

# **CHE**

## **Executive Committee Meeting**

### **Agenda**

**May 24, 2016 - 10:00 a.m.**

1. Minutes from the April Executive Committee Meeting  
Attachment 1 - April 2016 Draft Minutes
2. Review of the June 2, 2016, CHE Draft Meeting Agenda  
Attachment 2 - June 2, 2016, Draft Agenda  
June meeting Guest Speaker
3. New Committee Assignments
4. Special Ad hoc Subcommittee (Public Agenda)
5. Foundation update
6. CHE Summer Retreat/Strategic Planning Session Update
7. Directors and Officers Insurance Update
8. Staffing Update
9. Appropriations Modeling to Statutory Mandates
10. Development matrix/guidelines for capital project approval
11. Legislative Action Discussion
12. Communication Strategy Update
13. Commission Meeting Schedule (July 2016 and May 2017)
14. Other Business
15. Adjourn

**Minutes of the SC Commission on Higher Education  
EXECUTIVE COMMITTEE  
April 28, 2016  
10:00 a.m.**

*In attendance:*

**Executive Committee Members Present**

Mr. Tim Hofferth, Chair  
Ms. Allison Dean Love, Vice Chair  
Ms. Dianne Kuhl (phone)  
Ms. Terrye Seckinger (phone)  
Dr. Jennifer Settlemeyer (phone)

**CHE Staff Present**

Mr. Gary Glenn, Interim Executive Director  
Dr. John Lane  
Ms. Beth Rogers  
Dr. Karen Woodfaulk

**Executive Committee Member Absent**

Mr. Hood Temple (excused)

Chairman Hofferth opened the meeting at 10:00 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

A **motion** was made (Seckinger), **seconded** (Kuhl), and **carried** to approve the minutes of the March 22, 2016 Executive Committee meeting.

With regard to the agenda of the May 5, 2016 CHE meeting, Chairman Hofferth requested and it was agreed upon that Agenda Item 9.05 A & B, the report from the Committee on Finance and Facilities, be considered at an earlier point in the meeting in order to accommodate the schedule of Coastal Carolina's President, Dr. David DeCenzo, who plans to be present for the consideration of Agenda Item 9.05A3, the Brooks Stadium Addition project. The Finance and Facilities Committee report will be considered immediately upon the conclusion of Agenda Item 3, the presentation of the 2016 Service Learning Awards.

The Chairman's report will follow, after which Vice-Chair Love's report will include an update on the CHE Action Item list. Vice-Chair Love will also provide a brief overview of the status of the CHE Executive Search. A new CHE employee will be recognized by Mr. Glenn during the Interim Executive Director's report. Mr. Glenn will also provide an update on the status of D&O insurance for the Commission. During her report, Ms. Carullo will provide an update on legislation in process.

The report of the Committee on Academic Affairs and Licensing will include seven program proposals, three program modifications, and six other items which will be presented by consent agenda. The Committee will provide two additional items for the purposes of information.

There will be no report from the Committee on Access & Equity and Student Services or the Committee on Governmental and Administrative Affairs. The Committee on Access & Equity and Student Services will hold a meeting, however, at 11:00 a.m. and prior to the Commissioners' lunch at noon and the CHE meeting which will begin at 1:00 p.m.

The Committee on Finance and Facilities will meet at 9:30 a.m., also prior to the CHE meeting, and plan to present three capital projects to the full Commission by consent agenda. In addition, the Committee will have one item concerning staff processed projects and leases presented for information.

With regard to Other Business, Mr. Glenn will report on the status of the work in progress to update technology to provide for distance broadcasting in the technology for the Commission's main conference room.

It is anticipated that the May 5 CHE meeting will go into Executive Session for the purpose of discussing legal matters.

Other topics discussed during the course of this Executive Committee meeting were:

- 1) Chairman Hofferth stated that new Commissioner, Devron Edwards, was expected to be present at the May 5 CHE meeting. He reported that he had assigned Commissioner Edwards to the Committee on Access & Equity and Student Services and the Committee on Governmental and Administrative Affairs. Chairman Hofferth also reported that Commissioner Temple would serve as Commissioner Edwards' mentor.
- 2) Mr. Glenn was asked to request from the State Higher Education Executive Officers Association (SHEEO) information on any D & O claims or cases about which the CHE Commissioners should be aware.
- 3) Commissioner Kuhl is continuing work on coordinating the scheduling of outside speakers for the Commission meetings. These individuals will present near the beginning of the CHE meeting agenda, and it is anticipated that this process will begin with the June 2 meeting.
- 4) Planning for the Commission's August 17 – 18, 2016 Retreat is in progress, the location of which is to be determined. Executive Committee consensus was that the location should be in the Columbia, SC vicinity.

A **motion** was made (Love), **seconded** (Seckinger), and **carried** to adjourn the meeting at 11:20 a.m.

Respectfully submitted,

*Beth B. Rogers*

Recording Secretary

*\*Attachments are available upon request and will be filed with the permanent record of these minutes.*

**SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**  
**1122 Lady Street, Suite 300**  
**Columbia, SC 29201**  
**June 2, 2016**  
**1:00 p.m.**

- |   |                          |
|---|--------------------------|
| <b>1. Introductions</b>   | <b>Tanya Rogers</b>      |
| <b>2. Approval of Minutes</b>   | <b>Tim Hofferth</b>      |
| <b>3. Special Guest Speaker - TBD</b>                                 |                          |
| <b>4. Chairman's Report</b>   | <b>Tim Hofferth</b>      |
| <b>5. Vice Chair's Report</b>   | <b>Allison Dean Love</b> |
| <b>6. Update on Executive Director Search</b>                         | <b>Allison Dean Love</b> |
| <b>7. Interim Executive Director's Report</b>                         | <b>Gary Glenn</b>        |
| <b>8. Legislative Report</b>  | <b>Julie Carullo</b>     |
| <b>9. Committee Reports</b>   |                          |
| <b>9.01 Report of the Executive Committee</b>                         | <b>Tim Hofferth</b>      |
| <b>9.02 Report of the Committee on Academic Affairs and Licensing</b> | <b>Terrye Seckinger</b>  |

**CONSENT AGENDA**

- A. Consideration of Request for Amendment to License to offer a program leading to the:**  
M.S., Occupational Therapy, Lenoir-Rhyne University, Hickory, NC, at Lutheran Theological Southern Seminary and Center for Graduate Studies, Columbia, SC
- B. Revised Mission Statement for Lander University**
- C. Program Modifications for Compliance with the *Read to Succeed Act***
1. South Carolina State University
    - B.A., Dramatic Arts (Secondary Education)
    - B.A., English (Secondary Education)
    - B.A., Social Studies Education
    - B.S. Art Education K-12
    - B.S., Business Education
    - B.S., Biology (Secondary Education)
    - B.S., Chemistry (Secondary Education)
    - B.S., Early Childhood Education
    - B.S, Elementary Education
    - B.S., Industrial Education (Industrial Technology)
    - B.S., Mathematics (Secondary Education)

B.S., Middle Level Education (Mathematics/Science, Mathematics/Social Studies)  
 Mathematics/English, Science/Social Studies, Science/English, Social Studies/English)  
 B.S., Music Education (Choral/Voice, Choral/Piano, Instrumental)  
 B.S., Physical Education  
 B.S., Special Education (LD, EMD, ED)

2. South Carolina State University
  - M.A.T., Early Childhood Education
  - M.A.T., Elementary Education
  - M.A.T., Secondary Education and Teaching (English, Biology, Mathematics)
  - M.Ed., Counselor Education

**D. Revised Policies and Procedures for Academic Degree Program Productivity**

**9.03 Report of Committee on Access & Equity and Student Services Jennifer Settlemyer**

**CONSENT AGENDA**

**A. Consideration of SC Student Loan Corporation FY2016-17 Administrative Budget Request: SC Teachers Loan Program**

**B. SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT)**  
 (For Information, No Action Required)

**C. Coordination Between the SC Commission on High Education State Approving Agency and Apprenticeship Carolina for Registered Apprenticeship**  
 (For Information, No Action Required)

**D. An Overview and Data Report on College Goal South Carolina**  
 (For Information, No Action Required)

**9.04 Report of Committee on Governmental and Administrative Affairs Dianne Kuhl**  
 (no report)

**9.05 Report of Committee on Finance and Facilities Hood Temple**

**CONSENT AGENDA**

**A. Interim Capital Projects**

1. The Citadel
  - Boat Center Redevelopment
  - Duckett Hall HVAC Replacement
2. Orangeburg-Calhoun Technical College
  - Re-roofing Project, Buildings A – J and Connecting Corridors
3. York Technical College
  - Library Expansion and Learning Commons Connection

**B. Other Business** (For Information, No Action Required)

1. List of Capital Projects & Leases Processed by Staff for May, 2016

**10. Other Business**

**A. Executive Session, if needed, to Receive Legal Advice on Active Litigation and/or to Discuss Personnel and/or Contractual Matters**

**B. Public Session: Action on Executive Session Matters, if needed**

**11. Update on Commission Action Items**

**Allison Dean Love**

**12. Adjournment of Business Meeting**

**Standing Committee Meeting on June 2:**

**9:30 a.m., Committee on Finance and Facilities, CHE Main Conference Room**

**DRAFT**