

**Procedures for SC Lottery Funds
Columbia College SC
1301 Columbia College Blvd
Columbia SC 29203**

The College applies for HEEEP funds annually through the SC Commission on Higher Education. Once the application and then the contract with the CHE are approved, the Financial Services Office invoices the CHE when told the funds are available.

HEEEP funds are used in a variety of ways, but all the funds are used towards financial and academic resources for students. Most the funds are spent on Teacher education, which is a founding program of the college. A portion of the HEEEP funds support our first-generation students in the form of academic support, such as tutoring, early alert systems, and other special sessions and workshops for first generation students. These funds are used through the Pearce Communication Center and the Math and Science Tutoring Center. Tutoring for individual disciplines is funded through HEEEP, and some of the HEEEP funds go towards professional development for faculty so that they are always exposed to best practices in terms of their pedagogy to serve the needs of the current population.

The accounting for the SC Hope and Life Scholarship money is submitted after the students have been awarded the funds. An invoice is submitted to SCHE along with a listing of all students who have been awarded the funds by the Financial Aid Office. This listing is reviewed and reconciled before submission by the Assistant Controller and the Bursar.

Submitted by
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