

**CHE Executive Committee Teleconference Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

**10:00 a.m.
March 21, 2017
Agenda**

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|---|-------------------------|
| 1. Approval of Minutes
Attach. 1 – February 21, 2017 meeting minutes | Tim Hofferth |
| 2. Chairman’s Report | Tim Hofferth |
| 3. Vice Chair’s Report | Dianne Kuhl |
| 4. Agenda for April 6, 2017 CHE meeting | |
| 4a. Operational/Administration | Gary Glenn |
| 4b. Committees | |
| 4b1. Academic Affairs and Licensing | Terrye Seckinger |
| A. Program Proposals | |
| 1. University of South Carolina- Columbia, Master of Science in Nursing (M.S.N.), Adult Gerontology Acute Care Nurse Practitioner | |
| 2. University of South Carolina- Columbia, Master of Science in Nursing (M.S.N.), Family Nurse Practitioner | |
| 3. University of South Carolina- Columbia, Master of Science in Nursing (M.S.N.), Psychiatric Mental Health Nurse Practitioner | |
| 4. University of South Carolina- Columbia, M.S., Technology Innovation and Entrepreneurial Engineering | |
| 5. Lander University, B.S., Criminology | |
| 6. Clemson University, M.Eng., Civil Engineering with a concentration in Risk Engineering & System Analytics | |
| B. Notification of Change of Corporate Ownership (Information) | |
| 1. University of Phoenix | |
| C. Report on Program Modifications, Jan. 1-Feb. 28, 2017 (Information) | |
| 4b2. Access & Equity and Student Services | Paul Batson |
| A. SC Student Loan Corporation, SC Student Loan Program (Consent Agenda) | |
| B. SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) FY2016-17 Quarterly Report (Information) | |
| C. College Application Month 2016: Overview and Data Report (Information) | |
| D. Public Law 114-315 Compliance (Information) | |

**E. Update on Scholarship and Grant Advisory Committee
(Information)**

4b3. Finance and Facilities

Dianne Kuhl

A. Capital Project

1. Clemson- Business & Behavioral Sciences Building/Sirrine Hall Replacement
Establish Phase 2

B. Leases

1. MUSC- 22 WestEdge
2. MUSC- 165 Cannon Street Garage

B. Information Items

1. Staff Approvals

4b4. Special Ad-Hoc Subcommittee: Board of Trustees

Ken Kirkland

A. Update

4b5. Special Ad-Hoc Subcommittee: Public Agenda

Allison Dean Love

A. Update

4c. Other Agenda Items

5. Other Business

6. Adjournment

*Call-in instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter 737-2275

Note: If needed, the Committee may go into Executive Session pursuant to §30-4-70 and in public session take action on Executive Session matters, if needed.

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE CONFERENCE CALL
February 21, 2017**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Dianne Kuhl, Vice Chair (phone)
Mr. Paul Batson (phone)
Ms. Allison Dean Love (phone)
Ms. Terrye Seckinger (phone)

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Dr. John Lane, Director of Academic Affairs
Mr. Ed Patrick, Director of Fiscal Affairs
Dr. Karen Woodfaulk, Director of Student Affairs
Ms. Sarah Hearn, Executive Assistant

Executive Committee Members Absent

Mr. Ken Kirkland (excused)

Chairman Hofferth opened the meeting at 10:02 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

1. Approval of Minutes

Tim Hofferth

A **motion** was made (Seckinger), **seconded** (Love), and **carried** to approve the minutes of the January 24, 2017 Executive Committee meeting.

2. Chairman's Report

Tim Hofferth

Chairman Hofferth welcomed Mr. Paul Batson, the newest member of the committee, to the meeting and stated that the purpose of Executive Committee meetings was to identify items that committees would like to add to the upcoming CHE agenda.

3. Vice Chair's Report

Dianne Kuhl

Commissioner Kuhl stated that Mr. Ed Patrick would be the presenter at the March 2 CHE meeting and that he would be explaining the second half of financial indicators in detail. She proposed the idea of adding a public comment period to every CHE agenda beginning in April, as there was no current mechanism for hearing public comment. Procedures of conducting a public comment period were discussed. A **motion** was made (Seckinger), **seconded** (Batson), and **carried** to approve adopting a public comment period to CHE agendas.

4. Discussion of the Agenda for December CHE meeting

4A. Operational/Administration

Gary Glenn

Mr. Glenn stated that he would provide a brief overview of Dr. John Lane and his trip to Boulder, Colorado to participate in the SHEEO Project Pipeline Initiative summit. It was established that other administrative announcements would take place during the CHE meeting and that Directors would be called on by their respective committee Chairs to provide commentary as well.

4B. Committees

4B1. Academic Affairs and Licensing

Terrye Seckinger

The committee had no report for the March CHE meeting. Chairman Hofferth asked if an overview of proposed CHE provisos for the 2017-2018 budget should be placed on the agenda, to which it was decided that the list of provisos would be placed in the "Other Business" section for discussion.

4B2. Access & Equity and Student Services

Paul Batson

The committee had no consent agenda items, but provided information that a second meeting of the Scholarship and Grants Advisory Committee would take place on February 22, at which institutional representatives would be present.

4B3. Finance and Facilities

Dianne Kuhl

Commissioner Kuhl provided three items for the CHE agenda as follows: 1) a potential project from the Citadel; 2) a Board Expense Report for CHE members; and 3) tuition and fees data. Chairman Hofferth expressed the importance of including proviso 11.21 in the list of provisos to discuss at the meeting as it directly affects the Committee on Finance and Facilities.

4B4. Special Ad-Hoc Subcommittee—Boards of Trustees Code of Conduct

Ken Kirkland

Chairman Hofferth, reporting for Commissioner Kirkland, stated that the near-finalized list of committee members had been contacted. The committee was looking to add a Technical College President and a Research Sector President and Board Chairs from both sectors as well.

4B5. Special Ad-Hoc Subcommittee—Public Agenda

Allison Dean Love

Commissioner Love reported that she would have an update on the public agenda pending the outcome of a meeting that would be held on February 22.

5. Other Business

Mr. Glenn stated that he had been in contact with Ms. Jennifer Lopresti regarding the vetting process and that there was a meeting scheduled for March 1 to further discuss the process.

Commissioner Seckinger pointed out that she was having difficulty getting through the CHE email firewall. Ms. Hearn said she would check on what could be causing that problem.

6. Adjournment

A **motion** was made (Batson), **seconded** (Seckinger), and **carried** to adjourn the Executive Committee meeting at 10:26 a.m.

Respectfully submitted,

Sarah R. Hearn

Sarah R. Hearn
Recording Secretary