

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
October 24, 2016**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Dianne Kuhl, Vice Chair
Ms. Allison Dean Love
Ms. Terrye Seckinger
Dr. Jennifer Settlemyer

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Dr. John Lane, Director of Academic Affairs
Ms. Karen Woodfaulk, Director of Student Affairs
Ms. Sarah Hearn, Executive Assistant

Chairman Hofferth opened the meeting at 4:15 p.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

1. Approval of Minutes

Tim Hofferth

A **motion** was made (Kuhl), **seconded** (Seckinger), and **carried** to approve the minutes of the September 27, 2016 Executive Committee (EC) meeting.

2. Chairman's Report

Tim Hofferth

Chairman Hofferth reviewed items which needed to be immediately addressed following the CHE meeting that had adjourned prior to the EC meeting. This included: 1) minutes of the CHE meeting; 2) October's monthly update; 3) editing the draft of the Financial Indicator Matrix in order to have a version that would be sent to Presidents; and 4) setting up meetings between Chairman Hofferth, Commissioners, Presidents, and other institutional representatives for the purpose of discussing the Financial Indicator Matrix, starting with the research sector.

3. Vice Chair's Report

Vice Chair Kuhl's report consisted of confirming the name of the speaker for the November 3, 2016 CHE meeting, which was Mr. Lewis Gossett from the South Carolina Manufacturer's Association, and reminding committee members that bylaws updates needed to be completed in December. Discussion regarding the idea of bringing Presidents to speak at CHE meetings followed. Commissioner Settlemyer offered the possibility of bringing Presidents together through a Best Practices summit. Chairman Hofferth then discussed the names of nominee candidates for the South Carolina Higher Education Foundation. It was decided that commitments of potential nominees needed to be received before November 8, 2016.

4. Agenda for October CHE meeting

4a. Operational/Administration

Gary Glenn

Mr. Glenn had no report, but confirmed that D&O insurance premium estimates were being sought. It was then established that there would be no committee reports on the November 3, 2016 CHE meeting agenda.

4B. Committees

4B1. Academic Affairs and Licensing

Terrye Seckinger

The committee had no report.

4B2. Access & Equity and Student Services

Jennifer Settlemyer

The committee had no report.

4B3. Finance and Facilities

Hood Temple

The committee had no report, but it was noted that the Committee on Finance and Facilities' Chairman, Mr. Hood Temple, resigned his membership from CHE in the "Other Business" portion of the October 24, 2016 CHE meeting held prior to the EC meeting. It was confirmed that the minutes of the CHE meeting would reflect his resignation.

4B4. Special Ad-Hoc Subcommittee—Public Agenda

Allison Dean Love

The committee had no report.

4C. Other Agenda Items

The presentation by Mr. Lewis Gossett was confirmed and an hour was allotted for Dr. Tom Layzell and Dr. Rich Rhoda to discuss the Public Agenda. The meetings scheduled to take place before the November 3, 2016 CHE meeting were: 1) Special Ad-Hoc Subcommittee—Public Agenda at 9:30 a.m. in the Main Conference Room; and 2) Finance and Facilities at 11:30 a.m. in the Main Conference Room, for the purpose of electing a new Chair and Vice Chair and to quickly discuss two potential information items.

4. Other Business

There was no other business brought forth in the meeting.

5. Adjournment

A **motion** was made (Kuhl), **seconded** (Seckinger), and **carried** to adjourn the Executive Committee meeting at 5:00 p.m.

Respectfully submitted,

Sarah R. Hearn

Sarah R. Hearn
Recording Secretary