South Carolina
Commission on Higher Education

Access | Affordability | Excellence

Committee on Access & Equity and Student Services
Thursday, February 1, 2024
Meeting held in-person and via Zoom

[Zoom](#)

Meeting ID: 889 5889 0307   Passcode: 687831
The meeting will convene immediately following the conclusion of the Commission Meeting.

AGENDA

1.	Introductions/Approval of Minutes	Dr. Hugh Mobley, Chair
2.	SC Institutes of Innovation & Information (SCIII) Quarter 2 Report *(For Approval)*	Dr. Karen Woodfaulk, Acting Executive Director and President Dr. Gwynth Nelson, SCIII Executive Director
3.	SC Program for the Recruitment and Retention of Minority Teachers Quarter 2 Report *(For Approval)*	Dr. Karen Woodfaulk, Acting Executive Director and President Dr. David Staten, Associate Provost & Vice President for Academic Affairs SC State University Ms. Reinell Thomas-Myers, Program Manager *SC*-PRRMT, SC State University
4.	Better FAFSA Review	Ms. Kathryn Harris, Program Manager
5.	College Goal South Carolina Overview	Ms. Morgan Clinton, Program Manager Ms. Jamie Covell, Program Manager
6.	Legislative Review	Ms. Yarley Steedly, Government Affairs Dr. Gerrick Hampton, Associate Director
7.	Scholarship Overview and Invoicing	Ms. Kathryn Harris, Program Manager Dr. Gerrick Hampton, Associate Director Ms. Tanya Weigold, Program Coordinator Ms. Alfie Mincy, Program Coordinator Mr. Bryce Wilson, Director, Office of Fiscal Affairs
8.	Methodology for Future Scholarship Projections	Ms. Mariana Manic, Senior Researcher
9.	Other Business	
10.	Adjournment	

2024 Committee on Access & Equity and Student Services Meeting Dates:

Thursday, March 7, 2024
Thursday, May 2, 2024
Thursday, June 6, 2024
August TBA
Thursday September 5, 2024
Thursday, November 7, 2024

South Carolina
Commission on Higher Education
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Minutes of the Committee on Access & Equity and Student Services Meeting

December 4, 2023
3:00 P.M.

Committee Members Attending	Staff Members Present
Commissioner Hugh Mobley, Chair	Dr. Karen Woodfaulk
Commissioner Paul Batson	Ms. Morgan Clinton
Commissioner Bettie Rose Horne	Ms. Jamie Covell
	Dr. Gerrick Hampton
	Ms. Kathryn Harris
	Ms. Christine Seale
	Ms. Tanya Weigold

1. **Introductions and Approval of Minutes**

   Ms. Tanya Weigold introduced the guests in attendance and confirmed that the meeting was held in accordance with the Freedom of Information Act. Chairman Hugh Mobley provided greetings and reiterated the purpose of the meeting to all in attendance.

   Chairman Mobley called for a motion to approve the minutes of the Committee on Access & Equity and Student Services' November 2, 2023, meeting. A **motion** was made (Horne), **seconded** (Batson), and carried to approve the minutes.

2. **Committee Charter**

   Chairman Mobley reviewed the Committee Charter and noted that the charter slightly varies from the other committees' as it includes the member names. Chairman Mobley indicated this information will need to be continuously updated as the committee members change.
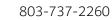
   Chairman Mobley called for a motion to approve the Committee Charter. A **motion** was made (Batson), **seconded** (Horne), carried to approve the Committee Charter.
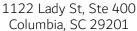
3. **Adjournment**

   There being no additional items before the Committee, Chairman Mobley adjourned the meeting at 3:06 p.m.

Memorandum

February 1, 2024

TO: Dr. Hugh Mobley, Chair and Members
             Committee on Access & Equity and Student Services

From: Dr. Karen Woodfaulk, Director
             Office of Student Affairs

<u>SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT)</u>
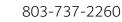<u>FY2023-24 Quarter II Report</u>

<u>Historical Background</u>

- *SC-PRRMT Expansion Plan (Approved by the S.C. Commission on Higher Education, November 7, 2013)*
- *Recommendations from the Committee on Access & Equity and Student Services (Approved by The S.C. Commission on Higher Education, August 9, 2017)*
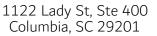
The South Carolina Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) at South Carolina State University (SCSU) provides on-campus and teacher education coursework at off-campus sites (virtual) around the state to primarily recruit non-traditional students (teacher aids, paraprofessionals, career changers, etc.) into the teaching profession. For FY2023, the General Assembly (Proviso SDE-EIA: CHE/Teacher Recruitment) appropriated teacher recruitment funds in Part IA, Section 1, VIII.F. to SCSU to be used for the "operation of a minority teacher recruitment program." The Commission on Higher Education (CHE), according to the proviso, "shall ensure that all funds are used to promote teacher recruitment on a statewide basis." Also, SCSU "in consultation with the Commission on Higher Education, shall extend beyond the geographic area it currently serves." (**Attachment I**)

CHE approved a recommendation from the Committee on Access & Equity and Student Services to have an Expansion Plan of Action** to increase the number of sites and participants in SC-PRRMT (November 7, 2013). According to the Expansion Plan, the number of SC-PRRMT sites would increase from two in

FY2012-13 to 18 sites by FY2017-18. Enrollment projections were estimated to be an average of seven (7) students at each of the 18 sites.

Enrollment/Site Projections:
A total of 120 students were projected to be enrolled in the program by FY2017-18; and the number of sites would increase each year by adding three new sites in FY2013-14 (Richland County District 1, Georgetown County and Williamsburg County), three new sites in FY2014-15 (Richland County District 2, Fairfield County and Florence County), four sites in FY2015-16 (Clarendon County, Horry County, Marion County and Marlboro County), three sites in FY2016-17 (Beaufort County, Hampton County and Jasper County), and three sites in FY2017-18 (Allendale County, Bamberg County, and Barnwell County) in addition to the two existing sites previously established by FY2012-13 (SCSU and Berkley County).

At the request of the Committee on Access & Equity and Student Services, SC-PRRMT should address three primary areas in the program's quarterly reports:
   1) SCSU's progress in meeting the mandates of proviso Part IA, Section 1, VIII.F.
   2) Growth in the number of SC-PRRMT participants; and
   3) SC-PRRMT site expansions as submitted in the approved SC-PRRMT Expansion Plan of Action.***

The SC-PRRMT Expansion Plan of Action as approved by CHE, and the program's progress in meeting the mandates of Proviso - Part IA, Section 1, VIII.F, costs to administer SC-PRRMT, budget justification including cost per student, number of graduates, number of students in critical subject and geographical areas served by the program, recruitment efforts throughout the state, and an update for sites listed in the Expansion Plan on a quarterly basis are provided in attached SC-PRRMT for the second quarter of FY2023-24 (**Attachment II).**

*http://www.che.sc.gov/CHE_Docs/commission%20calendar&materials/Nov2013MtgMaterials/Agenda_Item_703A.pdf
**http://www.che.sc.gov/CHE_Docs/commission%20calendar&materials/November2014MtgMaterials/Agenda_Item_603A.pdf
***http://www.che.sc.gov/CHE_Docs/accessequity/AE_and_Student_Services_Meeting_Materials_October_26_2017.pdf

Number of Participants Spring 2024

One hundred twenty (120) students were projected to be enrolled in SC-PRRMT by FY2017-18* according to the SC-PRRMT Expansion Plan. The SC-PRRMT Quarter II Report (p. 5) shows the number of eligible and ineligible applicants, the number of students who submitted incomplete applications, students enrolled in critical need subject areas and the retention of participants. Based on the information provided, 30 students applied, and five students were eligible for entry into the program (14 students were ineligible and 11 submitted incomplete applications). Forty (40) freshmen are enrolled for 2024 spring, and the number of sophomores decreased from 22 sophomores at the end of 2023 fall to 20 at the beginning of 2024 spring. The number of juniors decreased from 12 at the end of 2023 fall to 11 at the beginning of 2024 spring. Three (3) MAT students are enrolled for 2024 spring term.

The number of seniors enrolled in the program have decreased over a four-year period (FY2019 - FY2024). Ten seniors were enrolled in the program in FY2019-20 and FY2020 -21, and the number of seniors decreased to seven in FY2021-22. The number of senior participants decreased to four in FY2022-23 and remained at four seniors at the beginning of 2024 spring term. Five teacher assistants were included among the 2024 spring participants and five students are enrolled in critical need subject areas (Quarter II Report p.5).

Although enrollment in the program decreased from 85 participants in FY2019-20 to 73 participants beginning 2023 fall, the number of participants currently enrolled in 2024 spring (78) reflects an overall 6.9 percent increase from 2023 fall. The five-year average number of participants enrolled in SC-PRRMT from FY2019-20 to FY2023-24 is 76.4. This number does not reflect enrollment for the upcoming 2024 summer semesters (Quarter II Report p.5).

The program anticipates four SC-PRRMT participants will graduate by the end of FY2023-24, and all projected graduates are majoring in critical needs subject areas (Quarter II Report p.10).

Year	Number of SC-PRRMT Participants (End of Year Totals)*
FY2019-20	85
FY2020-21	87
FY2021-22	67
FY2022-23	70

FY2023-24 (fall)   73

FY2023-24 (spring)*   78

*Does not include number of SC-PRRMT participants enrolled for upcoming 2024 summer.

Participation in the program has increased since FY2012-13 (from a total of 27 participants in the entire program in FY2012-13 to 78 participants beginning 2024 spring. However, SC-PRRMT has not yet met the projected enrollment in the 2013 Expansion Plan. According to the 2013 Expansion Plan, 120 students were projected to be enrolled in SC-PRRMT by FY2017-18.* The SC-PRRMT Plan of Action - Recruitment & Expansion FY2023-2024 provides specific outcomes for FY2023-24 to address enrollment in SC-PRRMT and are aligned with SCSU's Strategic Plan (Quarter II Report pp. 16-20).

Tuition/Fees

Tuition and fees for 2024 spring term at SCSU were $6,316 ($5,530 tuition and fees, $350 books/resources, and $436 insurance costs). SC-PRRMT awarded $108,210 for 2024 spring term (average award per student for 2024 spring term was $1,387). For 2024 spring, after other federal/scholarship/gift aid was applied, each award met the remaining need of each SC-PRRMT participant (Quarter II Report pp. 6-8).

Program Sites

The Expansion Plan, according to SCSU officials, projected an increase in the number of SC-PRRMT sites from two sites in FY2012-13 to 18 sites by FY2017-18. The Plan included sites in Clarendon, Marion, and Marlboro Counties (originally scheduled to be established in FY2015-16), as well as Beaufort, Hampton, and Jasper Counties (originally scheduled to be established in FY2016-17), and Allendale, Bamberg, and Barnwell Counties (originally scheduled to be established in FY2017-18).

Through online instruction and on-site facilitators, geographic areas were combined and to date, two additional sites were added for 2024 spring. A total of 14 regional SC-PRRMT sites been established beginning 2024 spring: 1) South Carolina State; 2) Moncks Corner, Berkeley, and Charleston; 3) Richland District #1 and #2, Fairfield and Winnsboro Counties; 4) Florence County, Georgetown School District and County, Williamsburg School District/County, and Horry County; 5) Clarendon, Hampton, Marlboro, and Jasper Counties; 6) Marion, Dillon, Barnwell, and Bamberg Counties; 7) Lee County; 8) Lexington District #4; 9) Laurens School District #55 and #56/Newberry County; 10) Lancaster County; 11); Cherokee County; 12) Anderson/Greenville Counties; 13) Sumter; and 14) Fort Mill School District (Quarter II Report, p.4).

The chart below shows the sites that were to be established by FY2015-16, FY2016-17, and FY2017-18 per the Expansion Plan and the regional SC-PRRMT sites that are currently established effective 2023 fall (Quarter II Report, p.13).

Sites/Counties per Expansion Plan

+Sites/Counties per Expansion Plan	Established/Combined Sites	# of Students Enrolled 2023 Fall N=73	# of Students Enrolled 2024 Spring	Status
+Sites to be established in FY2013-14				
South Carolina State Campus	SC State	4	3	Established
Berkeley/Charleston/Moncks Corner	Berkeley/Charleston/Moncks Corner	7	6	Established as a combined site
Richland District #1	* Richland Districts #1 and #2/ Fairfield/Winnsboro Counties Online (combined sites)	6	6	Established as a combined site
Georgetown/Williamsburg/Florence/Horry	** Florence/Georgetown/Williamsburg/ Horry Counties Online (combined sites)	6	5	Established as a combined site
+Sites to be established in FY2014-2015				
Fairfield	* Richland Districts #1 and #2/ Fairfield/Winnsboro Counties Online (combined sites)	*		See above (combined sites)
Richland District #2	* Richland Districts #1 and #2/ Fairfield/Winnsboro Counties Online (combined sites)	*		See above (combined sites)
Florence	**Florence/Georgetown/Williamsburg/ Horry Counties Online (combined sites)	**		See above (combined sites)
+Sites to be established Beginning FY2016-2017				
Clarendon	***Clarendon/Marlboro/Jasper/ Hampton Counties (combined sites)	7	8	Established as a combined site
Horry	**Florence/Georgetown/ Williamsburg/Horry Counties Online (combined sites)	**		See above (combined sites)
Marion	****Marion/Dillon/Barnwell/ Bamberg Counties (combined sites)	8	7	Established as a combined site
Marlboro	***Clarendon/Marlboro/Jasper/ Hampton Counties (combined sites)	***		See above (combined site)
Beaufort				*In progress*
Jasper	***Clarendon/Marlboro/Jasper/ Hampton Counties (combined sites)	***		See above
+Sites to be established FY2017-18 and FY2018-19				
Allendale		+		*In Progress*
Bamberg	****Marion/Dillon/Barnwell/Bamberg Counties (combined sites)	****		See above (combined site)
Barnwell	****Marion/Dillon/Barnwell/ Bamberg Counties (combined sites)	****		See above (combined site)
Lee	Lee County	7	7	Established
Lexington	Lexington 4	7	7	Established
Laurens School Districts/Newberry	Laurens #55/#56/Newberry Counties	6	7	Established
Sites established FY2021-22				
Lancaster	Lancaster County	6	7	Established
Sites established FY2022-23				

Cherokee	Cherokee County	3	3	Established
Anderson/Greenville	Anderson #5	6	7	Established
Sumter	Sumter School District	-	3	Established
Fort Mill	Fort Mill School District	-	2	Established

Combined sites include Richland One, Richland Two, Fairfield County and Winnsboro School Districts

**Combined sites include Georgetown School District and County, Williamsburg School District and County, Florence County and Horry County

***Combined sites include Clarendon, Marlboro, Hampton, and Jasper Counties

****Combined sites include Marion, Dillon, Barnwell, and Jasper Counties.

+South Carolina Program for the Recruitment and Retention of Minority Teachers Expansion Plan of Action Satellite Teacher Education Program Sites pp.9-10, September 2013. Beaufort and Allendale sites have not been implemented according to the Plan.

Summary

According to the Expansion Plan, 120 students were projected to be enrolled in SC-PRRMT by FY2017-18.* Since FY2012-13, there had been a gradual increase in the number of annual participants in the program until FY2022. The number of program participants increased from a total of 27 participants in the entire program beginning FY2014-15 to 87 participants in FY2020-21. However, the number of participants decreased beginning FY2021-22 to 60 students. By the end of FY2022-23 spring, the number of participants increased to 70 (Quarter I Report, p.5). SC-PRRMT enrolled 78 students beginning 2024 spring, reflecting an 11.75 percent increase from the previous year. Four seniors are anticipated to graduate during FY2023-24 (Quarter II Report p. 10).

A review of Student Demographics and Retention (Table 3) shows a decrease in the number of seniors in the program over the past two years, although the number of freshmen increased from 31 participants in 2023 fall to 40 students beginning 2024 spring (29.5 percent over the previous fall term). It is recommended that SC-PRRMT review the program's junior to senior year transition and retention (Quarter II Report p. 5).

The Expansion Plan, according to SCSU officials, projected an increase in the number of SC-PRRMT sites from two sites in FY2012-13 to 18 sites by FY2017-18. The program increased the number of regional sites to 14, adding the program's most recent sites – Sumter and Fort Mill school beginning 2024 spring. The Quarter II Report states that SC-PRRMT will continue to recruit and expand sites in 27 school districts. SC-PRRMT identified targeted SC-PRRMT sites in Abbeville, Aiken, Barnwell, Edgefield, McCormick, Saluda, Colleton, Jasper, Kershaw, Sumter, Chester, Union, York, Oconee, Pickens, and Spartanburg (Quarter II Report p. 15).

At its meeting on May 31, 2023, the Committee on Access & Equity and Student Services approved the staff's recommendation for SC-PRRMT to create a comprehensive plan to increase the number of program

participants - including nontraditional and underrepresented students to include performance evaluation measures that will "demonstrate progress toward increasing the state's pool of teachers from the targeted population."

2.1   Recruit teacher aides and career path changers from targeted school districts
        throughout the State.
2.2   Continue to implement the Department of Education's Recruitment plan. This
        will generate an increase in the number of non-traditional applicants.
2.3   Assist prospective applicants with completing necessary documents for
        admission to the university and completion of financial aid forms.
2.4   Collaborate with South Carolina State's Office of Admissions and
        Recruitment and SCSU's Transfer Coordinator to identify students
        interested in pursuing a degree in teacher education.

In addition, the committee requested that the quarterly reports include how the SC-PRRMT, in collaboration with SCSU's Office of Admissions and Recruitment, SC Department of Education, and other agencies, will achieve measurable recruitment target goals. The committee also requested that SC-PRRMT, given its mission to increase the pool of minority teachers in the state, review the critical role the program can play in addressing teaching vacancies in South Carolina through the recruitment of teacher assistants, paraprofessionals, and non-traditional students, especially in rural school districts. The quarterly reports should include the SC-PRRMT's plans to establish MOUs with school districts statewide, report of visits by SC-PRRMT participants to class sessions for observation and consultation with school district personnel to determine infrastructure currently in place and additional needs at each site. In their efforts to recruit and retain traditional and non-traditional students who are interested in pursuing teacher education, SC-PRRMT aligned its plan to increase the number of program participants with SCSU's enrollment management strategic plans (Quarter II Report pp. 16-20).

 The Quarter II Report includes five strategic initiatives that are aligned with SCSU's Enrollment Management Strategic Plan: 1) Distinctive Fiscal Engagement; 2) Increase Student Enrollment, Retention and Graduation (including utilization of technology and alignment of recruitment visits with SCSU's Admissions Office and the Carolinas Association of Collegiate Registrars and Admissions Officers); 3) Forgivable Loan Scholarships; 4) Strengthen University Infrastructure, including evaluation of the University's distance-learning capabilities; and 5) Implement Strategies that Promote Brand Awareness.

The Quarter II Report includes SC-PRRMT's Plan of Action: Recruitment & Expansion FY 2023-2024 (pp. 16 -20). SC-PRRMT's Plan of Action includes five strategic initiatives to meet 2.1, 2,2, 2.3, 2.4 and 2.5 (above).

Strategic Initiative I: Distinctive Fiscal Engagement

Goal 1: Enhance fiscal strategies that align with University goals (Increase enrollment of non-traditional students in the state of South Carolina

Outcome: Increased SC-PRRMT participants from 70 (end of FY2022-23) to 78 (beginning spring 2024).

Strategic Initiative 2: Increase Student Enrollment, Retention, and Graduation

Goal 1: Identify, enhance, and increase partnerships with school districts to increase enrollment among traditional, non-traditional, and career-path-changers students. Build partnerships with College Readiness programs.

Outcome: Increased partnerships with school districts from 25 to 27 by the beginning of 2024 spring.

Goal 2: Utilize technology to sustain a customer relationship management system with data-driven methods (Communicating with prospective students and stakeholders cross-governance on campus.)

Outcome: SCSU purchased customer relations management software assist prospective applicants with completing necessary documents for admission to the university and completion of financial aid forms. application process and tracking applications.

Goal 3: Align recruitment visits with the Carolinas Association of Collegiate Registrars and Admissions Officers (CACRAO) and SCSU's Admissions Team:

Outcome: SC-PRRMT established recruitment visits Greenville, Fort Mill, Darlington, and Travelers Rest, North Charleston, and Sumter, and increased the number of sites beginning 2024 spring to 14 (Fort Mill and Sumter)

Strategic Initiative 3: Scholarships

Goal 1: Increase the academic profile of each enrolling class with students who qualify for a Forgivable Loan Scholarship.

Outcome: Seventy-three (73) SC-PRRMT participants received forgivable loan scholarships for 2023 fall. Seventy-eight (78) participants were awarded forgivable loan scholarships beginning 2024 spring.

Strategic Initiative 4: Strengthen University Infrastructure

Goal 1: Implement a systematic plan to evaluate and improve the distance-learning capabilities of the University (increase in-state recruitment with diverse learning opportunities.)

Outcome: SCSU purchased customer relations management software assist prospective applicants with completing necessary documents for admission to the university and completion of financial aid forms. application process and tracking applications.

Strategic Initiative 5: Implement Strategies That Promote Brand Awareness

Goal 1: Increase social media presence. (Increase recruitment and engagement opportunities across social media.)

Outcome: SC State University's Public Relations office is expected to design a new webpage, video and Facebook and Twitter accounts.

SC-PRRMT's Plan of Action, which includes the program's progress in achieving its recruitment target goals (increasing participant enrollment and number of sites) are included in SC-PRRMT's Quarter II Report. The Quarter II Report included activities under <u>New Initiatives</u> that are quantifiable and can be measured along with the number of participants and numbers of Satellite Teacher Education Program sites reported (i.e., number of online courses, classes offered via video conferencing, and intervention workshops) and can possibly reflect progress in meeting the strategic initiatives identified in the Plan of Action.

<u>SC-PRRMT Budget FY2023-24: Carried Forward Funds</u>

Table I of Quarter II Report reflects the Total Collections/Revenue and Carried Forward Funds in the amount of $546,129.01 (Quarter II Report p.3). This amount has accumulated over time and has been previously discussed by the committee. A review of the budget and plans address the carry forward amount should be included in the Quarter III Report.

<u>Recommendation</u>

CHE staff commends the FY2023-24 SC-PRRMT Quarter II Report to the Committee on Access & Equity and Student Services for approval. The staff also recommends that SC-PRRMT include in its Quarter III Report and prior to the program's FY2025 -26 budget request, plans to address the program's carried forward funds.

1A.6.   (SDE-EIA: CHE/Teacher Recruitment) Of the funds appropriated in Part IA, Section 1, VIII.F. for the Teacher Recruitment Program, the South Carolina Commission on Higher Education shall distribute a total of ninety-two percent to the Center for Educator Recruitment, Retention, and Advancement (CERRA-South Carolina) for a state teacher recruitment program, of which at least seventy-eight percent must be used for the Teaching Fellows Program specifically to provide scholarships for future teachers, and of which twenty-two percent must be used for other aspects of the state teacher recruitment program, including the Teacher Cadet Program and $166,302 which must be used for specific programs to recruit minority teachers: and shall distribute eight percent to South Carolina State University to be used only for the operation of a minority teacher recruitment program and therefore shall not be used for the operation of their established general education programs. Working with districts with an absolute rating of At-Risk or Below Average, CERRA will provide shared initiatives to recruit and retain teachers to schools in these districts. CERRA will report annually by October first to the Education Oversight Committee and the Department of Education on the success of the recruitment and retention efforts in these schools. The South Carolina Commission on Higher Education shall ensure that all funds are used to promote teacher recruitment on a statewide basis, shall ensure the continued coordination of efforts among the three teacher recruitment projects, shall review the use of funds and shall have prior program and budget approval. The South Carolina State University program, in consultation with the Commission on Higher Education, shall extend beyond the geographic area it currently serves. Annually, the Commission on Higher Education shall evaluate the effectiveness of each of the teacher recruitment projects and shall report its findings and its program and budget recommendations to the House and Senate Education Committees, the State Board of Education and the Education Oversight Committee by October first annually, in a format agreed upon by the Education Oversight Committee and the Department of Education.

With the funds appropriated CERRA shall also appoint and maintain the South Carolina Teacher Loan Advisory Committee. The Committee shall be composed of one member representing each of the following: (1) Commission on Higher Education; (2) State Board of Education; (3) Education Oversight Committee; (4) Center for Educator Recruitment, Retention, and Advancement; (5) South Carolina Student Loan Corporation; (6) South Carolina Association of Student Financial Aid Administrators; (7) a local school district human resources officer; (8) a public higher education institution with an approved teacher education program; and (9) a private higher education institution with an approved teacher education program. The members of the committee representing the public and private higher education institutions shall rotate among those intuitions and shall serve a two-year term on the committee. The committee must be staffed by CERRA, and shall meet at least twice annually. The committee's responsibilities are limited to: (1) establishing goals for the Teacher Loan Program; (2) facilitating communication among the cooperating agencies; (3) advocating for program participants; and (4) recommending policies and procedures necessary to promote and maintain the program.

South Carolina Program for the
Recruitment & Retention of Minority Teachers

Lift a Life...Teach

SC- PRRMT Quarterly Report II

Prepared for: The South Carolina Commission on Higher Education
Submitted by: Reinell Thomas-Myers, Program Manager

South Carolina State University
Orangeburg, South Carolina 29117
Retired Colonel Alexander Conyers, President

January 2024

1) Proviso and Mission Statement of SC-PRRMT

PROVISO 1A.6: (SDE-EIA: CHE/Teacher Recruitment) of the funds appropriated in Part IA, Section 1, VIII.E. for the Teacher Recruitment Program, the South Carolina Commission on Higher Education shall distribute a total of ninety-two percent to the Center for Educator Recruitment, Retention, and Advancement (CERRA-South Carolina) for a state teacher recruitment program, of which at least seventy-eight percent must be used for the Teaching Fellows Program specifically to provide scholarships for future teachers, and of which twenty-two percent must be used for other aspects of the state teacher recruitment program, including the Teacher Cadet Program and $166,302 which must be used for specific programs to recruit minority teachers: and shall distribute eight percent to South Carolina State University to be used only for the operation of a minority teacher recruitment program and therefore shall not be used for the operation of their established general education programs. Working with districts with an absolute rating of At-Risk or Below Average, CERRA will provide shared initiatives to recruit and retain teachers to schools in these districts. CERRA will report annually by October first to the Education Oversight Committee and the Department of Education on the success of the recruitment and retention efforts in these schools. The South Carolina Commission on Higher Education shall ensure that all funds are used to promote teacher recruitment on a statewide basis, shall ensure the continued coordination of efforts among the three teacher recruitment projects, shall review the use of funds and shall have prior program and budget approval. The South Carolina State University program, in consultation with the Commission on Higher Education, shall extend beyond the geographic area it currently serves. Annually, the Commission on Higher Education shall evaluate the effectiveness of each of the teacher recruitment projects and shall report its findings and its program and budget recommendations to the House and Senate Education Committees, the State Board of Education and the Education Oversight Committee by October first annually, in a format agreed upon by the Education Oversight Committee and the Department of Education.

With the funds appropriated CERRA shall also appoint and maintain the South Carolina Teacher Loan Advisory Committee. The Committee shall be composed of one member representing each of the following: (1) Commission on Higher Education; (2) State Board of Education; (3) Education Oversight Committee; (4) Center for Educator Recruitment, Retention, and Advancement; (5) South Carolina Student Loan Corporation; (6) South Carolina Association of Student Financial Aid Administrators; (7) a local school district human resources officer; (8) a public higher education institution with an approved teacher education program; and (9) a private higher education institution with an approved teacher education program. The members of the committee representing the public and private higher education institutions shall rotate among those intuitions and shall serve a two-year term on the committee. The committee must be staffed by CERRA, and shall meet at least twice annually. The committee's responsibilities are limited to: (1) establishing goals for the Teacher Loan Program; (2) facilitating communication among the cooperating agencies; (3) advocating for program participants; and (4) recommending policies and procedures necessary to promote and maintain the program.

MISSION STATEMENT: The South Carolina Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) is an Education Improvement Act – funded program. SC-PRRMT seeks to promote teaching as a career choice by publicizing the many career opportunities and benefits in the field of education in the State of South Carolina. The mission of the Program is to increase the pool of teachers in the State by making education accessible to non-traditional students (teacher assistants, career path changers, and technical college transfer students) and by providing an academic support system to help students meet entry, retention, and exit program requirements. In collaboration with South Carolina State University's Department of Teacher Education, the Program is authorized by the South Carolina General Assembly to establish and maintain Satellite Teacher Education Program (off-campus) sites in twenty-one geographic areas of the State. SC-PRRMT also administers an EIA Forgivable Loan Program and participates in state, regional, and national teacher recruitment initiatives.

Table 1

2) Program history of SC-PRRMT and Program Outcomes - or five year data scan (Beginning FY2019-2024):
   a. State appropriations and carried forward funding each year

Program History of SC-PRRMT and Program Outcomes
FY 2019-2020, 2020-2021, 2021-2022, 2022-2023 and 2023-2024

Year	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
APPROPRIATIONS REQUESTED	$339,482.00	$339,482.00	$339,482.00	$339,482.00	$339,482.00	$339,482.00
APPROPRIATIONS RECEIVED	$339,482.00	$339,482.00	$339,482.00	$339,482.00	$339,482.00	$339,482.00
Total Collections Revenue/Carried Forward	$316,777.00	$464,026.00	$510,953.00	$527,504.00	$546,129.01	$546,129.01
Total (Appropriations Received / Collections Revenue/Carried Forward)	$656,259.00	$803,508.00	$850,435.00	$866,986.00	$885,611.01	$885,611.01
Collections Revenue used if needed for additional Forgivable Loans.						

2) cont.   Program history of SC-PRRMT and Program Outcomes - five year data scan (Beginning FY2019-2024):
   b. Number of geographical sites established each year since 2012-2013 (Use information provided in the approved Expansion Plan)
   c. Number of participants per site each year (include breakdown of freshmen, sophomores, juniors, seniors and MATs (do not include graduates – see Graduation Rates below)

TABLE 2
Geographical Site and Number of Participants

Year	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
Sites	Moncks Corner/ Berkeley/Charleston Richland Dist. # 1 Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee Lexington #4 Laurens #55 Newberry SC State	Moncks Corner/ Berkeley/Charleston Richland Dist. # 1 Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee Lexington #4 Laurens #55 Newberry SC State	Moncks Corner/ Berkeley/Charleston Richland Dist. # 1 Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee, Lancaster Lexington #4 Laurens #55 Newberry SC State	Anderson Moncks Corner/ Berkeley/Charleston Richland Dist. # 1 Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee Lancaster Lexington #4 Laurens #55 Newberry Cherokee SC State	Anderson Moncks Corner/ Berkeley/Charleston Richland Dist. # 1 Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee Lancaster Lexington #4 Laurens #55 Newberry Cherokee Greenville SC State	Anderson Moncks Corner/ Berkeley/Charleston Richland Dist.ONE Richland Two Fairfield Winnsboro Georgetown Williamsburg Florence Horry Jasper Barnwell Marion Dillon Marlboro Clarendon Bamberg Lee Lancaster Lexington #4 Laurens #55 Newberry Cherokee Greenville Ft. Mill Sumter SC State
No. of Participants	N=85 Seniors = 10 Juniors = 20 Sophomores = 18 Freshmen = 32 MAT = 5	N= 87 Seniors = 10 Juniors = 15 Sophomores = 26 Freshmen = 33 MAT = 3	N= 67 Seniors = 5 Juniors = 20 Sophomores = 17 Freshmen = 22 MAT = 3	N= 70 Seniors = 4 Juniors = 18 Sophomores = 16 Freshmen = 28 MAT = 4	N= 73 Seniors = 4 Juniors = 12 Sophomores = 22 Freshmen = 31 MAT = 4	N= 78 Seniors = 4 Juniors = 11 Sophomores = 20 Freshmen = 40 MAT = 3

3) Participants:
Student Demographics and Retention
1) Number applied/Number eligible
2) Applied and Entry level profile - number of entering non-traditional (Teaching Assistants, transfer from 2-year, career changers, etc.)
3) Participants majoring in critical needs areas. Critical Need Subject areas (2019-2024 for five year reporting)
4) Retention of participants each year (freshmen to sophomore, sophomore to junior, junior to senior)
5) Basic skills examination during PRAXIS pass rate per year

TABLE 3
Student Demographics and Retention

YEAR	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
1) Number Applied Number eligible	63 Applied 22 Eligible 18 Not Eligible 23 Incomplete applications	33 Applied 12 Eligible 13 Not Eligible 8 Incomplete applications	25 Applied 6 Eligible 12 Not Eligible 7 Incomplete applications	32 Applied 10 Eligible 9 Not Eligible 13 Incomplete applications	23 Applied 6 Eligible 9 Not Eligible 8 Incomplete applications	30 Applied 5 Eligible 14 Not Eligible 11 Incomplete applications
2) Teacher Assistants(TA) Transfer(T) Career Changers(CC)	46 (TA) 10(T) 7(CC)	11(TA) 1(T)	6(TA)	9(TA) 1(T)	5(TA) 1(T)	5(TA)
3) Critical Need Subject Areas	15	10	6	10	6	5
4) Retention of Participants	85 Seniors = 10 Juniors = 20 Sophomores = 18 Freshmen = 32 MAT = 5	87 Seniors = 10 Juniors = 15 Sophomores = 26 Freshmen = 33 MAT = 3	67 Seniors = 7 Juniors = 20 Sophomores = 17 Freshmen = 25 MAT = 3	70 Seniors = 4 Juniors = 19 Sophomores = 17 Freshmen = 24 MAT = 3	73 Seniors = 4 Juniors = 12 Sophomores = 22 Freshmen = 31 MAT = 4	78 Seniors = 4 Juniors = 11 Sophomores = 20 Freshmen = 40 MAT = 3
5) Praxis Rate	40%	35%	35%	35%	25%	N/A

4) Forgivable Loans Awarded to Participants Each Year:
    1)   Remaining need after federal/scholarship/gift aid is awarded- **See Table 4 (Pages 6-8)**

Table 4 FALL 2023	TABLE 4 SPRING 2024 As of 1.17.24
1. 4,200.00	1 .1,000.00
2. 4,300.00	2. 1,000.00
3. 1,841.00	3 .1,250.00
4. 4,300.00	4. 1,000.00
5. 3,919.00	5 .1,500.00
6. 1,088.00	6. 1,250.00
7. 1,000.00	7. 1,000.00
8. 1,000.00	8. 1,000.00
9. 3,919.00	9. 1,500.00
10. 3,000.00	10. 1,500.00
11. 2,589.00	11. 1,000.00
12. 2,637.00	12. 1,000.00
13. 4,919.00	13. 1,000.00
14. 1,450.00	14. 1,000.00
15. 3,419.00	15. 1,000.00
16. 3,419.00	16. 1,250.00
17. 4,919.00	17. 1,250.00
18. 4,919.00	18. 1,000.00
19. 1,955.00	19. 1,000.00
20. 1,329.00	20. 1,000.00
21. 3,156.00	21. 1,000.00
22. 1,329.00	22. 1,000.00
23. 1,329.00	23. 1,250.00
24. 1,329.00	24. 1,250.00
25. 3,029.00	25. 1,250.00
26. 1,150.00	26. 1,150.00
27. 1,919.00	27. 1,250.00
28. 1,000.00	28. 1,000.00
29. 1,500.00	29. 1,000.00
30. 1,919.00	30. 1,000.00
31. 1,919.00	31. 1,500.00
32. 1,919.00	32. 1,500.00
33. 1,919.00	33. 1,919.00
34. 1,919.00	34. 1,500.00
35. 1,919.00	35. 1,000.00
36. 1,919.00	36. 1,000.00
37. 1,919.00	37. 1,000.00
38. 1,000.00	38. 1,000.00
	39. 1,329.00
	40. 1,919.00
	41. 1,000.00
	42. 1,000.00
	43. 1,000.00

Table 4 cont.	TABLE 4 CONT.
39. 2,529.00	44. 1,329.00
40. 3,919.00	45. 1,000.00
41. 3,588.00	46. 1,329.00
42. 1,530.00	47. 1,000.00
43. 1,919.00	48. 1,000.00
44. 1,919.00	49. 1,000.00
45. 1,919.00	50. 1,000.00
46. 1,919.00	51. 1,000.00
47. 1,919.00	52. 1,500.00
48. 1,919.00	53. 1,000.00
49. 1,919.00	54. 1,000.00
50. 2,000.00	55. 1,000.00
51. 3,919.00	56. 1,500.00
52. 3,389.00	57. 1,500.00
53. 3,019.00	58. 1,919.00
54. 3,195.00	59. 1,500.00
55. 4,410.00	60. 1,000.00
56. 2,900.00	61. 1,000.00
57. 2,800.00	62. 1,919.00
58. 2,400.00	63. 1,500.00
59. 4,410.00	64. 1,919.00
60. 1,919.00	65. 1,500.00
61. 1,919.00	66. 1,500.00
62. 4,410.00	67. 1,919.00
63. 4,410.00	68. 1,500.00
64. 4,410.00	69. 1,919.00
65. 2,000.00	70. 1,500.00
66. 3,919.00	71. 1,500.00
67. 4,410.00	72. 1,500.00
68. 4,410.00	73. 1,000.00
69. 4,410.00	74. 3,410.00
70. 4,410.00	75. 3,410.00
71. 4,976.00	76. 4,410.00
72. 3,390.00	77. 4,410.00
73. 2,000.00	78. 1,500.00
TOTAL: $200,649.00	TOTAL: $108,210.00

Graduation Rates: **See Table 5 below**
1) Number of graduates each year per site
2) Graduates placed in critical needs/geographic areas
3) Certification subject/employment, SC Public Schools
4) Placement of graduates (position – elementary, middle, high, media specialist, guidance counselor, speech therapist, principal, administrator, other)
5) Retention after five years

TABLE 5
Graduation Rates

YEAR	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
1) No. of Graduates	10	7	7	8	4	4(Projected)
2)Graduates in Critical Needs Subject Area (CNSA) Geographic Areas(GA)	9=CNSA 4=GA	7=CNSA 7=GA	7=CNSA 7=GA	8=CNSA 8=GA	4=CNSA 3=GA	4=CNSA 4=GA
3)Cert. Subject/Employment	100%	100%	100%	100%	100%	N/A
4)Placement of Graduates	10	7	7	8	4	N/A
5)Retention After 5 years	N/A	N/A	N/A	N/A	N/A	N/A

Other:
1) Plans to establish a mentoring program – PRRMT has no plan to start a mentoring program, once the participants graduate from SC State University and become employed, the School districts offer mentoring programs for their beginning teachers with the intent of ensuring teachers have every opportunity to attain success.

I.   Please provide the following updated information regarding the total number of students participating in SC-PRRMT effective spring 2024.

Total number of seniors Total number of juniors Total number of sophomores Total number of freshmen Total number of MAT students

TABLE 6

Fall 2023
Graduates – 4
N=73

Seniors	4
Juniors	12
Sophomores	22
Freshmen	31
MAT	4

Fall 2023
Graduates – 4 (projected)
N=78

Seniors	4
Juniors	11
Sophomores	20
Freshmen	40
MAT	3

II.   Please provide the number of applicants who applied for spring 2024 and the number who were accepted.
30 Applied   5 Eligible   14 Not Eligible   11 Incomplete   applications

III.   Please provide the average award per student for the first quarter of FY 2023-2024 (Spring 2024)
Spring 2024
N= 78
Forgivable Loan awards= $108,210.00
Forgivable Loan average=$1,387.00

SC STATE Tuition & Fees
 Spring 2024
$5,530.00 Tuition & Fees
  350.00 Books
  436.00Insurance
$ 6,316.00

II.   Please identify any combined sites.

TABLE 7

Cohorts/Sites	Locations & County	Fall 2023 Participants N=73	Spring 2024 Participants N=78
Moncks Corner/Berkeley Charleston	Online Instruction	7	6
Richland District One/Richland District Two/Fairfield/Winnsboro	Online Instruction	6	6
Georgetown/Williamsburg Florence/ Horry	Online Instruction	6	5
Marion/Dillion/Barnwell/Bamberg	Online Instruction/Hybrid	8	7
Clarendon/Jasper/Marlboro/Hampton	Online Instruction/Hybrid	7	8
Lancaster	Online Instruction/Hybrid	6	7
Lee	Online Instruction/Hybrid	7	7
Lexington #4	Online Instruction	7	7
Laurens #55 & 56/Newberry	Online Instruction	6	7
Cherokee	Online Instruction	3	3
Anderson/Greenville	Online Instruction	6	7
Sumter	Online Instruction	-	3
Ft. Mill	Online Instruction	-	2
SC State	Online Instruction	4	3

V.	The chart in the Quarterly Report (below) does not show the number of students retained in the program.
of the freshmen cohort who entered the program, please provide the number % who graduated from that cohort four
years later;
-	provide the same for the sophomore cohort and the number/% of the original cohort who graduated three years later;
-	the junior cohort and the number/% of the original cohort who graduated two years later;
-	the senior cohort and the number/5 of the original cohort who graduated one year later;
-	the MAT cohort and the number/5 of the original cohort who graduated two years later;
	(if applicable, please use CHE methodology for reporting enrollment of part time students)

The Student Demographics and Retention Table 8 below provides the total number of students that were retained each year in the Minority Teacher Recruitment Program. Additionally, we have included the Graduation Rates Table 9, which shows the total number of graduates each year.

TABLE 8
Student Demographics and Retention

YEAR	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
1) Number Applied **Number eligible**	33 Applied 12 Eligible 13 Not Eligible 8 Incomplete applications	25 Applied 6 Eligible 12 Not Eligible 7 Incomplete applications	20 Applied 8 Eligible 6 Not Eligible 6 Incomplete applications	23 Applied 6 Eligible 9 Not Eligible 8 Incomplete applications	30 Applied 5 Eligible 14 Not Eligible 11 Incomplete applications
2) Teacher Assistants(TA) **Transfer(T)** **Career Changers(CC)**	11(TA) 1(T)	6(TA)	7(TA) 1(T)	5(TA) 1(T)	5(TA)
3) Critical Need Subject Areas	10	6	8	6	5
4) Retention of Participants	87 Seniors = 10 Juniors = 15 Sophomores = 26 Freshmen = 33 MAT = 3	67 Seniors = 7 Juniors = 20 Sophomores = 20 Freshmen = 25 MAT = 3	70 Seniors = 4 Juniors = 19 Sophomores = 17 Freshmen = 24 MAT = 3	73 Seniors = 4 Juniors = 12 Sophomores = 22 Freshmen = 31 MAT = 4	78 Seniors = 4 Juniors = 11 Sophomores = 20 Freshmen = 40 MAT = 3
5) Praxis Rate	35%	35%	35%	N/A	N/A

<p align="center">TABLE 9--Graduation Rates</p>

YEAR	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024 Fall 2023	FY 2023-2024 Spring 2024
1) No. of Graduates	7	7	8	4	4(Projected)
2)Graduates in Critical Needs Subject Area (CNSA) Geographic Areas(GA)	7=CNSA 7=GA	6=CNSA 7=GA	8=CNSA 6=GA	4=CNSA 3=GA	4=CNSA 4=GA
3)Cert. Subject/Employment	100%	100%	100%	100%	N/A
4)Placement of Graduates	7	7	8	4	N/A
5)Retention After 5 years	N/A	N/A	N/A	N/A	N/A

<p align="center">TABLE 10 --Online and Hybrid Instruction</p>

Cohorts/Sites	Locations & County	Fall 2023 Participants N=73	Spring 2024 Participants N=78
Moncks Corner/Berkeley Charleston	Online Instruction	7	6
Richland District One/Richland District Two/Fairfield/Winnsboro	Online Instruction	6	6
Georgetown/Williamsburg Florence/ Horry	Online Instruction	6	5
Marion/Dillion/Barnwell/Bamberg	Online Instruction/Hybrid	8	7
Clarendon/Jasper/Marlboro/Hampton	Online Instruction/Hybrid	7	8
Lancaster	Online Instruction/Hybrid	6	7
Lee	Online Instruction/Hybrid	7	7
Lexington #4	Online Instruction	7	7
Laurens #55 & 56/Newberry	Online Instruction	6	7
Cherokee	Online Instruction	3	3
Anderson/Greenville	Online Instruction	6	7
Sumter	Online Instruction	-	3
Ft. Mill	Online Instruction	-	2
SC State	Online Instruction	4	3

SC-PRRMT will continue to recruit and expand sites in the following School Districts:
1) Marion
2) Clarendon
3) Barnwell
4) Bamberg
5) Moncks Corner
6) Berkeley/Charleston
7) Richland School Districts One and Two
8) Fairfield
9) Winnsboro
10) Marlboro
11) Georgetown
12) Williamsburg
13) Florence
14) Horry
15) Colleton
16) Hampton I and II
17) Jasper
18) Lee
19) Lexington #4
20) Laurens #55
21) Newberry
22) Lancaster
23) Cherokee
24) Anderson
25) Greenville
26) Sumter
27) Ft. Mill

Recruitment fairs Fall 2023 and Spring 2024

All S**chool Districts in South Carolina Invited to Virtual Recruitment Fairs**

Edgefield, Laurens 55 & 56, Lancaster, Lee, Lexington, Laurens 55 & 56 Hampton I & II, Newberry and Marion

Barnwell, Bamberg, Marion, Lancaster, Lee, Lexington, Hampton I & II, Aiken, Richland ONE and Richland Two

Aiken, Laurens 55 & 56, Lee, Lexington, Newberry, Anderson, Greenville, Greenwood and Spartanburg

Targeted Sites:

Abbeville, Aiken, Barnwell, Edgefield, McCormick, Saluda, Colleton, Jasper, Kershaw, Sumter, Chester, Union, York

Oconee, Pickens and Spartanburg

SC-PRRMT Plan of Action
(Recruitment & Expansion FY 2023-2024)

Enrollment Management/SC-PRRMT Strategic Priorities
The Enrollment Management Strategic/SC-PRRMT Priorities align with the University's Strategic Plan.

Strategic Initiative I: Distinctive Fiscal Engagement
Goal 1: Enhance fiscal strategies that align with University goals (Increase enrollment of non-traditional students in the state of South Carolina
OUTCOME: Increased participants

	Fall 2023	Spring 2024
	73(Participants)	78 (Participants)

Strategic Initiative 2: Increase Student Enrollment, Retention, and Graduation
Goal 1: Identify, enhance, and increase partnerships with school districts to increase enrollment among traditional, non-traditional, and career-path-changers students. Build partnerships with College Readiness programs.
OUTCOME: Increased partnerships with School Districts

	Fall 2023	Spring 2024
	25 (Districts)	27 (Districts)

Goal 2: Utilize technology to sustain a customer relationship management system with data-driven methods (Communicating with prospective students and stakeholders cross-governance on campus.)
OUTCOME: SC State University purchased new software (Slate, Customer Relations Management system) to assist with application process and tracking applications.

Goal 3: Align recruitment visits with CACRAO and SC State University Admissions Team:
OUTCOME: Fall 2023 (Visited)   Spring 2024
Greenville, Fort Mill, Darlington, and Travelers Rest   Increased two sites: Fort Mill and Sumter
North Charleston and Sumter

Strategic Initiative 3: **Scholarships**
Goal 1: Increase the academic profile of each enrolling class with students who qualify for a Forgivable Loan Scholarship.
OUTCOME: Fall 2023   Spring 2024
**   73 (Students received Scholarships)   78 (Students received Scholarships)**

Strategic Initiative 4: **Strengthen University Infrastructure**
Goal 1: Implement a systematic plan to evaluate and improve the distance-learning capabilities of the University. (Increase in-state recruitment with diverse learning opportunities.)
OUTCOME: SC State University recently purchased New software (Slate, Customer Relations Management system) to process and track applications.

Strategic Initiative 5: **Implement Strategies That Promote Brand Awareness**
Goal 1: Increase social media presence. (Increase recruitment and engagement opportunities across social media.)
OUTCOME: SC State University's Public Relations office is in the process of designing a new webpage, video and Facebook and Twitter accounts.

AY 2023-2024 PRRMT will continue to address the state's teacher shortage, as part of its overall expansion of initiatives to establish, and maintain Satellite Teacher Education Program sites (off-campus); our primary focus will be in the following areas:

Abbeville, Aiken, Edgefield, McCormick, Saluda, Colleton, Jasper, Kershaw, Sumter Chester, Union, York, Anderson, Cherokee, Greenville, Oconee, Pickens, and Spartanburg.

New initiatives
- Collaboration with the Division of Enrollment Management for the Strategic Plan
- Recruitment Visits aligned with CACRAO and the SC State University Admissions Team
- Memorandum of Understanding with School Districts
- Recruitment Fairs at various locations, such as job fairs, community centers, business organizations (such as the Chamber of Commerce), and military bases
- Visits by interested participants invited by current students to class sessions for observation
- Development of further publicity and presence on social media platforms
- Production of videos to highlight MTR students and to be shared with school districts
- Chat-n-Chew Sessions with current students and graduates leading the sessions

PRRMT will continue with the recruitment plan to

Contact School District personnel to set up initial virtual and face-to-face visits.

Conduct Virtual Recruitment Fairs for all school districts once a week during Fall.

Continue on-line classes as an innovative method to assist with statewide recruiting

Continue partnering with Department of Education with various Recruitment fairs and Faculty and staff recruiting students for the Department of Education

SC-PRRMT will conduct face-to-face visits to schools in red below during Fall 2023 and Spring 2024. The schools listed below with strikes are school districts we are presently serving, School districts in red are the SC-PRRMT primary focus for AY 2023-2024.

Region 1 – ~~Columbia (Richland County), Fairfield, Lexington,~~ **Newberry**
Region 2 – ~~Berkeley, Charleston, Dorchester~~
Region 3 – ~~Chesterfield, Dillon, Florence, Marion, Marlboro~~
Region 4 – ~~Georgetown, Horry, Williamsburg~~
Region 5 – **Abbeville, Aiken**, ~~Barnwell~~, Edgefield, ~~Laurens~~, **McCormick**, **Saluda**
Region 6 – ~~Allendale, Bamberg, Calhoun, Orangeburg~~
Region 7 – ~~Beaufort~~, **Colleton**, ~~Hampton~~, **Jasper**
Region 8 – ~~Clarendon~~, **Kershaw**, ~~Lee, Sumter~~

Region 9 – **Chester**, ~~Lancaster~~, **Union, York**
Region 10 – ~~Anderson~~, ~~Cherokee~~, ~~Greenville~~, **Oconee, Pickens, Spartanburg**

The following activities are part of this recruitment and enrollment:
- Providing marketing materials to district to determine interest
- Meeting with instructional assistants (teacher aides)/district staff
- Disseminating and assisting in the completion of necessary admissions and financial aid documents
- Following-up with applicants and district personnel – to include telephone calls, mailings, etc.
- Following-up with additional candidates
- Placing emphasis on enrolling participants in state-declared critical need subject areas
- Analyzing applicants' transcripts to determine eligibility (SC State University's Admissions Office staff)
- Processing students for enrollment

Maintenance of current sites and establishment of additional sites.
Selected sites and areas will be charged with assisting in locating qualified instructors in the area, an activity that will include the following items:

- Coordination with district personnel to determine infrastructure currently in place
- Reviewing participants transcripts to determine courses needed
- Preparing a schedule of classes
- Contracting instructors
- Implementing instruction by virtual delivery
- Implementing online classes
- Implementing video conferencing
- Combining sites for classes
- Ensuring an on-site technician is available at each site to provide technical support for video conferencing reduces teacher costs, an on-site technician is needed at each location to provide technical support

Facilities Usage Fee
- Coordination will be continued and implemented with school districts.
- Budget reductions limit the number of satellite teacher education program sites PRRMT can maintain.

Award Forgivable Loans
- It will be determined if a student meets the requirements for a forgivable loan award.
- Awards will be based on need so that funds may reach more participants.

- The served population is non-traditional students, and many do not qualify for other types of financial aid.
- Budget reductions also limit the number of students to whom the program can award assistance.

Increasing the Number of Program Graduates
- The increase in the number of Satellite Teacher Education Program sites, the increase in online courses, and the implementation of classes by video conferencing is expected to increase student enrollment.
- Full implementation in the expanded areas using this mode of delivery and the increase in enrollment will result in an increase in the number of program graduates.
- Although the matriculation of this population sometimes takes a semester or two longer than traditional students, with the expansion, the number of graduates will increase.

Monitoring Student Progress by Visiting Established Sites
- Maintaining copies of participant's transcripts and state-required examination scores.
- Scheduling intervention workshops.
- Coordinating with districts to offer workshops and enhancement seminars.

South Carolina Institutes of Innovation and Information Headquarters and HBCU Institutes Quarterly Report 2023-2024

MEMORANDUM

To: Chair Dr. Hubert Mobley, and Members, Committee on Access and Equity and Student Services

From: Dr. Gwynth Nelson, Executive Director of the South Carolina Institutes of Innovation and Information

Date: January 24, 2023

Explanation for Quarters 1 & 2 of 2023-2024 (Headquarters)

Budget FY 2023-2024

For FY 2023-2024, the General Assembly awarded the SCIII Headquarters an allocation of $700,000 and required Commission of Higher Education to be the fiscal agent for the SCIII Headquarters. The employees of SCIII Headquarters are currently employees of Commission of Higher Education.

Budget Explanation for FY 2023-2024 (Quarters 1 & 2)

Executive Director Salary: The total approved salary for the Executive Director for FY 2023-2024 was $162,000, which included an 8% pay raise (3% for 2021-2022 and 5% for 2022-2023) by the SCIII Board in July 2023. However, the increase was approved by CHE Board December 2023 and was received by Executive Director the pay date January 16, 2024. The total amount for salary for Quarter 1 was $37,500 and for Quarter 2 was $37,500 and the fringes for Quarter 1 were $13,619.10 and the fringes for Quarter 2 were $13,378.68.

Assistant Executive Director: The position will be posted in February 2024 with an expected hired date before the end of Quarter 4.

Executive Assistant Director: The total approved salary for the Executive Assistant for FY 2023-2024 was $59,400, which included an 8% pay raise (3% for 2021-2022 and 5% for 2022-2023) by the SCIII Board in July 2023. However, the increase was approved by CHE Board of Directors in December 2023 and was received by the Executive Assistant on the pay date of January 16, 2024. The total amount of salary for Quarter 1 was $9,166.54 and for Quarter 2 $18,333,38. (Please note that there was an administrative timing glitch with payroll, which caused the significant difference in pay from Quarter 1 to Quarter 2.) The fringes for Quarter 1 were $5,917.57 and the fringes for Quarter 2 were $5,812.57.

Administrative: The administrative cost charged by Commission on Higher Education for Quarter 1 was $857.80 and for Quarter 2 was $6,166.06. The total cost for the FY 2023-2024 will be $24,000.

Contractual Services: The total cost for the Executive Consultant for Quarter 1 was $2,500 and the total cost for the Executive Consultant for Quarter 2 was $7,490.00. The total cost for a Business Consultant was $6,774.58, listed under 'other', which was for invoices and services from the prior year.

Contractual Services (other): There were no expenditures for Contractual Services (other) for Quarter 1 and Quarter 2.

Equipment and Office Equipment: There were no expenditures for Equipment and Office Equipment for Quarter 1 and Quarter 2.

Materials and Supplies: There were no expenditures for Materials and Supplies for Quarter 1 and Quarter 2.

Communications/Marketing: The total for the impact report for Quarter 1 was $6,830.58 and for Quarter 2 was $3,169.42.

Travel/Transportation: The total cost for Quarter 1 was $1,025.11 which included in-state and out-of-state travel for mileage, rental vehicles, and lodging, and the total cost for Quarter 2 was $1,651.76 which included in-state and out-of-state travel for mileage, rental vehicles, and lodging.

Other Expenditures: The total for Quarter 1 was $1,500 and for Quarter 2 was $6,5000 which included publication fees and sponsorships for the institute's events.

TOTAL EXPENDITURES for FY 2023-2024 (from July 1, 2023-January 4, 2024)

Quarter 1 - $78,916.70

Quarter 2 – 106,776.45

Total Expenditures - $185,693.15

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR *(South Carolina Institutes of Innovation and Information Headquarters: SCIII)*
Budget for 2022-23, and Proposed Budget Request for FY 2023-24

	FY 2021-22 July 1, 2021, to June 30, 2022 SC State Actual	FY 2022-23 From July 1, 2022, to March/May 2023* SC State Actual	FY 2022-23 From March 2023 to June 2023 CHE Actual	FY 2023-24 Proposed Budget Request (for approval)	FY 2023-24 Quarter 1 Expenses (July, August, September	FY 2023-24 Quarter 2 Expenses (October, November, December)	FY 2023-24 Quarter 3 Expenses (January, February, March)	FY 2023-24 Quarter 4 Expenses (April, May, June)	FY2024-25 Proposed Budget Request
PERSONNEL EXPENSES									
1) Executive Director a. Salary b. Fringes Insurance	a. 97,826.10 b. 33,372.72	a. 117,391.32 b. 40,907.18	a. 31,818.18 b. 11,419.09	a. 162,000.00 b. 59,940.00	a. 37,500.00 b. 13,619.10	a. 37,500.00 b. 13,378.68			
2) Assistant Executive Director a. Salary b. Fringes Insurance				a. 75,000.00 b. 27,750.00	a. 0.00 b. 0.00	a. 0.00 b. 0.00			
3) Executive Assistant a. Salary b. Fringes Insurance	a. 23,478.24 b. 2,148.28	a. 49,499.99 b. 9,498.18	a. 2,708.33 b. 1,332.23	a. 59,400.00 b. 21,978.00	a. 9,166.54 b. 5,917.57	a. 18,333.38 b. 5,812.57			
TOTAL	**$156,825.34**	**$217,296.67**	**$47,277.83**	**$406,068.00**	**$66,203.21**	**$75,024.63**			
ADMINISTRATIVE									
Administrative Costs a. SC Commission on Higher Education				$24,000.00	857.80	6,166.06			
TOTAL				**$24,000.00**	**$857.80**	**$6,166.06**			
CONTRACTUAL SERVICES (Consultants)									
a) Executive Consultant b) PR Consultant c) Other	a. 56,485.89 b. 48,803.31 c. 43,196.42	a. 54,986.39 b. 65,950.00 c. 1,200.00	a. 26,800.00 b. 32,587.44 c. 0.00	a. 78,000.00 b. 78,000.00 c. 5,000.00	a. 2,500.00 b. 0.00 c. 0.00	a. 7,490.00 b. 0.00 c. 6,774.58			
TOTAL	**$148,485.62**	**$122,136.39**	**$59,387.44**	**$161,000.00**	**$2,500.00**	**$14,264.58**			

CONTRACTUAL SERVICES (Other)									
a. Photographic/AV Services	a. 856.00	a. 12,407.50	a. 1,399.91	a. 5,000.00	a. 0.00	a. 0.00			
b. Promotional Services	b. 2,000.00	b. 1,800.00	b. 0.00	b. 5,000.00	b. 0.00	b. 0.00			
c. Telephone & Telegraph	c. 1,946.84	c. 1,818.28	c. 0.00	c. 3,000.00	c. 0.00	c. 0.00			
d. Other Professional Services	d. 2,000.00	d. 1,736.63	d. 0.00	d. 4,000.00	d. 0.00	d. 0.00			
e. Educ. & Training Services	e. 0.00	e. 5,189.30	e. 0.00	e. 5,000.00	e. 0.00	e. 0.00			
f. Catered Meals	f. 202.24	f. 256.64	f. 5,117.18	f. 3,000.00	f. 0.00	f. 0.00			
TOTAL	**$7,005.08**	**$23,208.35**	**$6,517.09**	**$25,000.00**	**$0.00**	**$0.00**			
GENERAL OPERATING									
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc.. b. Technology	a. 16,361.86 b. 5,832.67	a. 4,953.03 b. 10,834.82		a. 2,000.00 b. 2,000.00	a. 0.00 b. 0.00	a. 0.00 b. 0.00			
TOTAL	**$22,194.53**	**$15,787.85**		**$4,000.00**	**$0.00**	**$0.00**			
MATERIALS & SUPPLIES									
a. Office Supplies b. Promotional Supplies c. Equipment < $1000 d. Other Supplies	a. 763.42 b. 90.94 c. 0.00 d. 2,483.32	a. 1,135.98 b. 5,880.96 c. 0.00 d. 299.94		a. 1,000.00 b. 2,000.00 c. 1,000.00 d. 1,000.00	a. 0.00 b. 0.00 c. 0.00 d. 0.00	a. 0.00 b. 0.00 c. 0.00 d. 0.00			
TOTAL	**$3,337.68**	**$7,316.88**		**$5,000.00**	**$0.00**	**$0.00**			
COMMUNICATIONS/ MARKETING									
Communications & Marketing a. Website & Maintenance b. National/International Press Releases	a. 0.00 b. 0.00	a. 0.00 b. 0.00	a. 1,000.00 b. 0.00	a. 2,000.00 b. 40,000.00	a. 0.00 b. 0.00	a. 0.00 b. 0.00			
c. Print Publications d. Impact Report e. Miscellaneous Marketing	c. 0.00 d. 0.00 e. 2,500.00	c. 0.00 d. 0.00 e. 778.96	c. 0.00 d. 0.00 e. 2,000.00	c. 10,000.00 d. 10,000.00 e. 3,000.00	c. 0.00 d. 6,830.58 e. 0.00	c. 0.00 d. 3,169.42 e. 0.00			
TOTAL	**$2,500.00**	**$778.96**	**$3,000.00**	**$65,000.00**	**$6,830.58**	**$3,169.42**			
TRAVEL/TRANSPORTATION									
Instate:	In-State a. 2,107.88	In-State a. 3,714.17	In-State a. 0.00	In-State a. 5,000.00	In-State a. 625.44	In-State a. 1,115.61			

a. Mileage Costs/Rental Fees b. Lodging c. Meals d. In-State Other Transportation Out of State: a. Mileage Costs/Rental Fees b. Flight(s) c. Lodging d. Meals e. Out-of-State Other Transportation f. Conferences/Work Sessions/Outreach	b. 150.84 c. 0.00 d. 366.12 Out of State a. 0.00 b. 0.00 c. 0.00 d. 0.00 e. 0.00 f. 0.00	b. 1,211.52 c. 0.00 d. 25.92 Out of State a. 1,653.70 b. 0.00 c. 3,912.69 d. 344.29 e. 1,151.27 f. 0.00	b. 740.16 c. 0.00 d. 0.00 Out of State a. 0.00 b. 0.00 c. 0.00 d. 0.00 e. 0.00 f. 0.00	b. 2,000.00 c. 1,000.00 d. 1,000.00 Out of State a. 3,000.00 b. 1,500.00 c. 3,500.00 d. 1,000.00 e. 1,500.00 f. 5,500.00	b. 399.67 c. 0.00 d. 0.00 Out-of-State a. 0.00 b. 0.00 c. 0.00 d. 0.00 e. 0.00 f. 0.00	b. 0.00 c. 0.00 d. 0.00 Out-of-State a. 275.52 b. 0.00 c. 210.63 d. 0.00 e. 50.00 f. 0.00			
TOTAL	$2,624.84	$12,013.56	$740.16	$25,000.00	$1,025.11	$1,651.76			
OTHER EXPENDITURES									
1) Registration Fees a. In-State Registration Fees b. Out-of-State Registration Fees 2) Sponsorships, Memberships, etc.…	a. 0.00 b. 0.00	a. 0.00 b. 2,000.00		a. 2,000.00 b. 8,000.00	a. 0.00 b. 0.00 2) 1,500.00	a. 0.00 b. 0.00 2) 6,500.00			
TOTAL		$2,000.00	$116,922.52	$10,000.00	$1,500.00	$6,500.00			
TOTAL PROPOSED BUDGET				$725,068.00					
TOTAL APPROPRIATIONS	$750,000.00		$700,000.00	$700,000.00					
TOTAL CARRIED FORWARD		$407,026.91	$583,077.48 **						
TOTAL EXPENDITURES	$342,973.09	$400,538.66	$116,922.52		$78,916.70	$106,776.45			
TOTAL REMAINING AMOUNT		$6,488.25							

South Carolina Institutes of Innovation and Information Budget Reporting

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (Boeing Institute on Civility @ Allen University)

Budget for **FY 2023-24** and Proposed Budget Request for **FY 2024-2025**

	FY 2022-23 End-of-Year Actual	FY 2023-24 Quarter 1 Expenses (July, August, September)	FY 2023-24 Quarter 2 Expenses (October, November, December)	FY 2023-24 Quarter 3 Expenses (January, February, March)	FY 2023-24 Quarter 4 Expenses (April, May, June)	FY 2023-24 End of Year Actual	FY 2024-25 Proposed Budget Request
PERSONNEL EXPENSES							

1) Institute Director
  a. Salary
  b. Fringes/Insurance							

2) Additional SCIII Employee
  a. Salary
  b. Fringes/Insurance							

3) Additional SCIII Employees
  a. Salary
  b. Fringes/Insurance							

TOTAL (PERSONNEL EXPENSES)		$48,970	$48,970				
GENERAL OPERATING							
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc... b. Technology							
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)		$647.99					
MATERIALS & SUPPLIES							
a. Office Supplies b. Promotional Supplies c. Equipment d. Other Supplies							
TOTAL (MATERIALS & SUPPLIES)		$24,357.19					

COMMUNICATIONS/MARKETING						

Communications & Marketing
  a. Website and/or Maintenance
  b. Press Releases (Local/National), etc.
  c. Printed Publications/Materials
  d. Miscellaneous Marketing						

TOTAL (COMMUNICATIONS/MARKETING)			$ 5,005.00				
TRAVEL/TRANSPORTATION						
Instate: a. Mileage Costs/Rental Fees b. Lodging c. Meals d. In-State Other Transportation Out of State: a. Mileage Costs/Rental Fees b. Flight(s) c. Lodging d. Meals e. Out-of-State Other Transportation f. Conferences/Work Sessions/Outreach						
TOTAL (TRAVEL/TRANSPORTATION)						
OTHER EXPENDITURES						

1) Registration Fees
    a. In-State Registration Fees
    b. Out-of-State Registration Fees
2) Sponsorships, Memberships, etc....						

TOTAL (OTHER EXPENDITURES)						
TOTAL APPROPRIATIONS						
TOTAL EXPENDITURES		$73,975.18	$53,975.00			
TOTAL REMAINING AMOUNT						

South Carolina Institutes of Innovation and Information Budget Reporting

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (BEST INSTITUTE @ BENEDICT COLLEGE)
Budget for FY 2022-23, and FY 2023-24 and Proposed Budget Request for FY 2024-2025

	FY 2022-23 End-of-Year Actual	FY 2023-24 Quarter 1 Expenses (July, August, September)	FY 2023-24 Quarter 2 Expenses (October, November, December)	FY 2023-24 Quarter 3 Expenses (January, February, March)	FY 2023-24 Quarter 4 Expenses (April, May, June)	FY 2023-24 End of Year Actual	FY 2024-25 Proposed Budget Request
PERSONNEL EXPENSES							

1) Institute Director
   a. Salary
   b. Fringes/Insurance							

2) Additional SCIII Employee
   a. Salary
   b. Fringes/Insurance
	$148,694.00
	$ 35,060.00
		$48,140.00
		$10,455.00
			$61,890.00
			$12,333.00				

3) Additional SCIII Employees
   a. Salary
   b. Fringes/Insurance							

TOTAL (PERSONNEL EXPENSES)							
GENERAL OPERATING							
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc... b. Technology	 $215,833.00						
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)							
MATERIALS & SUPPLIES							
a. Office Supplies b. Promotional Supplies c. Equipment d. Other Supplies	 $44,550.00 $ 192.00						
TOTAL (MATERIALS & SUPPLIES)							
COMMUNICATIONS/MARKETING							
Communications & Marketing a. Website and/or Maintenance b. Press Releases (Local/National), etc. c. Printed Publications/Materials d. Miscellaneous Marketing							
TOTAL (COMMUNICATIONS/MARKETING)							

TRAVEL/TRANSPORTATION							
Instate: a. Mileage Costs/Rental Fees b. Lodging c. Meals d. In-State Other Transportation Out of State: a. Mileage Costs/Rental Fees b. Flight(s) c. Lodging d. Meals e. Out-of-State Other Transportation f. Conferences/Work Sessions/Outreach	$2,598.00	$240.00 $2,558.00 $1,060.00	$241.00 $4,473.00 $1,532.00 $340.00 $873.00				
TOTAL (TRAVEL/TRANSPORTATION)							
OTHER EXPENDITURES							

1)   Registration Fees
      a. In-State Registration Fees
      b. Out-of-State Registration Fees
2)   Sponsorships, Memberships, etc....
3)   Participant Support
4)   Contractual Services
	$9,622.00
	$55,504.00
		$33,190.00	$500.00
			
			$22,737.00				

TOTAL (OTHER EXPENDITURES)							
TOTAL APPROPRIATIONS	$977,051.00						
TOTAL EXPENDITURES	$512,053.00	$95,643.00	$104,919.00				
TOTAL REMAINING AMOUNT	$464,998.00	$369,355.00	$264,436.00				

SCIII Benedict College Budget Narrative

Budget Explanation for FY 2022-23 End of Year Actual
(This section will entail every category listed on the budget template as previously outlined.)

The BEST Institute Information Technology

During Year end 2023, The BEST Institute Information Technology program supported personnel cost to include salaries and fringe benefits for the CIO, Systems Administrator, and IT Help Desk. Also, funds were used to support advanced campus technology to all campus facilities, classroom upgrades, network management, annual renewals, updated digital buildings' floorplans to enhance WIFI Connectivity and performance and wireless connectivity. Equipment consists of Internet2 connection through Clemson University to support research and education network and internet access backup.

Funds expended at year-end total $417,129.

BEST Institute Scholars Program

During the Fall 2023 semester eligible students were identified for review and selection to receive BEST Institute scholarship awards. The criteria for eligibility was also defined during this period.

No funds were expended during the 2022-2023 for The BEST Institute Scholars program. This period was used to refine the criteria for the program and to identify eligible recipients. Plans are underway to expend the $239,164 allocated for the program prior to the end of year 2024 reporting period.

Office of Professional Development and Lifelong Learning/CPI and Service Learning

Funds were used to support transportation cost for students Internship programs to fulfill their academic and experimental learning requirements. Funds expended at year-end total $12,221 to support in-state and out of state internships for transportation and living arrangements for students as listed below:

- **Tuition Room and Board:** Paid apartment rental allowing the student to accept a summer internship with the Strom Law Firm working with prominent attorneys Bakari Sellers and Ally Benevento paying $16 per hour in Columbia.

- **Tuition Room and Board:** Paid apartment rental allowing the student to accept an unpaid summer internship with Judge Jocelyn Newman of the Fifth Judicial Circuit Court in Columbia.

- **UBER:** Travel rides for 3 students from the School of Education, Health, and Human Services and the Department of Educational Studies and Psychology to complete internships: The School Mental Health Liaison Undergraduate Internship through Enhancing Capacity in School Mental Health at Richland School District Two; Enhancing Capacity in School A Mental Health Internship at Pleasant Hill Elementary; and Enhancing Capacity in School A Mental Health Internship.

- **School Van Travel:** For Blue Cross Blue Shield South Carolina scholarship cohort. These students are being mentored and trained by Blue Cross Blue Shield executives for future jobs with Blue Cross Blue Shield of SC.

Student Development – Counseling and Self Development Services and Student Health Initiative.

Funds were budgeted to support the Student Development Counseling and Self Development Services Initiative. This initiative supported the campus health center and counseling department. While searching for another full-time nurse, to fill this need, the health center contracted an outsourced nursing staff to assist with testing for Covid 19. Outside of testing, the contracted nurses triaged, participated in health awareness events, and responded to campus emergency calls. Funds expended at year-end total $55,696 to support the contracted nurses for the Benedict College Health Center.

During this period, the Counseling and Self Development Department continued to actively review applications for a Mental Health Counselor.

The BEST Institute Business Innovation Center

The B.E.S.T. Innovation Lab (the Lab) began offering programming in February 2022. The personnel requirement for a Lab coordinator was filled later than anticipated due to low response of qualified applicants. Once the coordinator was onboarded in July 2022, the staff that operated the Lab prior to the hire helped with the coordinator's transition to the role.

Once onboarded, the coordinator successfully led the implementation of the Lab's following goals and objectives:

1) Through student and faculty led entrepreneurship encourage entrepreneurial applications in course curriculum, improve student career readiness and competitiveness, and create an on-campus community where student businesses and startups are born and nurtured.
2) Through service and collaboration with external strategic partners, make Benedict College an essential element in the SC Innovative Ecosystem and driver of the SC minority economy.
3) Strive to make Benedict College a leader and example in Entrepreneurship and Innovation to Colleges and Universities nationwide.
During the reporting period which ended September 30, 2023, $27,007 was spent to support 34%-time allocations under the personnel costs to include salaries and fringe benefits for the BEST Innovation Lab Director.

Budget Explanation for Quarter 1
(This section will entail every category listed on the budget template as previously outlined.)

The BEST Institute Information Technology

The IT Department continues to provide the necessary tools and services to support faculty and staff training, helpdesk support and advanced technology to provide classroom upgrades and to strengthen remote and online access campus wide. The program is also designed to improve the College's fiscal operating and academic systems and to upgrade the College's academic laboratories.

The First Quarter of 2023-2024 supported personnel cost to include salaries and fringe benefits for The BEST Institute Information Technology CIO, Systems Administrator, and the IT Help Desk Administrator and technology cost to support data network solutions. Total funds expended for the Quarter 1 ended September 30, 2023, total $63,104. Total Budget for this initiative is $480,325 less.

Year end 2023 and Quarter 1 expenditures of $480,233, equals $92 remaining as of September 30, 2023.

BEST Institute Scholars Program

During the Fall 2024 semester eligible students were identified for review and selection to receive BEST Institute scholarship awards. The criteria for eligibility consisted of SC Juniors with a GPA of 2.7 and above from BEST Institute related majors and disciplines. During the Spring 2024 semester the identified eligible students will participate in a vetting process to facilitate the final selection and awards process.

No funds were expended during quarter one (1) and two (2) for this program. Scholarship awards for the BEST Institute Scholars Program will commence during the Spring 2024 semester and will conclude prior to the start of the Fall 2024 semester. The $239,164 allocated for the BEST Institute Scholars Program will be expended prior to the end of year 2024 reporting period.

Total funds remaining as of Quarter 1 of 2023 – 2024 remains $239,164.

Office of Professional Development and Lifelong Learning/CPI and Service Learning

Total funds expended for this Initiative to cover travel and transportation costs for students experimental learning totals $3,858 during the reporting period ended September 30, 2023.

- **Bourbon & Beyond Music Festival (BBMF), Louisville, KY:** This experience fulfilled the Music program's student learning outcomes for Music Technology and experiential learning music industry and business studies, which is an imperative element into breaking into the music industry. Students who participated in this experiential learning opportunity were exposed to working with industry leading brands firsthand. With Benedict College's implementation of new music industry curriculum placing much more emphasis on the business side of the music industry, on site experiences such as music festivals make students much more marketable for high level internships and job placements upon graduation.

link to BC's documentation from BBMF containing student interviews and festival footage.

https://www.youtube.com/watch?v=58qLMF1bGSM

The Music Experience with Benedict College Students

Benedict College students attended the 2023 Bourbon and Beyond Music Festival to work with the Music Experience and American Musical Supply. This is their s...

www.youtube.com

Student Development – Counseling and Self Development Services and Student Health Initiative.

During Quarter 1, the campus health center and counseling department continue to pursue the hiring of an additional full-time registered and mental health specialist. Due to the volume of services requested in the student health center, there is a great need to expand the nursing staff. This will allow students to receive services without prolonged waiting time.

Additionally, the Student Health Center is transferring from paper documentation to an EMR system that allows better care for the students. This helps to reduce telephone calls and students going to the Emergency Room for non-emergency treatments.

Durning the reporting period ended September 30, 2023, total funds expended under contractual services for the contracted nurses total $21,190.

The BEST Institute Business Innovation Center

Quarter one expenditures through September 30, 2023 consisted primarily of personnel cost totaling $7,491 for the Coordinator of Special Projects for the BEST Institute Business Innovation Center at (34%) effort. Through the Lab, Benedict College joined the second cohort of the HBCU Founders Institute. This program provided a startup pre-accelerator for students interested in founding high-growth ventures. Participants have access to startup accelerator curriculum, mentorship, and a network of venture capital investors and startup founders.

Budget Explanation for Quarter 2
(This section will entail every category listed on the budget template as previously outlined.)

The BEST Institute Information Technology

The Second Quarter's Report continued to support personnel cost for the CIO, Systems Administrator, and IT Help Desk Administrator. Total expenditures for December 31, 2023, reporting period total $51,096. Total funds remaining as of September 30, 2023, total $92. The deficit of $51,004 will be applied to the 2024 award budget.

BEST Institute Scholars Program

During the 2nd quarter eligible students were identified for review and selection to receive BEST Institute scholarship awards. The criteria for eligibility consisted of SC Juniors with a GPA of 2.7 and above from BEST Institute related majors and disciplines. During the Spring 2024 semester the identified eligible students will participate in a vetting process to facilitate the final selection and awards process.

The awards process for the BEST Institute scholarships will commence during the Spring 2024 semester and conclude prior to the beginning of the Fall 2024 semester. Total funds remaining as of December 31, 2023, equals $239,164.

Office of Professional Development and Lifelong Learning/CPI and Service Learning

Funds were used to support faculty development and to support student internship programs and experimental learning events to enrich their education by offering them many development opportunities to fulfill academic and experiential learning outcomes, networking, knowledge expansion, skill development, and other NACE competencies. Our students attended The National Association of Black Accountants Regional Conference, NAAAHP (National Association of African American's Honor's Program), The Bourbon and Beyond Music Festival, NABA (National Black Accountants) Regional Conference, Atlanta Photojournalism Seminar Film Festival, Atlanta Buried Alive Film Festival, Genoa, Italy Study Abroad:

- **NABA (National Association of Black Accountants) Regional Conference, Minneapolis, MN**: Our BC NABA organization sent students and 2 faculty advisors to its regional conference in Minneapolis. The conference provided attendees keynotes by

distinguished industry leaders, educational workshops, panel discussions, networking opportunities, career advancement strategies, Career showcase and wellness and mindfulness.

- **Atlanta Photojournalism Seminar Film Festival, Atlanta, GA:** The nation's longest-running photography conferences presented a valuable opportunity for our Mass Communication students. Featuring 12 speakers, seven of which were of color. The seminar is an inestimable opportunity for students to see excellent work done by highly successful mass communication professionals who look like them. The experiential learning component helps expand students' understanding not only of the world, but also their place in it, an important component of professionalization.

- **NAAAHP (National Association of African American Honors Program) Conference Baton Rouge, LA:** Our honors students participated in this conference providing experiential learning outcomes including Networking, knowledge expansion to include research opportunities, trends, developments in fields of study, soft/ essential skills development, critical thinking and exposure to diversity and inclusion.

- **Atlanta Buried Alive Film Festival, Atlanta, GA:** This event provided experiential learning for students interested in filmmaking by exposing them to an event that celebrates and awards the high-quality work of independent filmmakers. Film festivals are an active part of the industry at every tier. The event provided students will real-life (applied) experience, and insight on the possibilities, resources, platforms, and options students have for distributing creative works.

- **Study Abroad, Genoa, Italy:** 1 week law immersion program tailored for prelaw students in Genoa, Italy. Students are mentored, build relationships and collaboration skills, leverage experience for high quality internships, expand skills and expand focus and breadth on law school applications.

Total Funds expended during the reporting period for travel to support faculty development and students experimental learning was $7,959.04. Total funds awarded for this initiative are $48,000. Cumulative expenditures from year-end 2023 through December 31, 2023, total $24,038. The remaining balance as of December 31, 2023, totals $23,962.

Student Development – Counseling and Self Development Services and Student Health Initiative.

During the second reporting period, the Student Health Center provided COVID-19 and FLU testing. STD/STI referrals and prescription calls in if needed for treatment. The contracted nurses under the direction of Benedict College's nurse address acute conditions, chronic conditions, respiratory issues, gastric issues, STD/STI/HIV testing, treatment, and referrals. Total funds expended during the current reporting period to support contract services for the contracted nurses total $22,736.

Counseling and Self Development - Recently, a new therapist was hired November 2023 (100% effort) to provide an array of mental and behavioral health services to our students to include specialized services in depression, anxiety, trauma, alcohol, substance abuse, therapeutic approaches to cognitive behavioral therapy and life transitions. Total personnel costs for this position during the current reporting period total $15,640 to include salaries and fringe benefits.

Total funds awarded for this initiative are $134,250. Cumulative expenditures from year-end 2023 through December 31, 2023, total $115,263. The remaining balance as of December 31, 2023, totals $18,987.

The BEST Institute Business Innovation Center

During quarter 2, the B.E.S.T. Innovation Center focused on establishing comprehensive entrepreneurial programming on the campus and laying down plans to create pathways for marketable innovation in science and technology.

Expenditures totaling $7,488 were spent during the December 31, 2023, reporting period to support the personnel cost for the Coordinator of Special Projects for the BEST Institute Business Innovation Center at (34%) effort. Equipment, software, and furniture for the Innovation Lab will be purchased by the next reporting quarter in 2024.

Total funds awarded for this initiative are $75,312. Cumulative expenditures from year-end 2023 through December 31, 2023, total $41,986. The remaining balance as of December 31, 2023, totals $33,326.

Budget Explanation for Quarter 3
(This section will entail every category listed on the budget template as previously outlined.)

Budget Explanation for Quarter 4
(This section will entail every category listed on the budget template as previously outlined.)

Budget Explanation for FY 2023-24 End of Year Actual
(This section will entail every category listed on the budget template as previously outlined.)

Budget Explanation for FY 2024-25 Proposed Budget Request
(This section will entail every category listed on the budget template as previously outlined.)

South Carolina Institutes of Innovation and Information Budget Reporting

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (TITAN @ CLAFLIN UNIVERSITY)
Budget for FY 2022-23, and FY 2023-24 and Proposed Budget Request for FY 2024-2025

	FY 2022-23 End-of-Year Actual	FY 2023-24 Quarter 1 Expenses (July, August, September)	FY 2023-24 Quarter 2 Expenses (October, November, December)	FY 2023-24 Quarter 3 Expenses (January, February, March)	FY 2023-24 Quarter 4 Expenses (April, May, June)	FY 2023-24 End of Year Actual	FY 2024-25 Proposed Budget Request
PERSONNEL EXPENSES							
4) Institute Director c. Salary d. Fringes/Insurance							75,000 26,000
5) Additional SCIII Employee a. Salary b. Fringes/Insurance		$1,489.28 $ 111.70	$715.86 $53.69				50,000 17,500
6) Additional SCIII Employees a. Salary b. Fringes/Insurance	$87,550.10 $7,858.31	$14,591.67 $ 1,903.46	$21,887.50 $3,289.03				90,176 31,561.60
TOTAL (PERSONNEL EXPENSES)	**95,408.41**	**1,8096.11**	**25,946.08**				**290,487.60**
GENERAL OPERATING							
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc… b. Technology	155,322.49		49,387.92				65,000
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)							**65,000**
MATERIALS & SUPPLIES a. Office Supplies b. Promotional Supplies c. Equipment d. Other Supplies	$5,928.23		7,051.30*				10,000
TOTAL (MATERIALS & SUPPLIES)							**10,000**
COMMUNICATIONS/MARKETING							
Communications & Marketing a. Website and/or Maintenance b. Press Releases (Local/National), etc. c. Printed Publications/Materials d. Miscellaneous Marketing							10,000
TOTAL (COMMUNICATIONS & MARKETING)							**10,000**
TRAVEL/TRANSPORTATION							

Instate: a. Mileage Costs/Rental Fees b. Lodging c. Meals d. In-State Other Transportation Out of State: a. Mileage Costs/Rental Fees b. Flight(s) c. Lodging d. Meals e. Out-of-State Other Transportation f. Conferences/Work Sessions/Outreach			$4,294.08				10,000 113,000
TOTAL (TRAVEL/TRANSPORTATION)							**123,000**
OTHER EXPENDITURES							

1) Registration Fees
   a. In-State Registration Fees
   b. Out-of-State Registration Fees
2) Sponsorships, Memberships, etc.…
							3,000
							5,600

TOTAL (OTHER EXPENDITURES)							**8,600**
TOTAL APPROPRIATIONS	**648,325.00**	**$391,665.87**	**$373,569.76**				**512,088**
TOTAL EXPENDITURES	**$256,659.13**	**$18,096.11**	**86679.38**				
TOTAL REMAINING AMOUNT	**$391,665.87**	**$373,569.76**	**286,890.38**				

*Encumbered

<h1 style="text-align:center">SCIII (TITAN) Budget Narrative</h1>

Background of Institute

Claflin University, the first HBCU in the state of South Carolina, is proud to host TITAN, The Institute for Teaching and Nursing, on its campus. Leveraging our current rankings among the TOP 10 HBCUs, Claflin University is poised to assist with reversing teacher and nurse shortages in the state of SC and abroad. Moreover, utilizing current MOUs with the 16 SC Technical Colleges System, as well as our strong relationships with our peer HBCUs, TITAN's identity is being further developed by a commitment to increasing the percentages of students who are aiming to become nurses and educators in SC.

Focus of Institute

TITAN is a unique partnership, affording multiple opportunities for the divisions of nursing and teaching, two of the most critical professions in the world, to collaborate. It is no secret that two of the most prestigious professions are also the most endangered. That is to say the critical shortages of teachers in schools (both public and private) and the dearth of nurses in a variety of health-related fields are problems that Claflin's TITAN programs are committed to helping to resolve. Centering high admissions standards with strategic and intentional recruitment, our aim is to put a dent in both of these shortage areas.

Goals of FY 2023-2024

- Cutting Edge Academic Enterprise

- Continual Improvement in Student Engagement, Student Success, & Technology Infrastructure

- Collaborative Economic & Workforce Development

- Creative Global Strategies

- Consistent Friend & Fundraising

Achievements Made to Date

- Preliminary conversations engaged with a variety of nursing and teaching agencies in the state of SC and abroad to ascertain possibilities for the establishment of MOUs to recruit and to retain nurses and teacher educators.
- Expanded Partnerships: Family Health Center (Nursing) Collective Impact (Teaching)
- Provided scholarships to aid nursing students in completion of their program. We admitted a record number of students in Fall 2023 (37).

- Purchased simulation equipment to enhance on campus clinical immersion experiences for nursing students.

- Improved recruitment of new students by integrating iPads for onsite visualization of learning platform and Claflin University website.

- Attended and participated in the SCIII President's Forum

- Attended and participated in the Launch of the Honorable James Clyburn Transportation Center at SCSU

- Additional personnel have been integral in carrying out the objectives of CU TITAN

- Graduated 210 Bachelor of Science in Nursing students to date.

- Eleven Family Nurse Practitioner completed the Master of Science in Nursing program in August and completed national board certification examination with a 100% pass rate.

- Seven MSN Nursing Leadership students graduated in 2023.

- Current nursing enrollment of 77 students in BSN (47) and MSN (30) programs.

- Attained initial CCNE accreditation (5 years) for the Master of Science in Nursing program.

- Over $1 million in funding for nursing scholarships.

- Completed reaffirmation of nursing accreditation for 10 years with the Commission on Collegiate Nursing Education (CCNE) for the Bachelor of Science in Nursing program.

- 150 students across the spectrum of teacher education majors are benefiting by TITAN.
- From early childhood education, up through secondary education, funds are used to support test preparation.
- During our annual ceremony, 25 education candidates were inducted into Claflin's Teacher Education program. This was the largest class in the history of the institution.
- Between TITAN and CUBE (Claflin University's Bridges to Education) program, facilitated the travels of 12 students majoring in teacher education to Washington, DC. and the Honorable James Clyburn and the Honorable Senator Tim Scott.
- This Spring 2024, 10 students will travel to London Metropolitan University for study abroad with the goal is to spawn international travel interests.
- In Summer 2024, 10 students in the Human Performance Recreation and Sport Management Department will travel to Johannesburg, South Africa to research sporting events.

Projected Goals for FY 2024-2025
- To Facilitate Travel for Faculty/Staff/Students to Professional Conferences & Meetings
- To Facilitate Academic Success for Students via Test Preparation for Teaching (Praxis Test Battery) and Nursing Licensure (Advanced Practice Educational Associates)
- To Facilitate 3 International Study Abroad Experiences (Fall, Spring, Summer) for Nursing and Teaching, including Students, Faculty & Staff
- Both Teaching and Nursing Divisions will visit each of the 16 SC Technical Colleges for recruitment purposes
- To Engage Creative Global Strategies on the Continents of Africa and Asia for the Recruitment Purposes
- To Facilitate a Fall 2024 Conference on Claflin University's campus for Educators and Nurses

Budget Explanation for FY 2022-23 End of Year Actual
Applicable Accounts
Budget Explanation for Quarter 1
- Personnel Expenses – funds used to support salaries of institute director and administrative support.

Budget Explanation for Quarter 2
- Personnel Expenses – funds used to support salaries of institute director and administrative support.

- Equipment/Office Equipment – purchased simulation baby to support on-campus clinical immersion learning experiences for nursing students.
- Materials & Supplies – Purchased iPads for nursing recruitment events. Used to provide visualization university campus and program offerings.
- Travel – Study abroad experiences to enhance teaching and nursing learning opportunities for students.

Budget Explanation for FY 2024-25 Proposed Budget Request
Personnel Expenses (with fringe) - $290,487.60
- Program administration and facilitate a Fall 2024 Conference on Claflin University's campus for Educators and Nurses

General Operating – 60,000
Equipment
- Enhance simulation for on-campus learning experiences of nursing students.
- Computers

Materials and Supplies - $10,000
- Interactive test simulations
- Student passports for international travel

Communications and Marketing
- Social Media advertising – $10,000

Travel/Transportation - $123,000
- Both Teaching and Nursing Divisions will visit each of the 16 SC Technical Colleges for recruitment purposes
- Facilitate 3 International Study Abroad Experiences (Fall, Spring, Summer) for Nursing and Teaching, including Students, Faculty & Staff

Other Expenditures - $18,600
- Travel for Faculty/Staff/Students to Professional Conferences & Meetings

Facilitate Academic Success for Students via Test Preparation for Teaching (Praxis Test Battery) and Nursing Licensure (Advanced Practice Educational Associates

Q1-2024

Jan.	Feb.	March
• Sexual Health Initiative (Beacon forum) Facilitated by Affinity • Free testing at Clinton coordinated by Affinity • Affinity Ribbon Cutting • Good Samaritan Training-RX, prescription, substance use/misuse • Global Students listening session I	• Heart Health Initiative-Pocket hugs @Prospect church-Dr. Pickney-Taylor guest speaker • Chocolate and a heart health note to be given out on campus on V-day. • Black History Month Initiative-" Black Movement" Advanced Bingocize, Tress-Zumba • Teen Dating Violence Awareness Month-possible guest speaker-Gayle • Exam Escape-Midterms-Family Feud • Wellness Club Interest Meeting • Volunteer/Community Service Day • Roll out WACH website • Global Students listening session II	• National Nutrition Month –Collaborate with Victory Gardens, Foodshare, and North Central • Food Equity Initiative-Creation of Clinton Cookbook • Produce Pantry Pop up on campus VGI • National Colorectal Cancer Awareness-Collab with Father's Way. Men's /Brotherhood Initiative • Sheila Wright Guest Speaker (Nurse) • North Central Dietician/Nutrition guest speaker • Food share Cooking/healthy eating demonstration

Author-LSF 12.31.23

Q2-2024

April	May	June
• STI Awareness Month-Set up testing with affinity • Stress Awareness Month-Judy from Nami-Guest speaker • Alcohol Awareness Month-partner with Keystone to come in. • Beloved Community-Church Outreach-Listening Session	• Mental Health Awareness Month-30-day self-care challenge-May 1st through May 30th • Mindfulness and Meditation • National Women's Health Week (5/14-5/20) • Summer Retreat • Exam Escape-Finals	• Men's Health Month-Men Engaging in Health 2nd annual health fair • Alzheimer's and Brain Awareness Month-Susan Kreisburger collab- • Summer Feed Program-Snack Packs-Collab with FoodShare • Juneteenth Event • Beloved Community-Church Outreach-Listening Session

Q3-2024

July	Aug.	Sept.
• Summer Feed Program-Collab with Food Share	• International Overdose Day (Aug. 31st)	• Healthy Aging Month-Bingocize @ church
• Freshman Orientation-Welcome Packet, meet and greet at fountain park, appetizers,	• HIV Testing-Kickoff testing	• National Childhood Obesity Awareness Month
• Golden Bear Table Talk-Summer students	• Sickle Cell Disease-Partner with Mr. Brown at North Central	• Exam Escape-Midterms
• SCIII Annual President and Director's retreat	• Back2School Block Party Collab w/Heart2Heart	• Affinity Board Retreat

Q4-2024

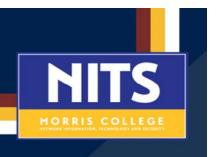| Oct.	Nov.	Dec
• Health Literacy Month-Trivia Game	• National Diabetes Month-Snacking, walking-Go hiking	• Strategic Planning for the 2025 Year
• 3rd Annual Health Fair-Collab W/another entity.	• Homeless Awareness Week-Collab with Pathways/Bethel	• The 2024 Year in Review
• Nami Walk	• Domestic Violence Awareness-Guest speaker	• Winter Retreat
• Clinton College Wellness Week, flag football, kickball, cornhole	• First Gen Initiative-Collab w/Trio and Student Services	
• Fall Festival	• Exam Escape	

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (WACH INSTITUTE AT CLINTON COLLEGE)

Budget for FY 2022-23, and FY 2023-24 and Proposed Budget Request for FY 2024-2025

	FY 2022-23	FY 2023-24	FY 2023-24
	End-of-Year Actual	**Quarter 1**	**Quarter 2**
		Expenses (July, August, September)	Expenses (October, November, December)
PERSONNEL EXPENSES			
1) Institute Director-Lafarah Frazier			
a. Salary	$ 80,000.00	$ 19,999.98	$ 19,999.98
b. Fringes/Insurance (24%)	$ 13,600.00	$ 3,400.00	$ 3,400.00
2) Additional SCIII Employee-Shameka Wright, Admin			
a. Salary	$ 50,000.00	$ 12,499.98	$ 12,499.98
b. Fringes/Insurance	$ 8,500.00	$ 2,125.00	$ 2,125.00
3) Additional SCIII Employees-Cameron Knox, Takeria Barber, Ronika Middleton, Community Health Coordinator			
a. Salary	$ 135,000.00	$ 33,750.00	$ 33,750.00
b. Fringes/Insurance	$ 22,950.00	$ 5,737.50	$ 5,737.50
TOTAL (PERSONNEL EXPENSES)	$ 310,050.00	$ 77,512.46	$ 77,512.46
GENERAL OPERATING			
EQUIPMENT/OFFICE EQUIPMENT			
a. Furniture, etc…Cost associated with move to Fountain Park	$ 129,360.00		
b. Technology-Ex, staff received laptops			
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)	$ 129,360.00	$ -	$ -
MATERIALS & SUPPLIES			
a. Office Supplies- Ex-Office Depot, Amazon list,		$ 518.52	$ 26.44
b. Promotional Supplies-Swag		$ 4,222.96	$ -
c. Equipment			
d. Other Supplies		$ 3,171.94	$ 796.58
TOTAL (MATERIALS & SUPPLIES)	$ -	$ 7,913.42	$ 823.02
COMMUNICATIONS/MARKETING			
Communications & Marketing			
a. Website and/or Maintenance Ex. subscriptions			
b. Press Releases (Local/National), etc.			
c. Printed Publications/Materials			
d. Miscellaneous Marketing			
TOTAL (COMMUNICATIONS/MARKETING)	$ -	$ -	$ -

TRAVEL/TRANSPORTATION			
Instate:			
a. Mileage Costs/Rental Fees--SCIII Conference attendance			
b. Lodging-SCIII Conference attendance			
c. Meals			
d. In-State Other Transportation			
Out of State:			
a. Mileage Costs/Rental Fees			
b. Flight(s)			
c. Lodging			
d. Meals			
e. Out-of-State Other Transportation			
f. Conferences/Work			
Sessions/Outreach			
TOTAL (TRAVEL/TRANSPORTATION)	$ -	$ -	$ -
OTHER EXPENDITURES			
1) Registration Fees			
a. In-State Registration Fees			
b. Out-of-State Registration Fees			
2) Sponsorships, Memberships, etc....			
3)Consultation Fee		$ 13,500.00	
4)			
TOTAL (OTHER EXPENDITURES)	$ -	$ 13,500.00	$ -
TOTAL APPROPRIATIONS			
TOTAL EXPENDITURES	$ 439,410.00	$ 98,925.88	$ 78,335.48
TOTAL REMAINING AMOUNT	$ (439,410.00)	$ (98,925.88)	$ (78,335.48)

South Carolina Institutes of Innovation and Information Budget Reporting

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (NITS @ MORRIS COLLEGE)
Budget for FY 2022-23, and FY 2023-24 and Proposed Budget Request for FY 2024-2025

	FY 2022-23 End-of-Year Actual	FY 2023-24 Quarter 1 Expenses (July, August, September)	FY 2023-24 Quarter 2 Expenses (October, November, December)	FY 2023-24 Quarter 3 Expenses (January, February, March)	FY 2023-24 Quarter 4 Expenses (April, May, June)	FY 2023-24 End of Year Actual	FY 2024-25 Proposed Budget Request
PERSONNEL EXPENSES							
7) Institute Director e. Salary f. Fringes/Insurance	a. 25,563 b. 7,076	a. 6,437 b.1,625	a. 6,641 b.1902				
8) Additional SCIII Employee a. Salary b. Fringes/Insurance	a. 60,000 b. 16,786	a.24,000 b. 5,434	a. 36,000 b. 10309				
9) Additional SCIII Employees a. Salary b. Fringes/Insurance	a. 15,171 b. 7,242						
TOTAL (PERSONNEL EXPENSES)	**131,838**	**37,496**	**54,852**				
GENERAL OPERATING							
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc… b. Technology			b. 1,473				
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)			**1,473**				
MATERIALS & SUPPLIES							
a. Office Supplies b. Promotional Supplies c. Equipment d. Other Supplies	a. 1,281 b. 400 c. d.						
TOTAL (MATERIALS & SUPPLIES)	**1,681**						
COMMUNICATION/MARKETING							
Communications & Marketing a. Website and/or Maintenance b. Press Releases (Local/National), etc. c. Printed Publications/Materials d. Miscellaneous Marketing	d. 49,950						

TOTAL (COMMUNICATION/MARKETING)	**49,950**						
TRAVEL/TRANSPORTATION							
<u>Instate:</u> a. Mileage Costs/Rental Fees b. Lodging c. Meals d. In-State Other Transportation <u>Out of State:</u> a. Mileage Costs/Rental Fees b. Flight(s) c. Lodging d. Meals e. Out-of-State Other Transportation f. Conferences/Work Sessions/Outreach	a.1,151 d. 1,649 a. 1,326 f. 3,422	f. 119	f. 3,428				
TOTAL (TRAVEL/TRANSPORTATION)	**7,548**	**119**	**3,428**				
OTHER EXPENDITURES							

1)   Registration Fees
      a. In-State Registration Fees
      b. Out-of-State Registration Fees
2)   Sponsorships, Memberships, etc.…
	2. 90,000						

TOTAL (OTHER EXPENDITURES)	**90,000**						
TOTAL APPROPRIATIONS							
TOTAL EXPENDITURES	**281,017**	37,615	59,753				
TOTAL REMAINING AMOUNT							

SCIII (NITS) Budget Narrative

Budget Explanation for Quarter 1

- The Institute Director's salary of $6,437 covering July, August and September is based on the annual salary of $25, 563 and fringe benefits ($1,625).
- The additional SC III Employ's (Cybersecurity Professor) half year salary of $24,000 covering August and September (beginning employment) is based on the annual salary of $120,000 plus benefits ($5,434).

Conferences: This is the amount incurred by the PI's travel to attend the President's Forum ($119).

Total Expenses incurred during the first quarter is $37,615.

No other expenses were incurred.

Budget Explanation for Quarter 2

- The Institute Director's salary for the second quarter ($6,641) covers the months of October, November, and December of 2022-2023 plus fringe benefits of $1,902.

- The salary of additional SC III Employ's (Cybersecurity Professor) of $36,000 covers 3 months of September, October and December and is based on the annual salary of $120,000 plus fringe benefits of $10,309.

Equipment/Office Equipment:

Technology: The amount of $1,473 was used to upgrade cables, network in the Cybersecurity Lab (Senator John Scott's Institute of Innovation and Information.

The cost of Conferences held on campus during The Cybersecurity Awareness Day includes tent (9) rental and related labor ($3,428).

Total Expenditures during the second quarter totaled $59,753.
No other expenses were incurred.

South Carolina Institutes of Innovation and Information Budget Reporting

APPROPRIATIONS REQUEST AND ACTUAL BUDGETS FOR (BECT INSTITUTE @ SC STATE UNIVERSITY)
Budget for FY 2022-23, and FY 2023-24 and Proposed Budget Request for FY 2024-2025

	FY 2022-23 End-of-Year Actual	FY 2023-24 Quarter 1 Expenses	FY 2023-24 Quarter 2 Expenses	FY 2023-24 Quarter 3 Expenses	FY 2023-24 Quarter 4 Expenses	FY 2023-24 End of Year Actual	FY 2024-25 Proposed Budget Request
PERSONNEL EXPENSES							
1) Institute Director a. Salary	$147,000	$ 36,750	$ 36,750				$150,000
2) Additional SCIII Employee a. Salary	57,000	10,000	24,500				100,000
3) Consultants	22,000	20,000	10,280				47,500
4) Fringes/Insurance	54,173	17,031	19,512				95,000
TOTAL (PERSONNEL EXPENSES)	**280,173**	**83,781**	**91,042**				**372,500**
GENERAL OPERATING							
EQUIPMENT/OFFICE EQUIPMENT a. Furniture, etc.. b. Technology			7,644				
TOTAL (EQUIPMENT/OFFICE EQUIPMENT)							**35,000**
MATERIALS & SUPPLIES							
a. Office Supplies b. Promotional Supplies c. Equipment d. Other Supplies	451 4,898 9,685	5,139	2,507				
TOTAL (MATERIALS & SUPPLIES)							**22,500**

COMMUNICATIONS/MARKETING							

Communications & Marketing
  a. Cvent
  b. Press Releases
    (Local/National), etc.
  c. Printed Publications/Materials
  d. Academic Journal Publication
	1,500	13,028
		1,925					

TOTAL (COMMUNICATION/MARKETING)							**60,000**
TRAVEL/TRANSPORTATION							

Instate:
a. Mileage Costs/Rental Fees
b. Lodging
c. Meals
d. In-State Other Transportation
 	
Out of State:
a. Mileage Costs/Rental Fees
b. Flight(s)
c. Lodging
d. Meals
e. Out-of-State Other
  Transportation
f. Conferences/Work
  Sessions/Outreach (Summit)
			1,213
			899
			1,500				

TOTAL (TRAVEL/TRANSPORTATION)							**15,000**
OTHER EXPENDITURES							
1) Registration Fees a. In-State Registration Fees b. Out-of-State Registration Fees 2) Sponsorships, Memberships, etc. 3) Student stipends… 4) Food Service (Summit) 5) Photography 6) Research Awards	2,500 5,000		12,000 6,105 500				10,000 35,000
TOTAL (OTHER EXPENDITURES)							**45,000**
TOTAL APPROPRIATIONS	$400,000	$512,500					
TOTAL EXPENDITURES	304,207	91,378	123,410				
TOTAL REMAINING AMOUNT	95,793	516,915	393,505				550,000

<u>SCIII (BECT Institute) Budget Narrative</u>

Budget Explanation for FY 2022-23 End of Year Actual

The budget for FY 2022-23 includes expenditures for the following items:

PERSONNEL (Salary & Fringe Benefits) for primary staff to include:
- Executive Director
- Administrative Assistants
- BECT Team Leaders

PROJECTS
A Faculty-Student Research Academy was implemented in May 2023 with 8 faculty and 8 students participating. Faculty student teams were provided a research grant to conduct research related to business, environment, communication, and transportation. The goal is getting more faculty and students engaged in research in support of the University's efforts to move to a R2 institution.
Teams started projects to be completed by December 31.
- 8 faculty research grants
- 8 student stipends

A Multimedia Journalist (MMJ) Bootcamp was held over a 2-day period for Communication students. Six professional journalists from TV stations in SC, NC and GA conducted the bootcamp. 12 students were provided a stipend for participating. The goal was to give students firsthand experience in developing and shooting a news story that could be aired on television. Day 1 consisted of lectures and discussion and Day 2 was in the field developing and producing the story.
- Equipment Purchased (cameras, laptops, and camera accessories)
- Honorarium for 6 journalists
- Stipends for 12 students

Leadership Podcast Series - The Leadership Podcast Series consisted of 10 podcasts of leaders in the areas of business, environmental justice, communication, and transportation. The podcasts were produced by a BECT Team Leader and posted in Blackboard for students/faculty to register to view. Ninety-six students/faculty viewed the complete series.
- BECT Team Leader
- Gift Cards for 96 participants

Small Business Accelerator – 13 small businesses completed a 6-month training program on various aspects of managing and operating a small business successfully.
- Consultants

Mentoring Program for Communication Majors – Provided consultant (owner of local radio station) to work with communication majors that included field trips to television and radio stations and classroom discussions about preparing for a career in the communications profession.

- Consultant

- Travel
- Supplies

Budget Explanation for Quarter 1

PERSONNEL (Salary & Fringe Benefits) for primary staff to include:
- Executive Director
- Administrative Assistants
- BECT Team Leaders

PROJECTS

One-DOT Transportation Summitt – a 2-day event to include students from the 7 Institute schools. Six branches of the U.S. Department of Transportation and several S.C transportation agencies made students of career opportunities with USDOT and research opportunities for faculty. Three-hundred people were in attendance over the 2-day period.
- BECT Team Leader
- Consultant
- Promotional supplies
- Marketing/Registration Platform (Cvent)
- Food Services
- Student Ambassador Stipends

Budget Explanation for Quarter 2

PERSONNEL (Salary & Fringe Benefits) for primary staff to include:
- Executive Director
- Administrative Assistants
- BECT Team Leaders

Project Management – A six-week training program in project management. Fifteen students completed training and learned how to manage a project from professional project managers. They then developed and implemented a project, which was a Jazzy Christmas Concert. Proceeds from the concert was donated to The Samaritan House in Orangeburg.
- Project Team Leader
- Student Stipends
- Supplies
- Musicians
- Consultants

Small Business Accelerator - 13 small businesses work with consultants to develop a marketing and 3 - year business strategy plan. This project is primarily funded through a grant.

QUARTERLY 2 PROGRESS REPORT (**October, November, December 2023**)

Name of Institution: Voorhees University

President: Dr. Ronnie Hopkins

Name of Institute: Voorhees University

Institute Director: Ms. Cathy Scarborough, J.D., M.B.A.

Focus of Institute: To provide mechanisms to improve the quality of life in rural communities and counties surrounding Denmark, South Carolina. https://sciii.net/rcd-vorhees-university/

Goals for FY 23-24:

1) **Ensure the implementation of enrichment programs in our high-poverty middle and high schools.**
   a. Outcomes: Increased participation in GEARUP by community schools and their students

   b. Performance Measure: The GEAR UP team will measure the number of events held and the number of students participating in all events.

2) **Provide services that promote increased access to healthcare services and knowledge about our Voorhees University and the surrounding community.**
   a. Outcome: At least two healthcare awareness events are hosted

   b. Performance Measure: The rural healthcare team will establish a baseline participation rate for the healthcare events plan so that it can be used to measure future performances.

3) **Search for additional funding to implement the RCDI's goals and objectives and enhance the RDCI's sustainability.**
   a. Outcome: The writing of at least one grant a year.

   b. Performance Measure: Submission of at least one grant application

4) **Develop partnerships and collaborations with governments, donors, businesses, local schools, colleges/universities, community members, and other stakeholders.**
   a. Outcome: Hosted at least two events with stakeholders

b. Performance Measure: We will document and use as our baseline the number of on-campus events held and the number of participants at each event. We will also note any evidence of collaboration on projects.

Achievements Made to Date During the Second Quarter (October, November, and December 2023)

1) **Ensure the implementation of enrichment programs in our high-poverty middle and high schools.**

"GEAR UP engages students early, accelerates their readiness through supplemental programs, and expands the capacity of schools to create college-going cultures." (https://www.edpartnerships.org/about-gear-up)

Voorhees University GEAR UP currently serves nine school districts and engages public school students in the *Allendale, Bamberg, Barnwell, Calhoun, Chester, Colleton, Hampton, Orangeburg, and Williamsburg* Counties. As GEAR UP matriculates with the current 8th and 9th-grade students, it prepares them to be academically, socially, mentally, and financially prepared to enter careers or colleges of their choice. GEAR UP in Allendale, Bamberg, Barnwell, Calhoun, Chester, Colleton, Hampton, Orangeburg, and Williamsburg Counties public school students' engagement with the VU GEAR UP Program aggressively increased from 547 students in August 2022 to 3,149 GEAR UP students on December 11, 2023. VU GEAR UP aims to impact 5,361 students in our local rural communities.

TOTAL:
# of VU Students Impacted: 10
# of Faculty/Staff Impacted: 30 (GEAR UP leadership, VU liaisons, and graduation coaches)
# of Businesses/Schools Impacted: 28
# of Community Persons/Students Engaged: 3,149 students as of December 11, 2023, and their teachers (did not count the number of teachers, many of whom teach in the summer camp programs)

GEARUP Events and Activities during Quarter 2

- Voorhees University and STEM U Sign Partnership with Williamsburg County School District (November 2023)

https://www.postandcourier.com/kingstree/news/voorhees-university-and-stem-u-sign-partnership-with-williamsburg-county-school-district/article_c0aba4ee-7fd6-11ee-8e9a-97084e2c2e7b.html

- Mrs. Vickers attended a college tour with Carver Middle School to Lander University in November 2023).

TOTAL:
# of VU Students Impacted: 0
# of Faculty/Staff Impacted: 7
# of Businesses/Schools: 3
# of Community Persons/Students Engaged: 44

- Chester Middle School Lewisville Middle School Latasha Cassidy Italya Taio Robert A Morrison and all the awesome parents and chaperones from Chester County School District at *SC State University Youth Day*! (October 2023)

TOTAL:
# of VU Students Impacted: 0
# of Faculty/Staff Impacted: 12
# of Businesses: 10
# of Community Persons/Students Engaged: 410 GEAR UP students attended the Youth Day at SCSU

- Voorhees University GEAR UP students had the opportunity to attend Career Day at Allendale Fairfax Middle/High School. Students got a chance to learn about various career roles and speak with representatives from different companies!

TOTAL:
# of VU Students Impacted:0
# of Faculty/Staff Impacted: 7
# of Businesses: 17
# of Community Persons/Students Engaged: 113

Outcomes: VU GEAR UP is currently partnering with 28 public schools and has entered into MOUs with these 28 partnering public schools, and has hosted a multitude of programs, as described above, focused on preparing our 3,149 GEAR UP students to be academically, socially, mentally, and financially prepared to enter careers or colleges of their choice.

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2) **Provide services that promote increased access to healthcare services and knowledge about our Voorhees University and the surrounding community.**

Background

The RDCI's Liberal Arts Innovation Center for Healthcare, Access, and Equity (LAIC) purpose is to provide services that promote increased access to healthcare services for our VU and surrounding community. The LAIC's mission is to model and test promising practices from a liberal arts and multidisciplinary education perspective to unite the best practices in rural and minority health disparities. The Center's liberal arts philosophy and guiding theoretical framework are anchored in the Liberal Education and America's Promise (LEAP). The LAIC focuses on rural and minority healthcare, which is highly influenced by Rural Promising Practices, a national model designed and implemented by the Office of Rural Health (ORH) of the United States Department

of Veterans Affairs. LAIC seeks to impact rural and minority health disparities from a liberal arts and multidisciplinary perspective.

Black Aids Institute

The Black AIDS Institute (BAI) initiative was developed to provide African American students with the requisite information necessary to provide them with the knowledge to achieve a level of protection against the onslaught of continued infection by HIV. The BAI host programming is focused on prevention, protection, and knowledge. Please note Black Aids Institute's sponsored events led by Nurse Suzanne A. Williams:

- **HBCU OUTLOUD Day (10/18/2023)**

Voorhees University Health Services and Tiger + partnered with the Human Rights Campaign to host its first HBCU OutLOUD Day outside of the Dining Hall on campus. HBCU OutLOUD Day is a day for HBCU students, faculty, and staff to reaffirm their commitment to LGBTQ+ equality and celebrate diversity milestones. Information on HIV/Aids, diversity, equality, and inclusiveness was shared with all participants, and fun, interactive engagement facilitated educational conversations and pamphlets that contained resources for support and services for the LGBTQ+ community and allies. Incentives were also given to participants.

TOTAL:100
# of VU Students Impacted:90
# of Faculty/Staff Impacted: 9
# of Businesses:1
# of Community Persons/Students Engaged: 0

- **Blue Carpet Ball (11/8/2023)**

Tiger+ (VU LGBTQ+ Organization) hosted the first Homecoming event that promoted diversity, equality, and inclusion by self-expression through four categories. Best Dressed, Show Your Sole, Face-Off, and Everything but Clothes. Trophies were given to top-voted participants, and light refreshments were served to participants and attendees.

- **Voorhees University Blue Crush Ball**

TOTAL:60
# of VU Students Impacted:65
# of Faculty/Staff Impacted: 5
# of Businesses: 3 (SC Pride, Human Rights Campaign, and Hope Health)
# of Community Persons/Students Engaged: 5

- **Homecoming-AIDs awareness (11/12/2023)**

Voorhees University Health Services and Black Aids Institute engaged students in registering for the BHIVE, raising awareness and providing education on HIV/AIDS, providing career

opportunities in this field, and increasing conversations on HIV/AIDS. Incentives were given to all participants.

TOTAL:250+
# of VU Students Impacted:150+
# of Faculty/Staff Impacted: 25+
# of Businesses:25+
# of Community Persons/Students Engaged: 25+

- **World Aids Day Program/HIV Testing (11/30/23)**

This event, "Stroll for A Cause incorporated the Greek Fraternities and Sororities on campus to stroll bringing awareness to HIV/Aids." VU Health Services partner Hope Health provided testing, lunch, and incentives for all participants and attendees.

TOTAL:100
# of VU Students Impacted:100
# of Faculty/Staff Impacted: 5
# of Businesses:1
# of Community Persons/Students Engaged: 0

Campus Against Dating Abuse (CADA) Project

Voorhees University received a grant from the Department of Justice's Office of Violence against Women department for $300,000 over three years. The grant focuses on reducing sexual assault, domestic violence, dating violence, and stalking on campus. During 2023, the project director has engaged campus and community members Dean Hill, Chief Hale, CASA Family Systems, and the Denmark Police Department to develop a strategic plan to implement the grant. We are awaiting approval from our grantor to start implementing our CADA strategic plan in 2024.

TOTAL:1
# of VU Students Impacted:
# of Faculty/Staff Impacted: 5
# of Businesses: 1
# of Community Persons/Students Engaged: 3

Outcomes: The VU's rural health team has met its goal of holding two healthcare events. For each event, we have documented participation, and these numbers will be used as our baseline to gauge future health awareness events.

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3) **Search for additional funding to find additional funding to implement the RCDI's goals and objectives and enhance the RDCI's sustainability.**

The RCDI focused significant effort on finding additional funding to achieve its objectives and increase the RDCI's sustainability. Three grants were written. The following two were funded:

University of South Carolina's HBCU Health Discovery Program (November 2023)

- The RDCI director, Ms. Cathy Scarborough, and members of the Rural Healthcare team, Suzanne Williams, L.P.N. and Kendall M. Williams, DrPH, MS. Assistant Professor and Program Coordinator for Public Health School of Science, Technology, Health, and Human Services and Executive Director, Liberal Arts Innovation Center for Healthcare Access and Equity (LAIC), received a grant from the University of South Carolina's HBCU Health Discovery Program. The purpose of this grant is to:

    1) Support HBCU-led initiatives for their students and the surrounding community that define health equity from their context.
    2) Prepare and inspire the next generation of highly skilled and influential health leaders to impact their campus and community.
    3) Create a sustainable pipeline of diverse students entering the healthcare workforce with mentorship and networking opportunities.

- This $500,000 two-year grant will address healthcare disparities in our underserved communities through outreach, education, and advocacy for increased healthcare access and an impact on the healthcare career pipeline.

The United States Department of Education's Rural Postsecondary Economic Development Grant (December 2023)

- The RDCI director, Cathy Scarborough, and Corey Amaker, Ph.D. Vice President, Strategic Planning, Assessment, and Technology, both co-principal investigators and a part of the grant writing team, received a $1,965,332.00 United States Department of Education's Rural Postsecondary Economic Development Grant ("RPED") Program. The purpose of this grant is to:

    Improve rates of postsecondary enrollment, persistence, and completion among rural students through the development of high-quality career pathways aligned to high-skill, high-wage, and in-demand industry sectors and occupations in the region.

  - This $1,965,332.00 four-year grant will be used to implement VU's Quality Enhancement Plan. VU's QEP is focused on student learning and alignment with the guided pathways framework. Guided Pathways is "rooted in the belief that education should focus on helping ALL students navigate pathways leading from school to college to career" (NPI national education summit in Washington DC on March 16th, 2023). The Strengthening Guided Pathways Project will provide each student with a structured academic and career pathway from entry to attainment of high-quality credentials and employment in high-wage, in-demand regional jobs.

Outcomes: The University of South Carolina's HBCU Health Discovery Program awarded Voorhees University a two-year grant for $500,000. The RCDI was also awarded $1,965,332.00 from the United States Department of Education's Rural Postsecondary Economic Development Grant for a four-year term. The RDCI exceeded its goal of writing at least one grant a year by writing three grants. Additionally, the RDCI was successfully awarded two grants for a total of $1,965,332.00 + $500,000 = $2,465,332. These grants have the potential to impact VU students and neighboring citizens in our rural community in the future.

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4) **Develop partnerships and collaborations with governments, donors, businesses, local schools, colleges/universities, community members, and other stakeholders.**

On October 19, 2023, a UNCF corporate and Community Luncheon, where six corporate/business and six community organizations participated, along with faculty, staff, and students. In December, in order to help our surrounding community, 75% of our faculty and staff participate in Christmas Toys for Tots. Three hundred forty-three toys, books, and bicycles were collected. These items are estimated to impact approximately 200 local and surrounding area children.

TOTAL (estimates):
# of VU Students Impacted: 20
# of Faculty/Staff Impacted: 15
# of Businesses: 6 (at UNCF)
# of Community Persons/Students Engaged: 30

Outcome: We hosted at least one event with stakeholders this quarter. The UNCF event helped raise funds for VU student scholarships and allowed students, faculty, and staff to network with community businesses and organizations.

Additional Comments:

- **Please note that due to time constraints of completing the budget worksheet for quarters 1 and 2, all inclusive details were not available. However, for quarters 3 and 4, more detailed and comprehensive budget information will be provided for the RCD Institute of Voorhees University.**

- Voorhees University would like to thank the South Carolina Legislature, the South Carolina Commission on Higher Education, and the South Carolina Institutes of Innovation and Information for providing Voorhees University with this transformational funding.

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Date Submitted: January 22, 2024