



# South Carolina Commission on Higher Education

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## **MEMORANDUM**

**TO:** Financial Aid Directors  
**FROM:** Dr. Karen Woodfaulk, Director of Student Affairs  
**DATE:** June 26, 2017  
**RE:** Final Transcripts

### **“Date Calculated” dates**

A memo was sent by the South Carolina Department of Education (SCDE) on June 2, 2017 to all public school districts. This memo (**attached**) indicated that every public school district in the state had some variation of errors in PowerSchool when the program transitioned from the 7-point grading scale to the 10-point grading scale for the 2016-2017 academic year. For some final transcripts, this resulted in incorrect GPAs and class rankings. SCDE mandated that each public school district fix their errors and if needed, reprint and resend final transcripts to South Carolina colleges and universities. The deadline for public school districts to complete the required updates was June 21, 2017.

Public school districts were required to submit their “correction date” to SCDE. This date may be after the state scholarship deadline of June 15th. For this year **ONLY**, you may award a state scholarship to an eligible student even if the “date calculated” is after June 15th. Please use [this link](#) as a guide for the correct date calculated for each public school district.

<http://www.che.sc.gov/Students,FamiliesMilitary/PayingForCollege/FinancialAssistanceAvailable/ScholarshipsGrantsforSCResidents.aspx>

Under additional Information, please click on “2016-17 Corrected Transcript Date for State Scholarships”

Please note, not all school districts responded by the deadline. When we receive updated information from SCDE, we will update the information provided in this [link](#).

<http://www.che.sc.gov/Students,FamiliesMilitary/PayingForCollege/FinancialAssistanceAvailable/ScholarshipsGrantsforSCResidents.aspx>

Under additional Information, please click on “2016-17 Corrected Transcript Date for State Scholarships”

### **Calculation of final GPAs**

As you are aware for state scholarship purposes, the GPA on transcripts must identify with the South Carolina Uniform Grading Policy (SC UGP). This can be a statement on the transcript or the GPA may state “SC UGP”, and in some outdated instances “SC UGS”.

In April 2016, the State Board of Education adopted the 10-point grading scale. Over the next several years, high schools will transition from the 7-point grading scale to the new 10-point scale. For the graduating class of 2017, for scholarship purposes, transcripts should reflect three years of the 7-point scale quality points (9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade) and one year of the 10-point scale quality points (12<sup>th</sup> grade). Over the next several years, there will be a gradual transition towards the full implementation of the 10-point grading scale.

The transcripts for the class of 2018 will reflect two years of the 7-point scale quality points and two years of the 10-point scale quality points. The transcripts for the class of 2019 will reflect one year of the 7-point scale quality points and three years of the 10-point scale quality points. Finally, with full implementation, the transcripts for the class of 2020 will reflect four years of the 10-point scale quality points.

For more information on the SC UGP, you can visit <http://ed.sc.gov/districts-schools/state-accountability/> and click on the link at the bottom of the page "[Uniform Grading Policy, April 11, 2017.](#)" Pages 9 and 10 specifically address SC UGP GPA calculations.

Please be sure to check transcripts to ensure that they reflect the gradual transition to the 10-point scale per the South Carolina Uniform Grading Policy. If a transcript is submitted and not aligned with the current SC UGP, a state scholarship cannot be awarded. Please ask the high school or home school association to recalculate the transcript and resubmit.

As a reminder, prior to awarding state scholarships, please be sure that the following items are on the official transcripts:

- Final transcript (no work-in-progress)
- SC UGP/SC UGS
- Rank/number in class (if applicable)
- Graduation Date
- Date Calculated on or prior to June 15 with exception to those public school districts that did not get their corrections verified by SCDE prior to June 15 (class of 2017 ONLY)
- Principal Signature (for public high schools)
- Designated School Representative Signee (independent/homeschools)

If you have any questions or concerns please contact Dr. Karen Woodfaulk ([kwoodfaulk@che.sc.gov](mailto:kwoodfaulk@che.sc.gov), 803-737-2244) or Ms. Tanya Weigold ([tweigold@che.sc.gov](mailto:tweigold@che.sc.gov), 803-737-2262).