

**CHE Executive Committee
*Conference Call Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

9:30 a.m.

November 20, 2015

Agenda

1. Minutes from the October 29, 2015 Executive Committee Meeting
Attachment 1 – October 29, 2015 Draft Minutes
2. Review of the December 3, 2015, CHE Draft Meeting Agenda
Attachment 2 – December 3, 2015, Draft Agenda
3. Commissioners Commitment to Excellence and Ethics
(For Approval)
4. Other Business
5. Adjourn

* Call-in Instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter: 737-2275

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
October 29, 2015
9:00 a.m.**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Allison Dean Love, Vice Chair
Dr. Bettie Rose Horne, (phone)
Mr. Hood Temple (phone)
Mr. Hood Temple (phone)

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Ms. Julie Carullo
Dr. John Lane
Ms. Beth Rogers
Dr. Karen Woodfaulk
Dr. Karen Woodfaulk

CHE Staff Absent

none

Executive Committee Members Absent

Admiral Charles Munns

Chairman Hofferth opened the meeting at 9:00 a.m.

A motion was made (Temple), seconded (Horne), and carried to approve the minutes September 23 Executive Committee meeting (**Attachment 1**). Ms. Love asked that the record reflect she did not participate in this vote as she was not yet a member of the Executive Committee on September 23.

The Executive Committee reviewed the November 5, 2015 CHE meeting agenda (**Attachment 2**). The following bullets provide highlights of items discussed:

- The Chairman's report will include a briefing on the work currently taking place to review CHE's statutory authorities. The November 5 CHE meeting agenda was adjusted to include two subcategories within the Chairman's report to reflect: 1) a status report from CHE Counsel Amy Hill on her review of CHE statutes to date; and 2) information about CHE and its activities from an historical perspective presented by Julie Carullo.
- As a reminder, Chairman Hofferth stated that each Committee was to elect a Chair and Vice Chair at their next meetings in light of the fact that he had recently reelected the committees.
- Chairman Hofferth stated that the CHE meeting agendas as well as the agendas of the CHE committees should always include an item allowing for the meeting to go into Executive Session should that be necessary.
- The report of the Committee on Academic Affairs & Licensing will bring forward seven program proposals and an application for initial license by consent agenda. It will also provide two reports for information only.
- The Committee on Access & Equity and Student Services will not have a report. The Committee will next meet, however, on November 10 at which time it will elect a Chair and Vice Chair.
- The Committee on Governmental and Administrative Affairs will bring forward by consent agenda the proposed 2016 CHE Meeting Calendar. It will hold a meeting upon conclusion of the tour of the SC State University campus, during which it will elect a Chair and Vice Chair.
- The Committee on Finance and Facilities will bring forward one interim capital project by consent agenda and one item for information only. The Committee will also hold a meeting at 9:30 a.m., during which it will elect a Chair and Vice Chair.
- The meeting was adjourned at 9:40 a.m.

Respectfully submitted,

Beth B. Rogers

Recording Secretary

**Attachments are available upon request and will be filed with the permanent record of these minutes.*

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 Lady Street, Suite 300
Columbia, SC 29201
December 3, 2015
10:30 a.m.

- | | |
|---|----------------------------|
| 1. Introductions | Tanya Rogers |
| 2. Approval of Minutes | Tim Hofferth |
| 3. Chairman's Report | Tim Hofferth |
| A. Update on House Ad Hoc Committee on Higher Education Governance | |
| B. Commissioners Commitment to Excellence and Ethics
(For Approval) | |
| 4. Interim Executive Director's Report | Gary Glenn |
| A. Recognition of retired CHE staff member, Edna Strange | |
| 5. Legislative Report | Julie Carullo |
| 6. Committee Reports | |
| 6.01 Report of the Executive Committee | Tim Hofferth |
| 6.02 Report of the Committee on Academic Affairs and Licensing
(no report) | Terrye Seckinger |
| 6.03 Report of Committee on Access & Equity and Student Services
(no report) | Jennifer Settlemyer |
| 6.04 Report of Committee on Governmental and Administrative Affairs
(no report) | Dianne Kuhl |
| 6.05 Report of Committee on Finance and Facilities | Hood Temple |

CONSENT AGENDA

A. Interim Capital Project(s)

1. XXXX - XXXXX

**B. List of Capital Projects & Leases Processed by Staff for November 2015
(For Information, No Action Required)**

7. Other Business

- A. If needed, Executive Session to receive legal advice on active litigation or to discuss personnel matters.**

8. Board Action Items

Tim Hofferth

9. Adjournment of Business Meeting

Standing Committee Meeting (s) on December 3:

Committee on Finance and Facilities, CHE Main Conference Room, 9:30 a.m.