 p.m.