

South Carolina Commission on Higher Education
Finance and Facilities Committee Board Meeting
July 30, 2020

DRAFT MINUTES
COMMITTEE ON FINANCE & FACILITIES
July 30, 2020
TIME 10:30 A.M.
COMMISSION ON HIGHER EDUCATION

Committee Members

Commissioner Charles Dalton, Chair
Commissioner Paul Batson
Commissioner Linda Dolny
Commissioner Edgar Dyer

Staff

Dr. Rusty Monhollon
Ms. Yolanda Myers
Ms. Shakara Smith
Mr. Georges Tippens
Mr. Bryce Wilson

Guests

Ms. Beth Bell
Mr. Rick Petillo
Ms. Carol Routh
Mr. Michael Hughes
Ms. Jennifer LoPresti
Ms. Jacqui DiMaggio
Ms. Anna Lucas
Mr. Harold Hawley
Mr. Randy Johnson
Ms. Christy Brandon
Ms. Carla McIntyre

Clemson University
Clemson University
Clemson University
Department of Administration
Department of Administration
Greenville Technical College
Herald Office Supplies
Horry-Georgetown Technical College
State Tech System Office
State Tech System Office
The Citadel

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

1. Call to Order

Chair Dalton called the meeting to order at 10:30 a.m. and noted the establishment of a quorum of committee members.

2. Approval of Minutes

A motion was made (Dyer), seconded (Dolny) and carried to approve the minutes of the June 18, 2020 Finance and Facilities Committee meeting.

3. Chair's Report

Chair Dalton welcomed everyone in attendance and thanked the committee and institutions for their work. He then moved into permanent improvement project approvals.

4. Permanent Improvement Project Approvals

The following project was presented:

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- A. Greenville Technical College
 - i. Parking Lot R Construction – Barton Campus
 - Establish Phase II Construction Budget

Georges Tippens introduced the item. Greenville Technical College sought recommendation of the Commission on Higher Education to establish a Phase II construction budget to construct a new parking lot for students and visitors and to rehabilitate an existing parking lot that is currently being used by students and faculty, with a budget of \$2.7 million. Mr. Tippens explained that the request was on the June CHE Meeting agenda but was pulled at the request of the college. The Greenville Technical College project was inadvertently approved by the State Fiscal Accountability Authority (SFAA) and by the Joint Bond Review Committee (JBRC) before formal Commission approval. Chair Dalton then inquired with Greenville Technical College staff if any circumstances have changed regarding the project, which Greenville Technical College staff responded that there were no changes. Commissioners then asked about the scope and need of the project, noting the \$2.7 million price. Greenville Technical College staff explained that key campus resources, Admissions and Registration, were relocated a mile from the main campus, creating a parking challenge for students and visitors. In addition, the parking lot adjacent to the new Student Success Center is in poor condition and is not ADA compliant. Greenville Technical College staff opined that completing both projects simultaneously would be cost effective and create additional and safe parking for students, faculty and staff. The Commissioners also asked about the source of funding for the project, which Greenville Technical College staff responded the college would use excess annual plant funds appropriated from Greenville County, leaving a balance of \$12 million. Commissioner Dolny inquired how many parking spaces the project would create. Greenville Technical College staff responded approximately 200 spaces will either be added or rehabilitated, which will help with the increased vehicular traffic particularly during high volume registration periods. Chair Dalton then asked for a motion to approve phase II of the project, which was made (Batson) and seconded (Dyer). The Committee carried the motion to approve phase II of the project.

5. **Proposed Review Standards for Permanent Improvement Project Submittals**

Chair Dalton thanked Commissioner Dolny and the ad hoc committee for their work in drafting the policy and procedures manual and explained that the draft would be presented to the Commission during the September meeting. Commissioner Dolny then shared the draft manual with the committee and discussed the proposed process for evaluating the scope, process and points to consider when reviewing project submittals. Mr. Tippens explained that the policy will be effective for institutional submissions due by October 30, 2020. The policy outlined the purpose, background, recommendation levels, review standards, and amendment policy. Mr. Tippens then walked through the entire policy with the committee and engaged in an extensive conversation with committee members regarding their feedback. The committee then asked for public comment. After discussion, the committee members requested two changes to the document, one asking staff to collect institutional master plans and the other to include as a priority whether the project is based on current or past demand compared to future growth. Mr. Tippens stated he would make the changes and present the policy for the committee's approval at its September meeting.

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6. Other Business

A. Permanent Improvement Project Staff Approvals during July

Georges Tippens stated he processed eight permanent improvement requests during July. Four were decreasing budgets and closing out projects and the other four were requests to increase budgets of open projects, of which three were wholly funded by legislative appropriations and the other was a transfer from another open project. Mr. Tippens also noted he approved a five-year lease for MUSC, which has an average annual cost of \$121,000 exclusive of utility and maintenance costs.

B. Report on FY 2019-20 Financial Statements

Bryce Wilson provided a report on the Commission's operating budget for the previous fiscal year.

Adjournment

Being no other business before the Committee, Chair Dalton adjourned the meeting at 11:51 a.m.