



## State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$3,904,045.00	H030 - Commission on Higher Education	Teacher Recruitment

### Organization Information

Entity Name	CERRA
Address	Winthrop University, 2020 Alumni Drive
City/State/Zip	Rock Hill, SC 29733
Website	www.cerra.org
Tax ID#	
Entity Type	Other

### Organization Contact Information

Contact Name	Jenna Hallman
Position/Title	Executive Director
Telephone	803-323-4032
Email	hallmanj@cerra.org

### Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Salary and Fringes	778,213	14 employees
Indirect Cost to Winthrop University	\$25,615.00	WU serves as our fiscal agent and charges indirect costs for various expenses
Teaching Fellows Awards	\$3,050,217.00	Fellowship awards to students
Teacher Cadet	\$40,000.00	CERRA's high school recruitment program
ProTeam	\$10,000.00	CERRA's middle school recruitment program
<b>Grand Total</b>	<b>\$3,904,045.00</b>	

### Please explain how these funds will be used to provide a public benefit:

CERRA's Mission: Advancing the education profession in South Carolina through teacher recruitment and retention efforts

CERRA's Vision: Teacher recruitment and retention needs of South Carolina public school districts will be met

CERRA's agenda is a comprehensive one in which the Center pursues a variety of programs for increasing the number of students in the education pipeline and recruiting and retaining qualified, caring, and competent teachers. The Center's primary target groups are middle and high school students, college students, and adults interested in changing careers.

### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Jenna Hallman  
Organization Signature

Executive Director  
Title

Jenna Hallman, PhD, NBCT  
Printed Name

10/5/2023  
Date

### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Rusty Monhollon  
Agency Head Signature

10/10/2023  
Date

Rusty Monhollon  
Printed Name