

MINUTES  
COMMITTEE ON FINANCE AND FACILITIES  
NOVEMBER 3, 2016  
11:45 A.M.  
MAIN CONFERENCE ROOM  
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION  
1122 LADY STREET, SUITE 300  
COLUMBIA, SC 29201

Committee Members Present

Commissioner Dianne Kuhl  
Commissioner Paul Batson  
Commissioner Ken Kirkland  
Commissioner Louis Lynn  
Commissioner Kim Phillips

Mr. Michael Hughes  
Mr. Rick Kelly  
Ms. Angie Leidinger  
Mr. Mike LeFever  
Ms. Carol Routh  
Ms. Helen Zeigler

Guests Present

Chairman Tim Hofferth  
Commissioner Terrye Seckinger  
Ms. Amber Barnes  
Ms. Beth Bell  
Ms. Stacie Bowie (phone)  
Mr. Billy Boan  
Mr. Derek Gruner

Staff Present

Mr. Gary Glenn  
Ms. Camille Brown  
Ms. Carrie Eberly  
Dr. John Lane  
Ms. Sarah Hearn  
Ms. Elizabeth Jablonski  
Mr. Morgan O'Donnell

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

**I. Call to Order**

Commissioner Kuhl called the meeting to order at 11:45 a.m. Ms. Jablonski introduced guests in attendance.

**II. Election of Chair and Vice Chair**

Commissioner Kuhl expressed the collective sense of loss following the resignation of Chairman Temple and thanked him for his service on the Finance and Facilities Committee. Commissioner Kuhl asked for nominations for a new chairperson. Commissioner Batson echoed Commissioner Kuhl's comments regarding Commissioner Temple.

A motion was then made (Batson), seconded (Phillips) and voted to nominate Commissioner Kuhl as new Chair of the Finance and Facilities Committee.

A motion followed (Phillips), seconded (Batson) and voted to nominate Commissioner Kirkland as new Vice Chair of the Finance and Facilities Committee.

Commissioner Lynn asked how long the terms last for Chair and Vice Chair. Commissioner Kuhl responded that the leadership is refreshed every year. Commissioner Hofferth stated that the Committee can vote continuation of terms.

### **III. Approval of Minutes of October 24, 2016**

Mr. Glenn stated that the minutes were not able to be completed, and asked that the minutes be carried over to the next meeting to be approved.

A motion was made (Kuhl), seconded (Lynn) and voted to defer the minutes to the next meeting.

### **IV. Other Business (For Information, No Action Required)**

#### **A. FY 2016-17 CHE Quarterly Budget Report**

Mr. Glenn presented the budget report for the first quarter. Mr. Glenn stated that we are still waiting for a couple of invoices for the scholarship programs from the Fall 2016 period and that there is more difficulty paying these funds this year due to funding moving from state appropriations to lottery. General funds are available at the start of the fiscal year, whereas the first portion of lottery funds were not available until the end of the first quarter. As a result, we had to hold some of the scholarship invoices until we received the cash to cover them. Mr. Glenn stated that the Commission was working with the Executive Budget Office for assistance going forward due to being almost out of cash after having just received the first quarter cash. Mr. Glenn stated that the remaining expenditures were routine at this point.

#### **B. List of Capital Projects & Leases Processed by Staff for October**

Mr. Glenn noted that there were three staff approvals for September. One was a preliminary land study. The others were projects that were funded with state appropriations and were legislatively authorized. Commissioner Kuhl asked what the USC land will be purposed for. Mr. Glenn stated that this was the building that they have been renting for some time. Mr. Derek Gruner stated that this is the old SC Arts Commission building on the corner of Main and Barnwell Street. USC had been leasing this building for around three to four years, and was seeking to purchase this building since the State surplused the building the past summer. The base rent USC is paying will be used toward the purchase price due to the lease agreement between USC and the State. Commissioner Lynn asked why the documentation stated that this was a land acquisition and doesn't reference the building. Mr. Gruner stated that the permanent improvement project language just calls the project a land acquisition, but the project is for the land and building. This is a terminology issue for permanent improvement projects. Mr. Glenn stated that this was for the preliminary studies, which includes the appraisal, environmental studies, and building condition assessment. Commissioner Seckinger asked if there was always an environmental study done on each piece of property. Mr. Glenn stated that the study was required for all land purchases.

With no further business, Commissioner Kuhl adjourned the meeting at 12:03 p.m.

Respectfully submitted,

Morgan O'Donnell  
Recorder

*\*Attachments are not included in this mailing but will be filed with the permanent record of these minutes and are available for review upon request.*