

**South Carolina Commission on Higher Education**

Finance and Facilities Committee Board Meeting

March 7, 2019

---

**DRAFT MINUTES**

COMMITTEE ON FINANCE AND FACILITIES

MARCH 07, 2019

11:30 A.M.

S.C. COMMISSION ON HIGHER EDUCATION

1122 LADY STREET, SUITE 300

COLUMBIA, SC 29201

**Committee Members**

Commissioner Dianne Kuhl, Chair  
Commissioner Paul Batson, Vice Chair  
Commissioner Linda Dolny  
Commissioner Charles Dalton

**Staff**

Mr. Georges Tippens  
Mr. Bryce Wilson  
Ms. Yolanda Myers

**Guests**

Beth Bell	Clemson University
Rick Petillo	Clemson University
Carol Routh	Clemson University
Greg Weigle (via phone)	MUSC
Christine Smalls Brown (via phone)	MUSC
Dr. Peter King	Francis Marion University
Anna Lucas	POND

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

**1. Call to Order**

Chair Kuhl called the meeting to order at 11:37 a.m.

**2. Approval of Minutes**

A motion was made (Batson), seconded (Dolny), and carried to approve the minutes of the February 7, 2019 Finance and Facilities Committee meeting.

**3. Chair's Report**

Chair Kuhl gave an overview of the agenda, including that there is one project before the Committee and that staff will discuss potential alignment of CHE's project review process with the Joint Bond Review Committee's process.

**4. Lease Approval**

The following agenda item was presented:

- A. Medical University of South Carolina
  - i. 165 Cannon Street Surface Lot Spaces (5 Years)
    - New Lease

## **South Carolina Commission on Higher Education**

Finance and Facilities Committee Board Meeting

March 7, 2019

---

Georges Tippens introduced the item. Medical University of South Carolina sought recommendation of the Commission on Higher Education to enter into a lease agreement with 165 Cannon Street, LLC, for 167 parking spots on a surface lot at a term of 3 years, with one 2-year extension, at a \$120 monthly rate per space. These spaces will be used by MUSC faculty and staff. MUSC will use its parking management revenue fund to pay the lease costs. This fund includes revenue generated from student, employee, visitor, and patient parking fees. According to MUSC staff, revenue generated from parking user fees is sufficient to meet all of its parking lease costs across the University. The total cost of the lease agreement over the 5-year extended term is \$1,202,400. Chair Kuhl asked for a motion to recommend the lease, which was made (Dolny) and seconded (Batson). The Committee carried the motion to recommend the lease as presented.

### **5. Other Business**

Staff stated they approved two project closeouts the previous month: The Orangeburg Calhoun Technical College Re-Roofing Project #6109 and the MUSC Parking Garage #1 Structural, Waterproofing & Masonry Repairs Project #9831.

Staff also briefly discussed the approval process for projects that are funded with a mixture of legislatively appropriated funds and other funds. The current CHE policy, which follows statute, is that a project wholly funded by legislative appropriations can be reviewed by staff and does not need to go before the Committee or Commission. However, if a project is funded by a combination of legislative appropriation and any other funding source, then the policy is that it needs to be reviewed by the Commission.

Staff noted that that Joint Bond Review Committee (JBRC) does not distinguish between funding sources outside of the statutory thresholds. For example, for a project affecting an existing facility, if the budget is below \$1 million and is funded wholly or partly with legislative appropriation, then it can be established by Department of Administration (DOA) staff. However, if it is funded with any funds outside of legislative appropriations and has a budget over \$1 million, then it must be reviewed by JBRC.

After discussion, Chair Kuhl asked for a motion to recommend alignment of CHE staff approval with JBRC policy. That is, if a project is funded with legislative appropriation and other funds and has a budget below statutory thresholds, then staff may review the project and send its recommendation to DOA. A motion was made (Dalton), seconded (Batson), and carried to approve the policy change.

### **Executive Session**

Chair Kuhl asked for a motion to enter Executive Session to discuss legal matters. Commissioner Dolny motioned, Commissioner Batson seconded, and the motion carried to adjourn the public portion of the meeting at 11:52 a.m.

### **Adjournment**

The Committee left Executive Session and the meeting was adjourned at 12:10 p.m.