

**Minutes of the SC Commission on Higher Education  
EXECUTIVE COMMITTEE Meeting  
September 24, 2019**

In attendance:

**Executive Committee Members Present**

Mr. R. Wes Hayes, Chair (phone)  
Mr. Paul Batson (phone)  
Mr. Charles Dalton (phone)  
Mr. Charles Munns (phone)

**CHE Staff Present**

Dr. Rusty Monhollon, President & Executive Director  
Ms. Laura Belcher, Operations Director  
Ms. Monica Goodwin, IT Manager  
Dr. John Lane, Director of Academic Affairs  
Mr. Andrew Roof, Administrative Coordinator  
Mr. Georges Tippens, Program Manager  
Mr. Bryce Wilson, Director of Fiscal Affairs  
Dr. Karen Woodfaulk, Director of Student Affairs

Chair Hayes convened the meeting at 10:01 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

**1. Approval of Minutes (August 28, 2019)**

**Wes Hayes**

Chair Hayes called for approval of the minutes of the August 28, 2019, Executive Committee meeting. Commissioner Batson moved and Commissioner Munns seconded approval of the minutes. Receiving unanimous consent, the minutes were approved as presented.

**2. Review of the October 3, 2019, CHE Draft Meeting Agenda**

**Wes Hayes**

Chair Hayes introduced discussion of the proposed agenda for the upcoming Commission meeting on October 3<sup>rd</sup>

Chair Hayes stated an election to fill the vacant vice chair position would take place under his Chairman's Report.

Dr. Monhollon gave an overview of his President & Executive Director's Report. He stated he would inform the Commission of the agency's collaboration with The Hunt Institute to coordinate the Higher Education Advisory Committee meeting; he would review the agency's appropriations request for the FY 2020-21 budget; and he would provide an update on the coordination of the Commission's meetings being held at Coastal Carolina University and Horry Georgetown Technical College on November 6th and 7th, respectively. Furthermore, he informed the Executive Committee that Ms. Melissa Stowasser of Trident Technical College would present on the Charleston Regional Youth Apprenticeships Program, which he noted had been presented and well-received at the previous Committee on Academic Affairs & Licensing meeting. On the subject of presentations, Dr. Monhollon explained he planned to incorporate more from external sources.

Chair Hayes inquired about the Legislative Report, which would be given by the agency's new Director of Government Affairs and Communications, Ms. Bunnie Lempesis Ward. Dr. Monhollon stated she would have several minor matters to present but did not expect her report would be lengthy.

Dr. Monhollon raised his concern that a quorum of the Commission should be established at the start of each meeting by way of announcement of Commissioners' attendance. Chair Hayes and other Executive Committee members agreed.

Commissioner Munns, as he had been deputed with leading the review of the Commission's bylaws and recommending revisions, announced he would not be in physical attendance but planned to attend via conference call. He stipulated, however, that he may be prevented from presenting the recommended changes to the bylaws, as he stated he had another obligation which might cause him to exit the meeting early. Chair Hayes said he would present the recommendations should this be the case.

### **3. Other Business**

There was no other business.

### **4. Adjournment**

At 10:16 a.m., Commissioner Dalton moved and Commissioner Munns seconded to adjourn the meeting of the Executive Committee.