

**CHE Executive Committee Teleconference Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

**10:00 a.m.
February 21, 2017
Agenda**

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|---|--------------------------|
| 1. Approval of Minutes
Attach. 1 – January 24, 2017 meeting minutes | Tim Hofferth |
| 2. Chairman’s Report | Tim Hofferth |
| 3. Vice Chair’s Report | Dianne Kuhl |
| 4. Agenda for March 2, 2017 CHE meeting | |
| 4a. Operational/Administration | Gary Glenn |
| 4b. Committees | |
| 4b1. Academic Affairs and Licensing | Terrye Seckinger |
| A. No Report | |
| 4b2. Access & Equity and Student Services | Paul Batson |
| A. No Report | |
| 4b3. Finance and Facilities | Dianne Kuhl |
| A. Capital Project
Citadel- Capers Hall Addition and Renovation
<i>Establish Construction Budget</i> | |
| B. Information Items
1. Quarterly Budget Report
2. Staff Approval for December and January
3. Tuition and Fees Data
4. Board Expense Reports | |
| 4b4. Special Ad-Hoc Subcommittee: Board of Trustees | Ken Kirkland |
| A. Update | |
| 4b5. Special Ad-Hoc Subcommittee: Public Agenda | Allison Dean Love |
| A. Update | |
| 4c. Other Agenda Items | |
| 5. Other Business | |

6. Adjournment

*Call-in instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter 737-2275

Note: If needed, the Committee may go into Executive Session pursuant to §30-4-70 and in public session take action on Executive Session matters, if needed.

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE CONFERENCE CALL
January 24, 2017**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Dianne Kuhl, Vice Chair
Ms. Allison Dean Love (phone)
Ms. Terrye Seckinger (phone)
Dr. Jennifer Settlemyer (phone)

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Dr. John Lane, Director of Academic Affairs
Mr. Ed Patrick, Director of Fiscal Affairs
Dr. Karen Woodfaulk, Director of Student Affairs
Ms. Sarah Hearn, Executive Assistant

Executive Committee Members Absent

Mr. Ken Kirkland (excused)

Chairman Hofferth opened the meeting at 10:07 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

1. Approval of Minutes

Tim Hofferth

A **motion** was made (Seckinger), **seconded** (Love), and **carried** to approve the minutes of the December 15, 2016 Executive Committee meeting.

2. Chairman's Report

Tim Hofferth

Chairman Hofferth provided an update on the presentations made before the House Ways and Means Committee and Senate Education Committee. He indicated that he was also scheduled to speak before the House Education and Public Works Committee the following day, at which he would be providing a State-of-the-State type of address. Recent media coverage was also discussed.

3. Vice Chair's Report

Dianne Kuhl

Commissioner Kuhl discussed CHE's bylaws and noted that an annual review would be required. She asked Chairman Hofferth to appoint no more than three Commissioners to perform a bylaw review, which resulted in Commissioners Kuhl, Seckinger, and Munns' being appointment to do so.

4. Discussion of the Agenda for December CHE meeting

4A. Operational/Administration

Gary Glenn

Mr. Glenn stated that he would have brief comments to make at the CHE meeting which were not finalized at the time of the Executive Committee meeting.

4B. Committees

4B1. Academic Affairs and Licensing

Terrye Seckinger

Commissioner Seckinger noted that out of ten programs brought before her committee, seven would be presented before the full Commission, having been vetted through the Advisory Committee on Academic Programs and approved unanimously. She discussed item C, which dealt with changing Francis Marion University's mission statement, and clarified that the word "professional" would be added before "doctorate" in order to delineate that the degree would be a working doctoral degree instead of a research doctoral degree.

The indicated that the mission statement would be brought forth as an amendment pending Legislative approval. Dates for CAAL meetings were discussed and it was established that staff was working to determine meeting days and times that were accommodating to members' attendance at May commencement ceremonies as well as allowing for familiarization with new technology.

4B2. Access & Equity and Student Services

Jennifer Settlemyer

Dr. Woodfaulk provided an update on a piece of legislation pre-filed by Representative King, which was formerly HEAP language. He struck through much of the old bill, with the purpose of mandating eighth graders in South Carolina learn about financial aid issues and how to write checks, serving as an all-encompassing financial education tool. Students would have access to applications, videos, and other immersive resources. Commissioner Seckinger asked if financial literacy was being taught in schools currently, whether in secondary or post-secondary education, to which Dr. Woodfaulk stated she would check with the Department of Education.

4B3. Finance and Facilities

Dianne Kuhl

Commissioner Kuhl stated that she anticipated bringing forward information items only at the February CHE meeting, although two projects were currently on the agenda for approval. Chairman Hofferth asked for an update regarding the collection of new data and analytics within Fiscal Affairs, mainly to establish that CHE was on the path to implementing the matrix in February. He had concerns with institutions not being given continuous warning that any project presented beginning in February would not be considered without the requested Financial Indicator data received from that institution. Mr. Patrick stated that a critical piece of disseminating information would be in on-site visits to institutions he had begun scheduling. Discussion continued regarding the process of informing institutions of upcoming project-vetting changes and keeping lines of communication open to ensure there was no confusion. Commissioner Kuhl noted the importance of receiving Financial Indicator data from institutions regardless of the institution's plan to submit projects within the next month or the next few years.

4B4. Special Ad-Hoc Subcommittee—Boards of Trustees Code of Conduct

Ken Kirkland

Chairman Hofferth, reporting for Commissioner Kirkland, stated that progress had been made in terms of establishing committee members but that dates have not yet been assigned for meetings.

4B5. Special Ad-Hoc Subcommittee—Public Agenda

Allison Dean Love

Commissioner Love reported that she, along with Dr. Lane and Dr. Anderson, met with House Representatives Rita Allison and Bill Taylor and House Education and Public Works staffer, Ms. Lil Hayes, to provide background on the Public Agenda. Dr. Lane stated that the meeting was productive and overall strategic. Reps. Allison and Taylor provided guidance regarding the best ways to engage with members of the public and the legislature and wondered aloud whether it would be beneficial to envelope the agenda into a bill. There had also been a teleconference meeting with Drs. Layzell, Rhoda, and Commissioner Munns, during which it was established that future public agenda meetings would be delayed in order to receive indication from Dr. Layzell as to when he would be able to attend.

5. Other Business

Commissioner Love congratulated the Citadel Band and Summerall Guards for their participation in the Presidential Inaugural Parade.

Dr. Lane reported on his visit with College of Charleston President Glenn McConnell to continue discussing their vision on statewide transfer articulation agreements. President McConnell stated his willingness to work with CHE on transfer articulation.

6. Adjournment

A **motion** was made (Kuhl), **seconded** (Love), and **carried** to adjourn the Executive Committee meeting at 11:30 a.m.

Respectfully submitted,

Sarah R. Hearn

Sarah R. Hearn
Recording Secretary