



Minutes of the SC Commission on Higher Education  
Executive Committee Meeting  
January 21, 2022  
Via Zoom

In Attendance:

**Executive Committee Members Present**

Mr. R. Wes Hayes, Chair  
Dr. Bettie Rose Horne, Vice Chair  
Mr. Paul Batson  
Mr. Charles Dalton  
Mr. Charles Munns

**CHE Staff Present**

Dr. Rusty Monhollon, President & Executive Director  
Dr. Mariam Dittmann, Director of Academic Affairs  
and Licensing  
Ms. Monica Goodwin, Director of Data-Research &  
IT  
Ms. Shakara Smith, Executive Assistant  
Mr. Georges Tippens, Deputy Director & General  
Counsel  
Ms. Bunnie Ward, Director of Governmental Affairs  
& Communications  
Mr. Bryce Wilson, Director of Fiscal Affairs  
Dr. Karen Woodfaulk, Director of Student Affairs

Chair Hayes called the meeting to order at 2:30 p.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

**1. Approval of Minutes November 23, 2021**

**Wes Hayes**

Chair Hayes called for a motion to approve the minutes of the November 23, 2022 Executive Committee meeting. Commissioner Batson motioned and Commissioner Munns seconded to approve the minutes. Chair Hayes called for the vote and the minutes were approved unanimously.

**2. Review of the February 3, 2022 CHE Draft Meeting Agenda**

**Wes Hayes**

Chair Hayes said that he would not have a Chair's report.

Chair Hayes called on President Monhollon to summarize his upcoming President's report. President Monhollon stated that his report would include an introduction of new CHE staff members; an update on the CHE's budget presentation to the House Ways and Means Higher Education Subcommittee; a presentation on workforce development activities by CHE staff; and an update on the REACH Act.

Chair Hayes asked President Monhollon to provide a brief update on the REACH Act to the Executive Committee. President Monhollon called on Dr. Dittmann to provide a brief overview. Dr. Dittmann reported that CHE staff has reviewed all submitted fall syllabi and have provided feedback to institutions regarding steps needed to become compliant. She said that her staff has received its first submission for



the spring semester and that institution is in full compliance with the statute. Commissioner Munns shared for information that the Committee on Academic Affairs and Licensing met to consider eight program proposals and did verify that those submissions met requirements of the REACH Act. He suggested that the Committee also review and endorse CHE's staff review of syllabi.

President Monhollon asked whether the staff's review of syllabi would be sufficient in confirming compliance or would the syllabi be subject to a final review by the full Commission, to which Commissioner Munns responded that the staff review would be sufficient, but offered CAAL's review as an additional endorsement. Commissioner Horne asked whether the CAAL could receive from staff a summary or checklist of how compliance was determined in the report, to which Dr. Dittmann confirmed would be provided at the CAAL meeting. Chair Hayes said that the report should be reviewed by the CAAL prior to the CHE Meeting and that President Monhollon will report during his update that the CAAL has also reviewed and supports the staff's report on compliance.

Commissioner Munns stated that the CAAL could add REACH Act to the Committee's February agenda to review progress and process of the staff's review and recommend that the May letter to legislature not require further Commissioner approval. Chair Hayes agreed with adding the REACH Act review of process and progress to the February CAAL agenda, then Dr. Dittmann would provide an update at the full Commission meeting during President Monhollon's report. Commissioner Munns requested that Dr. Dittmann add the item to the February agenda.

Chair Hayes called on Ms. Ward to summarize her report. Ms. Ward stated that her report will include legislative and budget updates. She said that there are currently eight requests for information from Revenue and Fiscal Affairs (RFA). Ms. Ward reported that there is currently a bill being considered that would impact the CHE, H3102, which would stimulate a merger of the Education Oversight Committee with the Commission on Higher Education.

The Committee Chairs reviewed their committee reports for the CHE meeting.

Chair Hayes said that there would not be a report from the Executive Committee.

Commissioner Munns reported that the Committee on Academic Affairs and Licensing would consider eight proposals next week during the CAAL meeting, but those proposals would be considered by the full Commission during the March CHE Meeting. Therefore, there will be no report from the Committee during the February meeting. Commissioner Munns said that there has been significant progress made by Dr. Dittmann regarding the process for licensure consideration, which will be forwarded to ACAP after further discussions. Chair Hayes asked for a status update on transferability, to which Commissioner Munns said that staff, along with President Monhollon are working on this. President Monhollon said that there is a new proviso proposed by the technical colleges that would revise the current proviso that CHE staff is currently working on. He reported that there are currently discussions being held on how to reconcile the two provisos.

Commissioner Batson reported that the Committee on Access and Equity and Student Services would not have a report, but will convene immediately following the CHE business meeting to consider one action item and several informational items.

Commissioner Dalton shared that the Committee on Finance and Facilities will meet prior to the CHE Business meeting at 10:30 a.m. to consider ten permanent improvement projects. He said that eight of the ten proposals are budget increases. Commissioner Dalton said that Mr. Tippens will provide an overview of the CPIP analysis and will also present Permanent Improvement Project (PIP) Staff Approvals for information. He said that Mr. Wilson will provide the CHE Quarterly Financial Report.

Chair Hayes reported that there would be a training conducted by the Agency Salary Head Commission, and asked that President Monhollon provide more information. President Monhollon explained that it is an annual required training for Commissioners, which would be no more than thirty minutes.

President Monhollon announced that the CHE budget presentation before the HWM and the confirmation of Mr. Doug Snyder is scheduled for January 26, and asked Chair Hayes to introduce Mr. Snyder as part of his Chair's report. Chair Hayes confirmed that he would be honored to introduce Mr. Snyder and asked whether Commissioner Edwards would be available to join a CHE meeting. Commissioner Horne requested that the CHE be reminded of completing their ethics reports.

Commissioner Horne asked about position transfer of both the chair of the CAAL and vice chair of the full Commission, relating to Commissioner Munns' departure. Chair Hayes said that Commissioner Munns could transfer chair responsibility to the vice chair during the February CAAL meeting, which would leave a vacancy in the vice chair seat for the full Commission. Commissioner Munns said that the CHE Bylaws do not specify, but opined that a chair of a committee should not serve as vice chair of the full Commission, to which Commissioner Horne agreed. Chair Hayes said that the newly elected vice chair of the full Commission would become a member of the Executive Committee, and that a new vice chair would need to be elected. Commissioner Munns asked if Commissioner Horne could assume the position as chair of CAAL during the February meeting and the vice chair of the full Commission would be appointed during the March CHE meeting. Chair Hayes extended an invitation to Commissioner Munns to attend the March CHE Meeting to receive a plaque for his service to the Commission. Chair Hayes asked Commissioners to consider recommendations on who could serve as vice chair of the full Commission. President Monhollon requested that this topic be added to the February Executive Committee agenda.

### **3. Other Business**

There was no other business to discuss.

### **4. Adjourn**

The Executive Committee adjourned the meeting at 3:45 p.m.