

**SC National Guard College Assistance Program (SCNG CAP)  
Review/Evaluation Committee Meeting  
Main Conference Room  
April 25, 2018  
10:00 a.m.**

**SC Air National Guard**

SMSgt. Steven David  
MSgt. Kenneth Monroe

**Guests**

Ms. Julie Frick, USC Columbia

**SC Army National Guard**

MSgt. Paul Mead  
CPT Jacinda White

**CHE Staff**

Ms. Lorinda Copeland  
Dr. Karen Woodfaulk

**Institutional Representatives**

Mr. Jeff Dennis, Greenville Technical College  
Mr. Hank Fuller, The Citadel  
Ms. Cindy Peachey, USC Columbia  
Ms. Michelle Upchurch, Limestone College

**1. Introductions and Approval of Minutes**

Introductions were made by everyone in attendance. Dr. Karen Woodfaulk asked for a motion to approve the minutes from the October 10, 2017, meeting. The motion was made (White) and seconded (David) to accept the minutes as written. The minutes were accepted as written.

**2. SCNG CAP Awards Update**

**- Fall 2017**

**- Winter/Spring 2018**

Ms. Lorinda Copeland provided an update of the SCNG CAP awards as of April 25, 2018. The awards for fall 2017 were \$1,215,780.50 and \$380,532.25 for winter/spring 2018. As of this date, the total awards for AY2017-18 were \$1,596,312.75. Approximately 20 institutions had not submitted a request for winter/spring 2018.

**3. Summer 2018 Awards Process**

Dr. Woodfaulk stated that the SCNG CAP web portal was still offline. It was not known if the web portal would be offline during the summer. Ms. Copeland provided an overview of the summer awards process that would be disseminated to the institutions. Ms. Cindy Peachey asked if institutions should use their most recent eligibility list. Ms. Copeland responded yes and that the list should be updated with additions and deletions received from the SCNG CAP Representatives. Ms. Peachey stated that the SCNG CAP Representatives should forward the full name, eligibility date, and the date of birth (if possible) so institutions can identify students with common names.

#### **4. AY2018-19 Application Window**

- June 1 – August 1**
- Electronic Application**
- Flagging Actions**

Dr. Woodfaulk stated that information regarding the application window was disseminated to institutions April 5. Service members will be encouraged to submit the new electronic application because the paper application will decrease. CPT Jacinda White stated that the SCNG CAP Representatives were thankful for the efforts of the CHE technology staff. The electronic application can be submitted quicker and will be promoted on Facebook, Go Army Ed, and linked to the SC National Guard websites. Dr. Woodfaulk stated that the electronic application could be viewed at the [getsmartsc.com](http://getsmartsc.com) website.

MSgt. Paul Mead reported that there were issues with service members who were “flagged” for the fall 2017 semester. These service members were coded eligible during the application window. However, prior to the start of the fall 2017 semester became ineligible (flagged). MSgt. Mead will generate a “flagging” report when the application window closes on August 1. If service members are “flagged”, institutional representatives will receive notification that these service members are removed from the eligible list. Mr. Hank Fuller asked if removed meant an eligibility date change. MSgt. Mead responded yes. MSgt. Mead will also generate a “flagging” report in November or December for the spring semester. Ms. Peachey responded that she prefers the report to be generated in November. MSgt. Mead responded that he will generate the “flagging” report August 1 for the fall semester and November 1 for the spring semester.

#### **5. Proposed Removal of the 130 Attempted Credit Hour Maximum**

Dr. Woodfaulk stated that the proposed removal was approved by the Committee on Access & Equity and Student Services November 27, 2017, and the Commission on December 7, 2017. CPT White provided a status update regarding the removal. The Adjutant General was in favor of the proposed removal. However, the next step was to discuss with the Governmental Affairs Representative for the SC National Guard. The Governmental Affairs Representative expressed concern that removal could lead to the perception of “career students.” Instead of removing the credit hour maximum, it was recommended that the credit hour maximum increase. CPT White stated that it was recommended to increase the credit hour maximum to 160. The increase will benefit service members with ROTC/RPED hours. CPT White stated that increasing the credit hour maximum is not what the institutions wanted. However, increasing the maximum may receive support for removal.

Ms. Peachey responded that students are required to make satisfactory academic progress (SAP) to receive the SCNG CAP. The annual calculation of credit hours is not needed because SAP is a federal mandate that eliminates career students. The issue is when service members receive eligibility for the SCNG CAP, not attempted credit hours. A career student may receive eligibility but not receive the SCNG CAP because of SAP. Dr. Woodfaulk suggested a “white paper” regarding SAP for the SC National Guard leadership. Ms. Peachey will forward the US Department of Education’s SAP guidelines to CHE staff. CPT White responded that the guidelines may provide support for removal of the credit hour maximum. Ms. Peachey stated there is no calculation of credit hours to receive federal funds which students may not receive because of SAP. CPT White responded that the \$18,000 lifetime maximum should indicate service members cannot become career students. However, the \$18,000 lifetime maximum and SAP may help remove the credit hour maximum. Mr. Fuller responded that another limit is not needed because the \$18,000 lifetime maximum is a limit.

**6. Other Business, Comments, or Concerns**

CPT White asked Ms. Copeland to forward the link to the electronic application to the Committee.

**Adjourn**

Respectfully submitted,

Lorinda Copeland  
Recording Secretary