Palmetto Fellows Scholarship Award Amounts:

First year: **$6,700**
- ➲ Years 2, 3, and 4: **$7,500/year**
- ➲ In determining the amount awarded for the Palmetto Fellows Scholarship and the Palmetto Fellows Scholarship Enhancement, **all other sources of gift aid, including federal, State, private and institutional funds, must be applied to the unmet cost-of-attendance before calculating the Scholarship and Enhancement amounts and making the award.** Adjustments to the financial aid package will be made to the Palmetto Fellows Scholarship and the Palmetto Fellows Scholarship Enhancement in accordance with prescribed Title IV regulations in order to prevent an over-award. In other words, many students who receive other types of financial aid may not be eligible to receive the award amounts listed above. Palmetto Fellows recipients attending two-year colleges in SC are not eligible for Palmetto Fellows Enhancement amounts.
- ➲ Students cannot receive LIFE and Palmetto Fellows

Preparation Palmetto Fellows Scholarship Enhancement:

- ➲ Years 2, 3, and 4: **$10,000/year**

  ***Students enrolled at two-year institutions are not eligible to receive Scholarship Enhancements**

Initial Eligibility Criteria

Early Award

- Rank in the top 6% in 10th or 11th grade; and
- 3.5 SC UGP GPA by the end of 11th grade; and
- 1200 SAT or 27 ACT

Alternative Criteria

- 4.0 SC UGP GPA by end of 11th grade; and
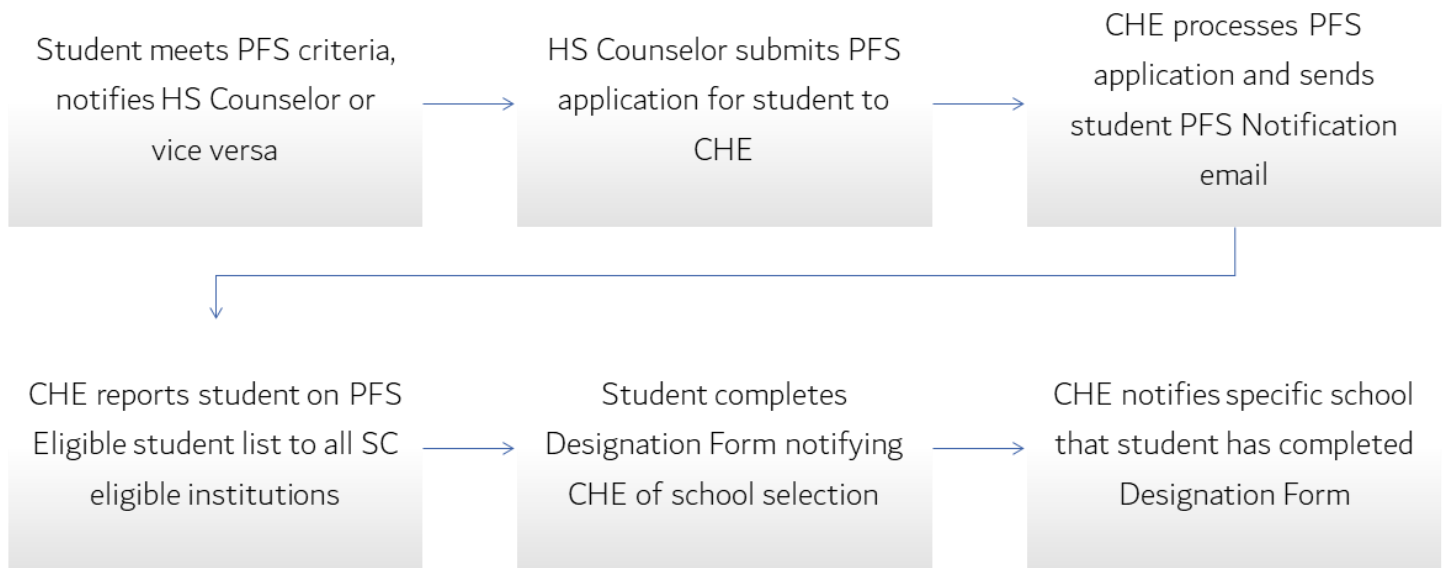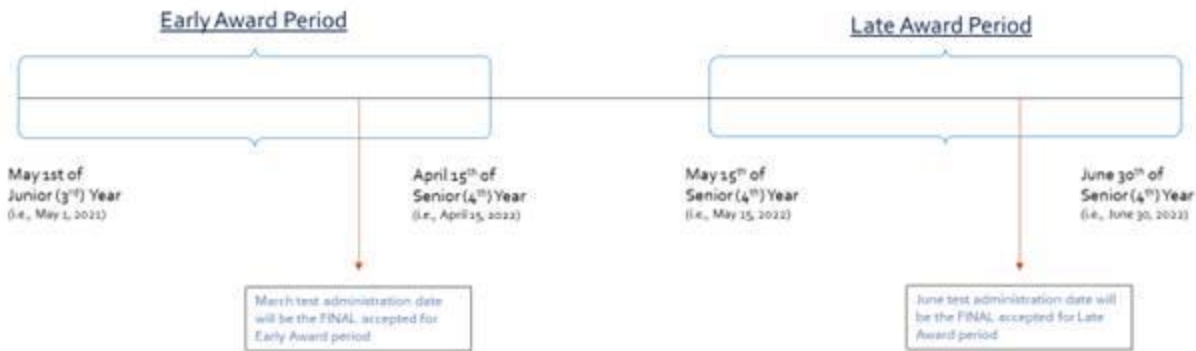- 1400 SAT or 32 ACT

Late Award

- Rank in the top 6% in 10th, 11th, or 12th grade; and
- 3.5 SC UGP GPA by end of 12th grade; and
- 1200 SAT or 27 ACT

- *Alternative Criteria*
- 4.0 SC UGP GPA by end of 12th grade; and
- 1400 SAT or 32 ACT

PFS Year-Round Processing Timeline

- CHE will review applications continuously (bi-weekly) to determine eligibility for the PFS
- Decisions will then be uploaded into CHE data system and released to students/schools
- Estimated processing time from date of paper application receipt to decision release: **1 month**

Early Award Period   **Late Award Period**

| May 1st of Junior (3rd) Year (i.e., May 1, 2021) | April 15th of Senior (4th) Year (i.e., April 15, 2022) | May 15th of Senior (4th) Year (i.e., May 15, 2022) | June 30th of Senior (4th) Year (i.e., June 30, 2022) |

March test administration date will be the FINAL accepted for Early Award period

June test administration date will be the FINAL accepted for Late Award period

Student meets PFS criteria, notifies HS Counselor or vice versa	→	HS Counselor submits PFS application for student to CHE	→	CHE processes PFS application and sends student PFS Notification email

CHE reports student on PFS Eligible student list to all SC eligible institutions	→	Student completes Designation Form notifying CHE of school selection	→	CHE notifies specific school that student has completed Designation Form

<u>Palmetto Fellows Application Process</u>

CHE now has a portal that schools can access currently enrolled PFS recipients and report data to renew, cancel, or report students who graduated. Also CHE provides a list of new students who submitted a Designation Form notifying CHE they planned to attend GTC. Once a student is listed on this report, they are awarded a PFS in a pending status and sent a PFS Certification Form with an email explaining criteria related to the PFS program. If a PFS recipient has submitted a Designation Form notifying CHE of a school selection and wants the change to school previously selected, the PFS recipient can reference the original email link to the Designation form in the email sent by CHE to them notifying them regarding their eligibility for the PFS. If the PFS recipient no longer has the email, they can contact Kathryn Harris at CHE to make a change and designate a new school.

- Once a student is determined eligible for the award they must sign a certification form.

Palmetto Fellows Continuing Eligibility Requirements

Once a student has been awarded a Palmetto Fellows Scholarship, they must do the following to maintain their Scholarship each academic year:

- 1. Earn a minimum 3.0 cumulative GPA at the student's home institution by the end of each academic year (fall, spring and summer); *and*
- 2. Earn at least 30 nonremedial credit hours for graduation purposes by the end of each academic year. Exempted credit hours (i.e., AP, IB, CLEP), credit hours earned before high school graduation (i.e., dual enrollment courses) and credit hours earned the summer term immediately following high school graduation cannot be used to meet the annual credit hours requirement.
- PFS recipients must also maintain SC residency, cannot be in default or owe a refund/repayment on any state or federal financial aid, student is also required to certify affidavit on conviction of felonies and submit any required documentation to the financial aid office.
- SCPFS recipients can progress from a certificate program into an Associate's program, however, they will only have 2 years (4 continuous terms) at a 2-year institution for PFS per Katie Harris 9.19.2023.
- The GTC Office of Financial Aid must notify any SCPFS recipient who fails to maintain eligibility for their SCPFS in writing that they are no longer eligible for the SCPFS Scholarship.

Table of Contents

62-1200.1. Purpose of the LIFE Scholarship Program.

Pursuant to Act 418, which was initially established in 1998 as Title 59 of the 1976 code and amended by Act 162 during the 2005 legislative session, the Commission on Higher Education shall promulgate regulation and establish procedures for administration of the LIFE Scholarship Program. The General Assembly established the LIFE Scholarship Program in order to increase the access to higher education, improve the employability of South Carolina's students so as to attract business to the State, provide incentives for students to be better prepared for college, and to encourage students to graduate from college on time.

General LIFE info. for ANY student awarded LIFE

- Majority awarded for Fall and Spring only.
    - If a student completes 30 college credit hours by the end of their first Spring semester with a 3.0 LIFE GPA and enrolls full time in the following Summer semester, the student may request to receive a summer LIFE award. The Summer term deducts from their future terms of eligibility.

- Eligibility at a 2 Year institution
    - Up to 2 semesters for a Certificate or Diploma Program
    - Up to 4 semesters for an Associate's Degree Program that consists of less than 68 credit hours
    - Up to 6 semesters for an Associate's Degree Program that consists of 68 or more credit hours.
    - Up to 8 semesters for a Bachelor's Degree Program

- If student is awarded LIFE Scholarship during the academic year, the student cannot also receive Lottery funds.

- LIFE Scholarship pays $2,500 per semester or the total balance of tuition and applicable fees, whichever is less.

Student Eligibility Requirements

(as are applicable to a 2 year institution)

Excerpts taken from:
Document No. 4146
Commission on Higher Education
Chapter 62
Statutory Authority: 1976 Code Section 59-149-10
62-1200.1 – 62-1200.75. Legislative Incentives for Future Excellence (LIFE) Scholarship & Legislative Incentives for Future Excellence (LIFE) Scholarship Enhancement

62-1200.10. Student Eligibility: LIFE Scholarship and LIFE Scholarship Enhancement.

A. To be eligible for a LIFE Scholarship, students must:

1. Be a U.S. citizen or a legal permanent resident that meets the definition of an eligible non-citizen under State Residency Statutes whose lawful presence has been verified at the time of enrollment at the institution; and

2. Be a South Carolina resident for in-state purposes at the time of high school graduation and at the time of enrollment at the institution, as set forth by Section 59-112-10, and be either a member of a class graduating from a high school located in this State, or a student who has successfully completed at least three of the final four years of high school within this State, or a home school student who has successfully completed a high school home school program in this State in the manner required by law, or a student graduating from a preparatory high school outside this State, while a dependent of a parent or guardian who is a legal resident of this State and has custody of the dependent according to State Statute,

Section 59-149-50A or a student whose parent or guardian has served in or has retired from one of the United States Armed Forces within the last four years, paid income taxes in this State for a majority of the years of service, and is a resident of this State. A student must be a legal permanent resident of the United States before being considered to be a South Carolina resident;

5. Earn a cumulative 3.0 grade point average (GPA) upon high school graduation on the Uniform Grading Policy if a first-time entering freshman at an eligible two-year or technical institution. No other grading policy will be allowed to qualify for the LIFE Scholarship. Grade point ratios must be reported to two decimal places (minimum) and may not be rounded. For example, a student who earns a 2.99 GPA is not eligible. Institutions shall use the final GPA as reported by the high school on the official transcript;

6. Be admitted, enrolled full-time, and classified as a degree-seeking student at a public or independent institution in South Carolina;

Date: May 28, 2021

Re: South Carolina Palmetto Fellows Scholarship Eligibility at Two-year Institutions and Technical Colleges for Fall 2021 Term

On May 6, 2021 Governor Henry McMaster signed H. 3017 into law (Act. #36). This Act amends eligibility for Palmetto Fellows Scholarship to include two-year institutions of higher learning and technical colleges whose students may be eligible for the Palmetto Fellows Scholarship. This means that for students graduating in the Class of 2021 and beyond who would like to attend a two-year institution or technical college term and that have met the eligibility criteria for the Palmetto Fellows Scholarship can be awarded. Please note that for the Palmetto Fellows Scholarship, a student may delay initial college enrollment for up to one year after high school graduation.

Students who have qualified for the Palmetto Fellows that wish to attend a two-year institution or technical college as their school of choice will need to submit their online Designation Form for a 'Two-Year Institution'. When the student selects 'Two-Year Institution/Technical College', a message will pop-up that indicates the student is forfeiting their Palmetto Fellows Scholarship. The student should disregard that statement and then type in their school choice. CHE has requested updates to our online form, but the updates may not be processed in time for the Class of 2021. CHE will then notify the student's institution of their completion of their Designation Form.

Within the same legislation, a change was made to the LIFE Scholarship program, as well. Beginning with the Fall 2021 term, students who are enrolled in identified Associates Degree programs that exceed 68 credit hours to completion, at eligible two-year institutions, may receive the LIFE Scholarship for up to six consecutive terms. A listing of eligible Associates Degree Programs that require a minimum of 68 credit hours to completion can be found on the CHE website at the following link: https://www.che.sc.gov/Students,FamiliesMilitary/PayingForCollege/FinancialAssistanceAvailable/ScholarshipsGrantsforSCResidents.aspx.

Students should be aware that the terms of eligibility begin with their initial college enrollment.

Determining Eligibility/Evaluating LIFE eligible student groups

- Checks to see if the student has LIFE award showing for award period. If so, then we don't want to process the student again. So, if LIFE award shows on the AIDE screen and amount is greater than 0 and action status not equal to BLANK, then the student will not show on the report.
- Checks FPER screen. If the Alien Status= 'TR' then, it will NOT process student.
- Checks student type. On line 1 <<student type on SPRO>> equals CHS, GCHS, UCHS, GED, then it will NOT process student.
- Check students HS information on IASU. Checks to make sure Institution is a High School based on CEEB code. Looks to make sure the END year on the IASU screen. If it matches what you enter on the XLIFE1 screen, then it will process student if it meets all the following information:
    - Checks the institution to make sure it has a CEEB code. If it has a CEEB code, then we know for sure the institution is a "HS". Also, the CEEB code must start with "4". This tells us that the institution is In-State.
    - Checks the End Year Attend field. If the year matches what you enter on the XLIFE1 screen, then it will process student if they meet the other HS requirements.
    - Checks the Transcript Type to make sure it equals "HS".
    - Checks the Transcript Status to make sure it equals "OFF".
    - Checks the Graduation Type to make sure it equals "Y".
    - Checks the HS GPA. It must be 3.0 or greater.
        - *In order for student to show on report the following must be entered correctly in IASU screen*

- Checks to see if the student has an active "FL" (disability) flag on PERC. It checks to see if the date on the FL restriction is during award period date range.
- Checks LIFE registered credit hours (OR has active FL PERC restriction) Must be enrolled in 12 credit hours or more of college level coursework
    - LIFE pays only for college level courses. The following are considered remedial/developmental courses and are therefore not LIFE eligible:
        - COL 103, COL 107, COL 108
        - CHM 100
        - ENG 012, 032, ENG 100
        - MAT 012, MAT 013, MAT 019, MAT 020, MAT 031, MAT 032, MAT 100, MAT 101, MAT 102, MAT 105, MAT 114
        - RDG 032, RDG 100, RWR 032, RWR 100

Special Note: AUT 100 is considered college level for both LIFE Scholarship and Academic purposes.

- Active Program(s) hours must be eligible for Title IV financial aid.
- Need Official College transcript IF APPLICABLE

Initial/1st year award – Awarded LIFE1

- Student must meet the above eligibility requirements

Effective Fall 2018 – Newly graduating classes (HS graduating Class of 2018 for the 2018-2019 Academic Year) will be awarded without reviewing course schedules from June1st – July 31st. See XLIF12 process for alerting less than full time students.

Effective Fall 2023 – Will run XLIFE1 to capture students who graduated within the last 5 years. For the 23-24 year will identify eligibility for students who graduated High School between 2019 – 2023. All other students will be considered on a case by case basis to confirm they met all eligibility criteria at the appropriate times.

Continuing eligibility (2nd year) – Awarded LIFE2
- In addition to meeting the above eligibility requirements, the student must also:
- Have 30 completed credit hours of college level work (15 credit hours if initial enrollment was Spring semester)
- College LIFE GPA must be 3.0 or higher – Only College level courses are used to determine LIFE GPA.
- Be enrolled in an Associate Degree program.
- Students who are determined to be a LIFE Scholarship recipient and have met the continued eligibility requirements at the end of the spring term are eligible for a fall award regardless of their academic performance over the summer. Continued eligibility for the scholarship will be reviewed at the end of the following spring term if transferring.

Mid Year and/or Other College transfers
- In addition to meeting the above eligibility requirements, the student must also:
- Have all Official College transcripts on file
- If student received LIFE in the previous academic year, must have met eligibility requirements at the end of that previous academic year.

Continuing eligibility (3rd year) – Awarded LIFE3
- In addition to meeting the above eligibility requirements, the student must also:
- Have 60 completed credit hours of college level work (45 credit hours if initial enrollment was Spring semester)
- College LIFE GPA must be 3.0 or higher – Only College level courses are used to determine LIFE GPA.
- Be enrolled in an Associate's Degree Program that consists of 68 or more credit hours.
- Students who are determined to be a LIFE Scholarship recipient and have met the continued eligibility requirements at the end of the spring term are eligible for a fall award regardless of their academic performance over the summer. Continued eligibility for the scholarship will be reviewed at the end of the following spring term if transferring.

Continuing eligibility (4TH year) – Awarded LIFE4

- In addition to meeting the above eligibility requirements, the student must also:
- Have 90 completed credit hours of college level work (75 credit hours if initial enrollment was Spring semester)
- College LIFE GPA must be 3.0 or higher – Only College level courses are used to determine LIFE GPA.
- Be enrolled in an Bachelor's Degree Program (Only Bachelor in Applied Science in Advanced Manufacturing at GTC)
- Students who are determined to be a LIFE Scholarship recipient and have met the continued eligibility requirements at the end of the spring term are eligible for a fall award regardless of their academic performance

over the summer. Continued eligibility for the scholarship will be reviewed at the end of the following spring term if transferring.

Disability Students

In order to be eligible for reduced credit hours a student must identify to Student Disability Services (SDS). Once the student has been approved as a participant of the SDS program, accommodations paperwork will come in paper form from SDS.

Once the accommodations have been received, review the student to determine eligibility. Beginning with the 2018 Spring semester, forms will be issued for 1 semester at a time.

- 1st year students: Student must meet the above eligibility requirements with the EXCEPTION of the credit hour requirement. SDS student may take as little as 1 credit hour each semester.

- 2nd year students:
    - Did student meet accommodation from 1st year or
    - If no 1st year accommodation, did student meet continued eligibility requirements as set out in sections above

Summer LIFE

A summer semester scholarship disbursement yields a potential for those eligible students who demonstrate they are on an accelerated track to graduation to earn a degree at a faster pace than on a traditional academic calendar. The availability of summer awards allows for a decreased time-to-degree alternative which in turn assists students in attaining educational goals at lower costs.

For participation in summer scholarship disbursement, at the end of the spring semester a LIFE Scholarship recipient must:

- Earn a cumulative 3.0 LIFE GPA; and
- Earn at least 30 non-remedial coursework during the fall and spring terms, including AP, IB, Dual Enrollment, CLEP or exempted credit hours.
- A summer term cannot be a scholarship recipient's first term of enrollment.
    - First-time entering freshmen will not be penalized for any credit hours earned during the summer session immediately prior to the student's initial college enrollment. The credit hours earned will not count against the terms of eligibility. The credit hours may be used toward the annual credit hour requirement.
- A student must demonstrate having attempted and/or enrolled in a total of at least twelve credit hours over the course of the entire summer term to be awarded.
- Participating students who are determined to be a LIFE Scholarship recipient and have met the continued eligibility requirements at the end of the spring term are eligible for a fall award regardless of their academic performance over the summer. Continued eligibility for the scholarship will be reviewed at the end of the following spring term if transferring.
- For participating students enrolled in a two-year institution who have been awarded LIFE in the summer and who have exhausted the maximum allowable terms for LIFE are not eligible to receive the LIFE Scholarship in their fifth term of enrollment at an eligible two-year institution. The maximum allowable terms for LIFE will be in keeping with State Regulation 62-1200.20. Likewise in accordance with State Regulation 62-900.165 students are not eligible to receive Lottery Tuition Assistance within in the same academic year.
- Summer Affidavits will be kept with the original LIFE Certifications students sign during initial fall/spring awarding.

Early Graduation Requirements for Life Scholarship
Excerpts taken from:
Document No. 4146
Commission on Higher Education
Chapter 62
Statutory Authority: 1976 Code Section 59-149-10
62-1200.1 – 62-1200.75. Legislative Incentives for Future Excellence (LIFE) Scholarship & Legislative Incentives for Future Excellence (LIFE)
Scholarship Enhancement

> E. Students who complete their high school graduation requirements prior to the official graduation date reported on the final high school transcript may be eligible to receive the LIFE Scholarship dependent on the approval of the Commission on Higher Education (CHE). The student must complete and submit an Early Graduation Application, an official high school transcript, an official letter from the high school principal verifying that he/she has met all graduation requirements, and SAT/ACT scores (if attending a four-year institution) by the established deadline. Early graduates cannot use class rank in order to qualify for the LIFE Scholarship at four-year institutions for the spring semester since the class has not officially graduated. A student may use class rank to receive the Scholarship after the class officially graduates. Early graduates who enroll mid-year (spring term) and are awarded the LIFE Scholarship through the Early Graduation process will officially begin their initial college enrollment. In order to receive the LIFE Scholarship the next academic year, the student must earn a minimum of fifteen credit hours and a 3.0 "LIFE GPA" at the end of the academic year. The student will be eligible to receive the maximum number of terms of eligibility based on initial college enrollment. If a student does not submit an early graduation application for the spring term and has not officially graduated, the student should not have received the LIFE Scholarship and that term will not count against his/her terms of Scholarship eligibility.

In order to be reviewed for LIFE, the student must provide the following to the Office of Admissions
- A letter on school letterhead signed by the principal/guidance counselor stating that the student has completed all the SC graduation requirements;
- A final official high school transcript (after graduation)

BA Degree

Background

Greenville Technical College has received approval from S.C. State Technical College System, the Commission on Higher Education and SACSCOC to offer a 4-year Bachelor Degree program in Advanced Manufacturing beginning in Fall 2019. The program will be housed in Greenville, SC at the Center for Manufacturing Innovation.

General Enrollment Criteria for BA Degree

1. Successful completion of an earned Associate in Applied Science Degree in one of the following majors:

   - Mechatronics Technology (formerly Industrial Maintenance Technology)
   - Machine Tool Technology
   - Computer Numerical Control (CNC) Programming and Operations
   - Mechanical Engineering Technology
   - Electronics Engineering Technology

2. An overall minimum 2.5 GPA in all college-level coursework.

3. Entrants into the program will begin as a cohort class each Fall semester. Students will not be allowed to begin courses in this program mid-year, in a Spring or Summer semester.

Lottery Tuition Assistance Program (LTAP)

*** *Once a student has been admitted into the bachelor's degree program they will no longer be eligible to receive LTAP funds.*

- Students must file a Free Application for Federal Student Aid (FAFSA) or complete a FAFSA Waiver to qualify for LTAP.
- Students cannot receive LTAP and LIFE Scholarship during the same academic year.

Example Scenarios

Scenario 2: A student is enrolled in an eligible Associate in Applied Science program, and completes their second year (4th semester) of LIFE eligibility, but has not completed their Associate Degree. They will enter their fifth semester of LIFE eligibility, but have not yet been accepted into the Bachelor program since they have not completed their program. Will they be eligible for LTAP in their fifth semester of LIFE eligibility?

> *Answer:* Yes. If the student meets LIFE requirements after year two (3.0 GPA and 60 hours), but has not graduated with an Associate Degree and is not yet accepted into the Bachelor Degree, the student may qualify for LTAP funds in the fall semester. The student must also meet all eligibility requirements listed in the LTAP Regulations and remain in an associate degree program. Once the associate degree has been conferred at the end of fall semester and the student is placed into the BA program the student will no longer be eligible to receive LTAP funds.

SC LIFE Scholarship

*** *Students may receive the LIFE Scholarship in both the associate degree and bachelor's degree programs.*

- Students cannot receive LTAP and LIFE Scholarship during the same academic year.

First Time (Freshmen)

Students will qualify for initial LIFE eligibility their first semester of college level enrollment after graduating from high school. To qualify for LIFE Scholarship in an associate degree program at Greenville Technical College, students must earn at least a 3.0 on the SCUGPA on final high school transcript. Students will enter Greenville Technical College as a Freshman in an Associate Degree program. Students cannot apply to the Bachelor degree program until they have earned an applicable Associate in Applied Science.

Transfers

Transfer students will be evaluated based on their initial term of college eligibility, and LIFE GPA will be evaluated using institutional transcript and all college transcripts. Student wishing to transfer to Greenville Technical College and enroll immediately into the Bachelor degree program must have earned an applicable Associate in Applied Science Degree, and must begin in a Fall semester cohort.

Continued Enrollment

Students must earn 30 credit hours and a 3.0 LIFE GPA each academic year to maintain continued eligibility for LIFE Scholarship. To receive LIFE Scholarship for third and fourth years (fifth, sixth, seventh, and eight) semester of eligibility, students must be admitted into and taking classes towards the Bachelor degree.

Potential Scenarios

Scenario 1: A student graduates/transfers into the bachelor's degree program: can they receive the LIFE scholarship?

> *Answer:* Yes: A student may be eligible to receive the LIFE Scholarship in their third (junior) year given that the student earns a minimum of 60 college level credit hours, has a minimum 3.0 LIFE GPA, and meets all other eligibility requirements as listed in the SC LIFE Scholarship Regulations. A

student may be eligible to receive the LIFE scholarship for their fourth (senior) year given that the student earns 90 college level credit hours, has a minimum 3.0 LIFE GPA, and meets all other eligibility requirements as listed in the SC LIFE Scholarship Regulations.

Scenario 2: A student has earned an associate degree and has been accepted into the bachelor's degree program for the junior year. The student has changed majors and will need to take some prerequisites while concurrently enrolled in Bachelor degree courses. Assuming the student is still LIFE eligible after two years, can the student receive the LIFE scholarship while taking pre-requisite and Bachelor degree courses concurrently?

> *Answer:* Yes. A student may be eligible for the LIFE scholarship for their third year as long as they are progressing through their degree.

Scenario 3: A student is in the same situation as Scenario 2; however, the student's prerequisite requirements will not allow them to take any Bachelor degree classes in the fall. Is the student still eligible for the LIFE scholarship for year three?

> *Answer:* The student in scenario 4 would still be LIFE eligible, as long as they have been admitted into the bachelor's degree program successfully.

Scenario 4: A student has earned 60 General Education credit hours and wishes to complete his/her associates degree before entering into the bachelor's degree program but requires additional hours in the third year to do so.

> *Answer:* If the student is LIFE eligible and remains in an associate degree program, the student would not be eligible for LIFE in fall term. Once the associate degree has been conferred at the end of fall semester the student will then be placed into the BA program and will become eligible for LIFE in spring term assuming they had earned the required 60 credit hours and 3.0 LIFE GPA prior to their fifth term of eligibility.

Scenario 5: A student is in the same scenario as Scenario 4, would this student be eligible for LTAP funds in Fall term, while he is working towards completion of their Associate degree for admission into the Bachelor degree program?

> *Answer:* Yes. The student could receive LTAP funds in Fall term, since they would otherwise have been eligible for LIFE Scholarship if they had been accepted into the Bachelor degree program. Once the student is accepted into the Bachelor Degree program, the student immediately becomes Ineligible for LTAP funds.

Awarding & Student Acceptance Procedure: Steps for Processing 1st Year LIFE Students

Step 1: Run XLIFE1 with most recent graduation year for the current academic year.

Enter 'yes' in the "Do you want to look at enrollment information?" field if you only want to see students that meet the full time course load requirement.

Enter 'no' if processing the most current graduating class and you do not want to consider full time enrollment. Usually June 1st – July 31st.

Click Save All, report will then begin running. May take a few minutes.

Open File by clicking 'Open' on the pop-up as shown below.

File will open in Excel, Save to FinShare > Program Management > LIFE folder

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Greenville Technical College														
2	Title: 1ST Yr LIFE Students Report														
3	Program: XLIFE1														
4	Date/Time Run: 10/10/2017 09:15:09														
5															
6	AWPD	HS GRAD	ID	LAST	FIRST	REG HRS	PERC FL	STU TY	RES ST	CEEB	HS NAME	GRAD YR	GRAD TY	HS GPA	COLLEGE
7	17FA	2017	540424	Henderso	Andrew	16		REG	1A	410886	Hampton	2017	Y	3.928	
8	17FA	2017	532794	Holliday	Brandy	15		REG	1B	411210	Lake City I	2017	Y	3.543	Florence-I
9	17FA	2017	532794	Holliday	Brandy	15		REG	1B	411210	Lake City I	2017	Y	3.543	

Step 2: Create a savelist of multiple students to award LIFE

-On the XLIFE1 excel spreadsheet format the ID column to 7 digits.
-You will then create a savelist (choose to name is whatever you want and press ok) by going to SLED.
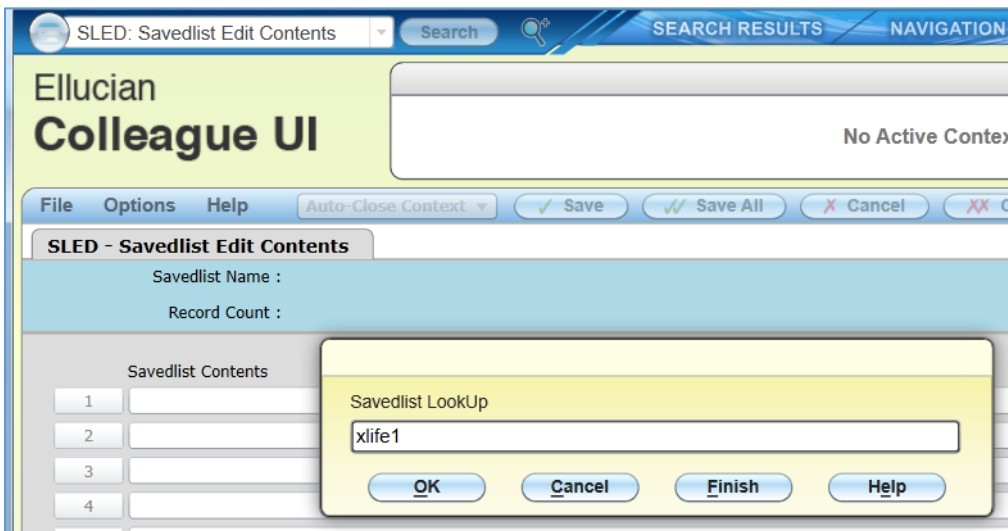
-Copy & paste the Student ID #'s to create the savelist.
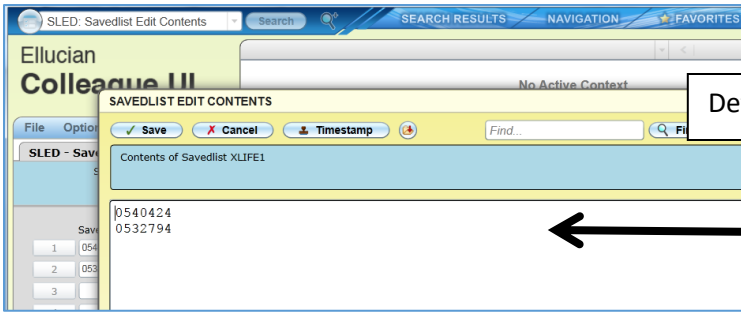
Detail here to enter ID's.

Paste Student IDs here from XLIFE1 report. Must be 7 digit format.

SAVE.

Step 3: Run BAWD

-This process of running BAWD will place the funds on the AIDE screen at a 'Pending' status.

-Make sure to input and update the "Input Saved List Name' field with the correct Savelist.

-Click Save All.
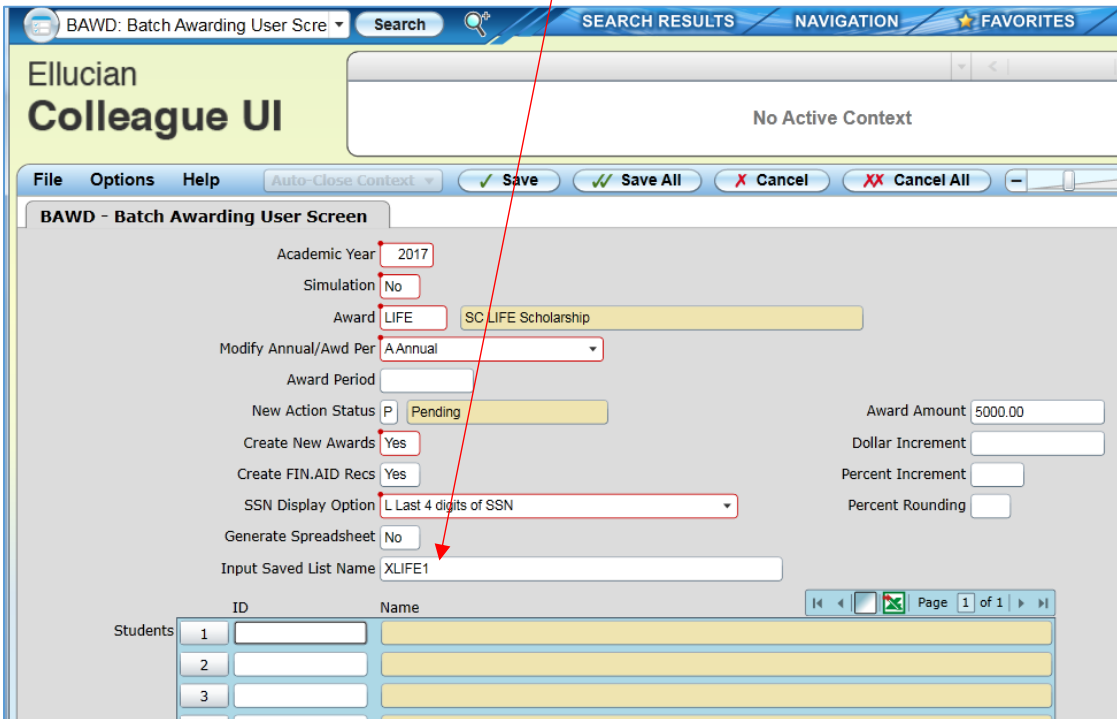
Click Save All.
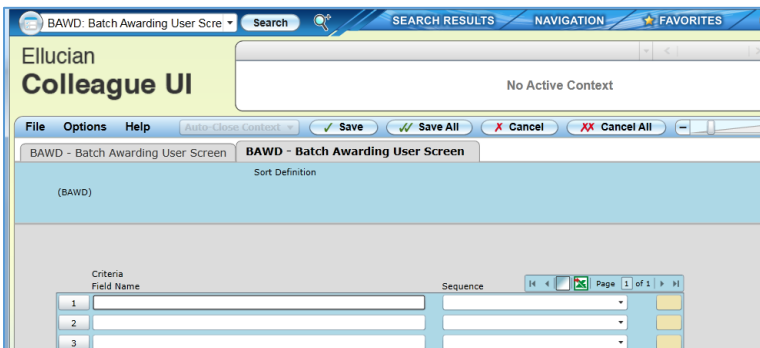
Make sure "H" is in the Output Device field. Click Save All two times.
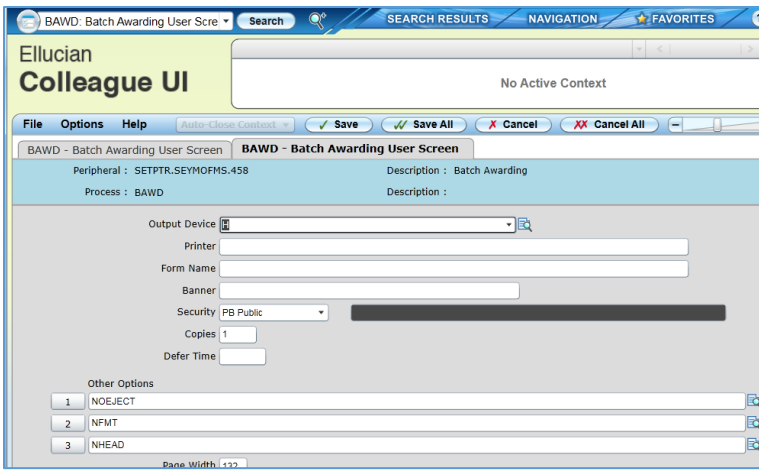
Click Save All.
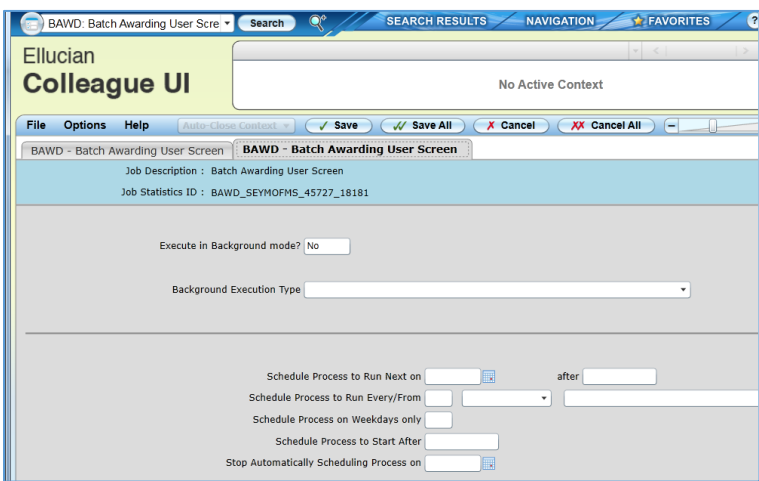
See below. The report will then pop up showing that the students have had the award placed on AIDE.
-Hit "Export PDF"and save report in appropriate LIFE folder on FinShare.

Step 4A: Notifying student of Award: Run XPLIFE

-This process will create a report and savedlist of all students who now have the "Pending" LIFE award.
(If the student has accepted the award and therefore has FACYYLIF marked "Received" or "Accepted", then the student will not be in the Savedlist.)
-SavedList Name that is Created: XPLIFE_YYYY
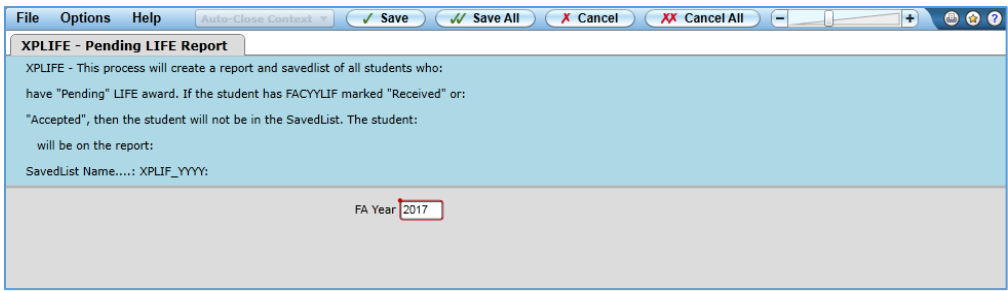
Enter FA Year. Save and Update

Step 4B: Notifying student of Award: Run CRA
-For award to show on Self Service you must run CRA twice: Once with the Action showing as 'Delete' and then once as 'ADD'

>-Run CRA with "Delete" Action. You will use the savedlist that you created in Step 3.
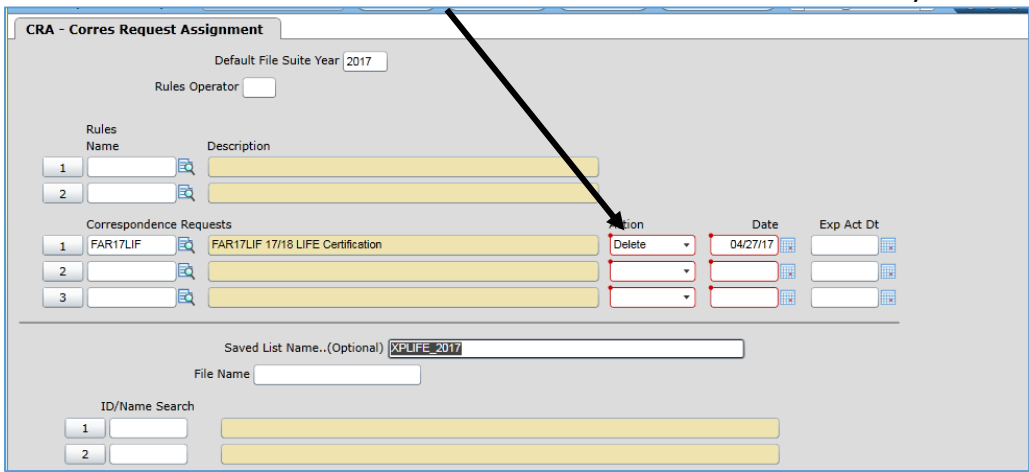
>-run CRA again with the "Add" Action.
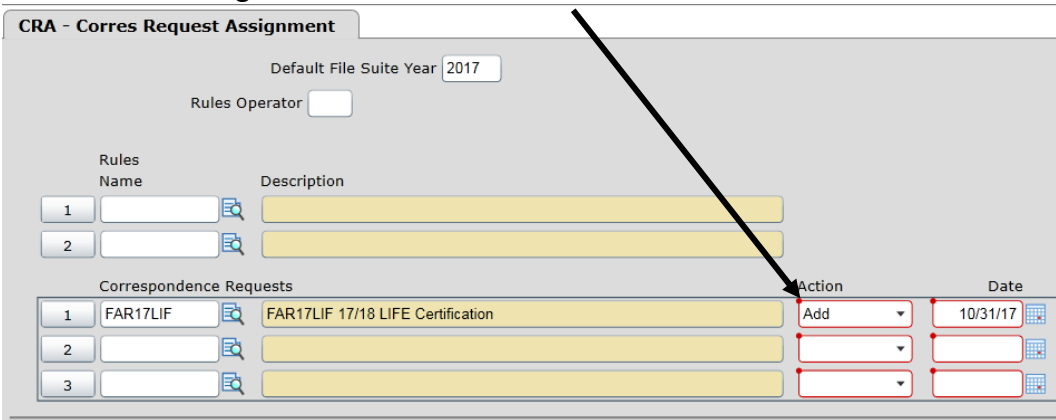
This will assign the communications management code (CMC) to the CRI screen:

Make sure you don't enter any information onto the FACYYLIF CMC code on the CRI screen. Leave the information blank.

Step 5: Run FCIB
Run FCIB with SavedList that you created in Step 3.

Enter FA Year.

Enter "No" in Simulation field.

Enter "No" in Assign Default Checklist Items field. – **Should be YES per Lesley on 12/13/17**

Enter your SavedList from step 3.

Save and Update

Step 6: Run PCEX for 2017 for XPLIFE_YYYY SavedList for FAE17LIF
This process will send email to send requesting them to fill out the LIFE Certification form. You will use the same savedlist that you created in Step 3.

Enter "Y" in Build Letter Requests field.

Enter "Y" in Process Letter Requests field.

Enter FA Year in the Default File Suite Year.

Enter "FA" in the Name/Address Hierarchy field.

Enter "I" in the Mail Type field.

Enter "LR.LAST.NAME" "BY" on line 1 of the Letter Request Sort field.
Enter "LR.FIRST.NAME" "BY" on line 2 of the Letter Request Sort field.

Enter SavedList name. created in step 3 – unless I want to include anyone that hasn't signed their cert

Save and Update.

It will send an email to all students in the Savedlist.

Office of Financial Aid at Greenville Technical College

Dear Vernonique,

You have been awarded the LIFE Scholarship for 2017-2018 school year. In order to receive the LIFE Scholarship, you must follow the instructions below.

Log into your GTC4ME
Click on Student Self-Service
Log into your account.
Click on Financial Aid.
In the "You Have Missing Documents" box, click on "Complete Required Documents".
Select LIFE Certification Form.
Read each statement carefully and verify you meet all eligibility criteria.
Click the Submit button.
Unless this is completed, you will not be eligible to receive this scholarship.

You can review your award letter on Student Self-Service. Follow the instructions below to view this information.

Log into your GTC4ME.
Click on Student Self-Service.
Log into your account.
Click on Financial Aid.
Select 2017/2018 Academic Year.

Locate "Review and sign your Financial Aid Award Letter" on Financial Aid Home page. You can also go to the top of the screen where you notice Financial Aid and click on the down arrow. Then, click on the Award Letter.

Step 7: Student gets award notification to accept in Self-Service
This is what the student will see when they go to Self-Service.

When the student clicks on "Complete required documents", this screen below will load prompting them to complete the LIFE cert. form:
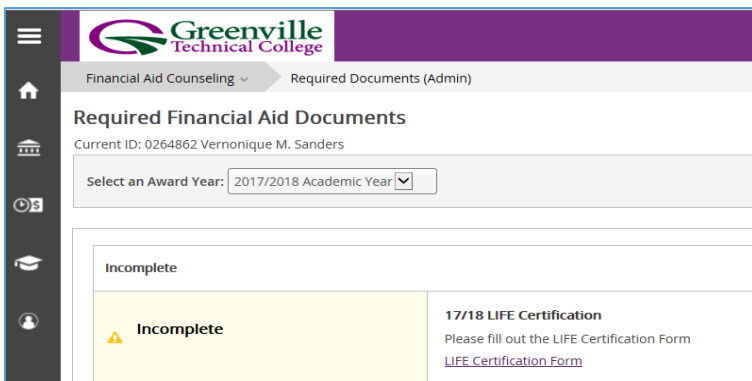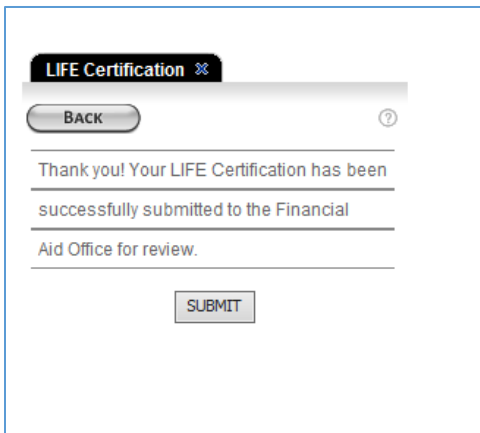
Student clicks on the hyperlink in Self-Service and will be redirected to the certification in WebAdvisor. Student should select the current academic year and click on the "Submit" button.
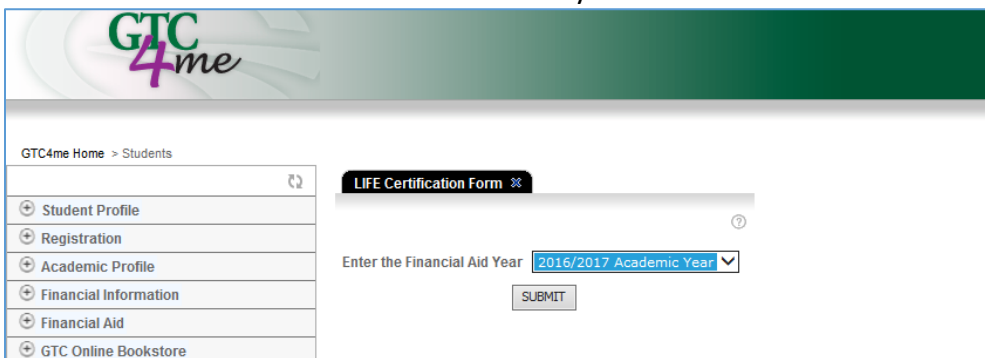
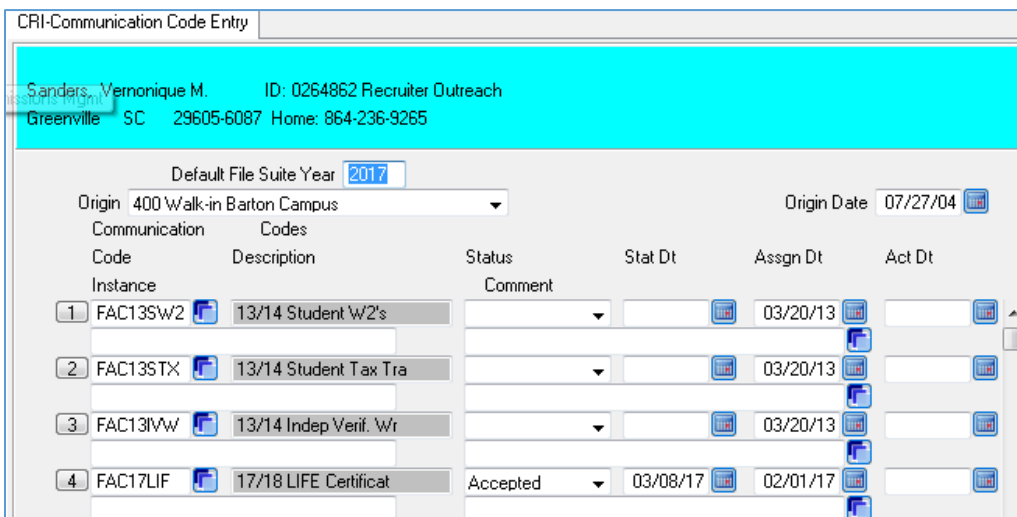Student will click on the "I Agree" button then hit submit.
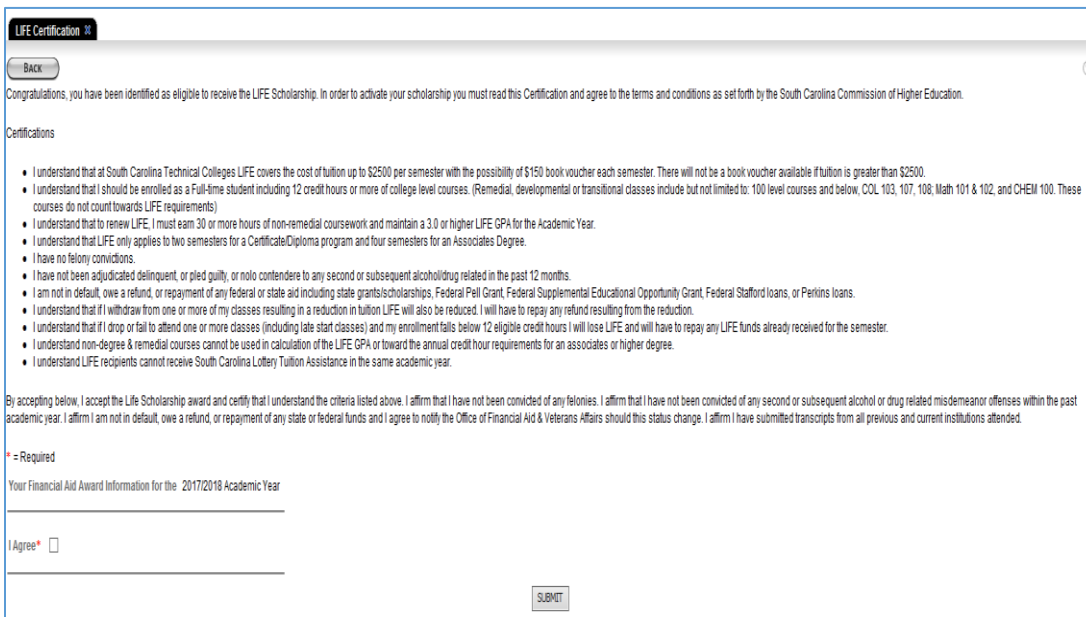
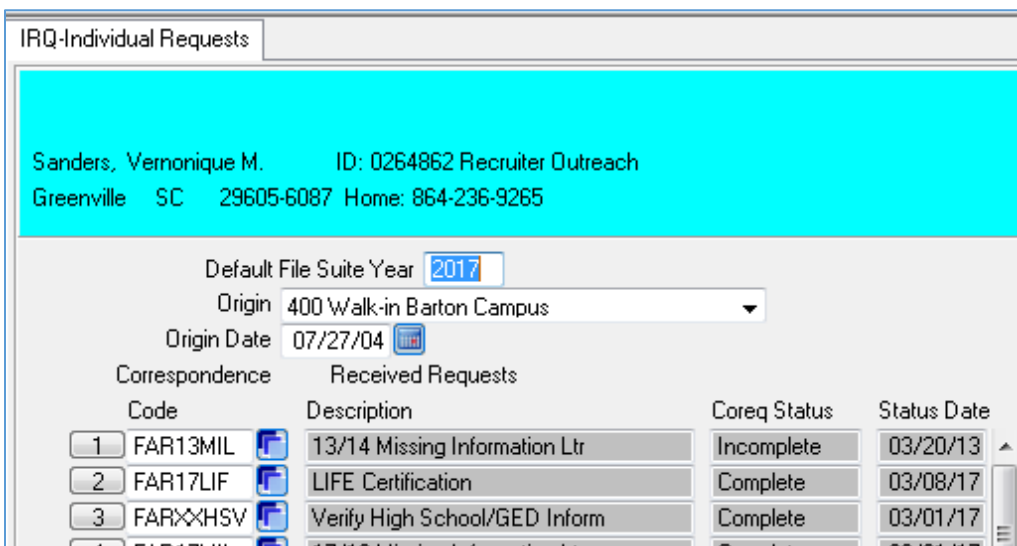Student should get this confirmation screen:

Step 8: Award Status automatically updates in CRI

Once the student has agreed to and has accepted the LIFE, the FAC17LIF CRI code should be marked "Accepted".

If you check the IRQ screen for the student, then you should notice that "FARYYLIF" is marked "Complete".

Now, when the student goes to Self-Service, then they will notice the following:

Steps for Processing 2nd Year Continuing Students

Step 1: Run XLIFE1 with the award period for the current academic year and with a date range you wish to review

-In this example, I've entered 5 years. LIFE students need to be reviewed back to 2004 when the UGP was updated with the state of SC.

- Always enter 'yes' in the "Do you want to look at enrollment information?" field.

-Save All

Click Save All, report will then begin running. May take a few minutes.

Open File by clicking 'Open' on the pop-up as shown below.

File will open in Excel, Save to FinShare > Program Management > LIFE folder

Click OK

Steps to review Transfer Students

Check File to see if Official Transcripts are on record and make sure student is enrolled in FT hours of non-rem courses

- Log in to Perceptive and find all College Transcripts.
- Review the transcripts to find when the student started their LIFE "Clock".
- Make sure student was enrolled Full Time with non-remedial classes. Keep in mind if student enrolled less than full time and not in remediation, their LIFE clock still has begun.
- Determine if student has completed necessary credit hours with a 3.0 or higher GPA.
- Check the Hours earned against the Quality Points to ensure GPA is correct. For example, if a course was repeated.

Calculating LIFE GPA

- For transfer students, I create a table that looks like the one below: I use the previous college transcript(s) to get my Quality points and GPA hours from other colleges. I include all dual enrolled courses in GPA calculation.

	Grade Point Hours	Quality Points
Transfer School Name		
GTC		

- For GTC GPA I use STAT to view all courses at GTC and remove any remedial courses from the GPA calculation for LIFE Scholarship. I use the Institutional Tab to view this information.   If necessary, I subtract remedial courses and their Quality points and GPA Credit hours from the cumulative totals at the bottom of this screen.

- EXAMPLE: CALEY CHAMBERS – 0628522

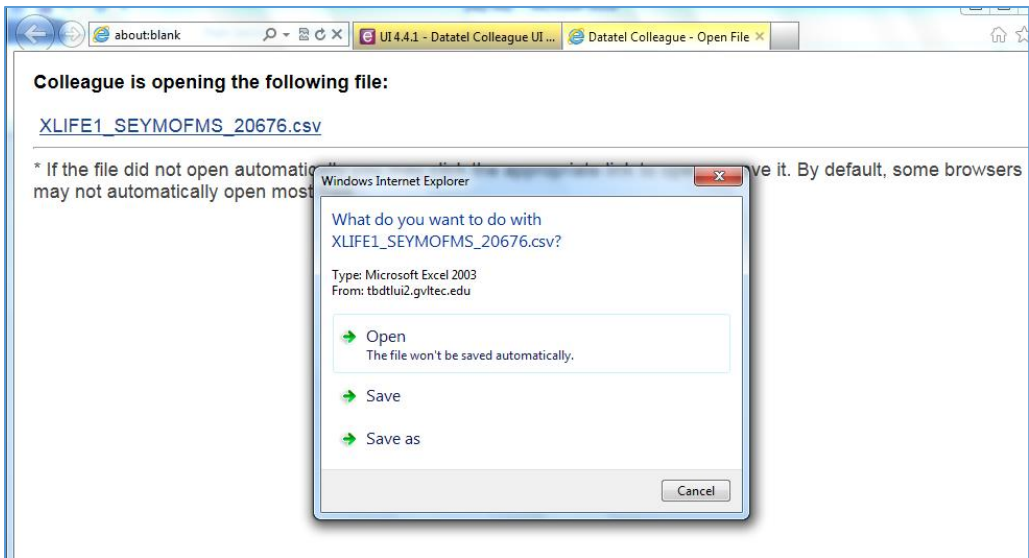|	Quality Points	Grade Point Hours
SWU	99.8	32
GTC	58	22
	157.8	54

In this Example I divide the Quality points by the GPA hours and the student has a 2.92 GPA for LIFE and would not renew the Scholarship Year 3 for this Reason. The student earned the 60 credit hours(38 +22) due to eligible Passing credits that did not calculate into the GPA from SWU.

Identify 3rd Year Students - Effective July 1,2021

Will run this process monthly to remove codes that were placed onto the student prior to Year 3

Step 1 - XCRI for FACXXILS

Step 2 - XSTUT for 2023FA

Step 3 - VLookUp data from XCRI - add CRI Code Date & Comment from Column 8 and 6 into your XSTUT

Step 4 - Vlook Up to pull in eligible 3 year programs from saved email from Anna Scott – List in FINSHARE

Step 5 – Delete any with N/A in CRI -CODE Date. Then filter to N/A under 3rd year program and delete.

Step 6 - Filtered to remove all dates prior to 2019

Step 7 - Remove codes that DO NOT have 3rd or 4th year comment or Not Elig for that current year

Step 7 - create saved list of students in eligible programs and batch deleted FACXXILS CRI code (using XBDCRI) so these students will show on XLIFE1 report if applicable.

Identify 4th Year Students

Step 1: Identify students who are in the BAS.MFG degree and review for LIFE eligibility – I use XSTUT for that term

Students no longer eligible
After reviewing the report, students no longer eligible need To be assigned the CRI code "FACXXILS" to VOID status. to block from showing on future reports. Run CRG on a savelist you create with ID's of students no longer eligible. The below guide is how the comment I use to know why the are no longer eligible.

Life Cri Code Guide

1. KA – Not Elig 21-22(GPA)
2. KA – Not Elig 21-22(HRS)
3. KA – Not Elig 21-22(BOTH)
4. KA – 3rd year (CLOCK)
5. KA – 3rd year (GPA)
6. KA – 3rd year (HRS)
7. KA – 3rd year (BOTH)
8. KA – 3rd year (PGM HRS)
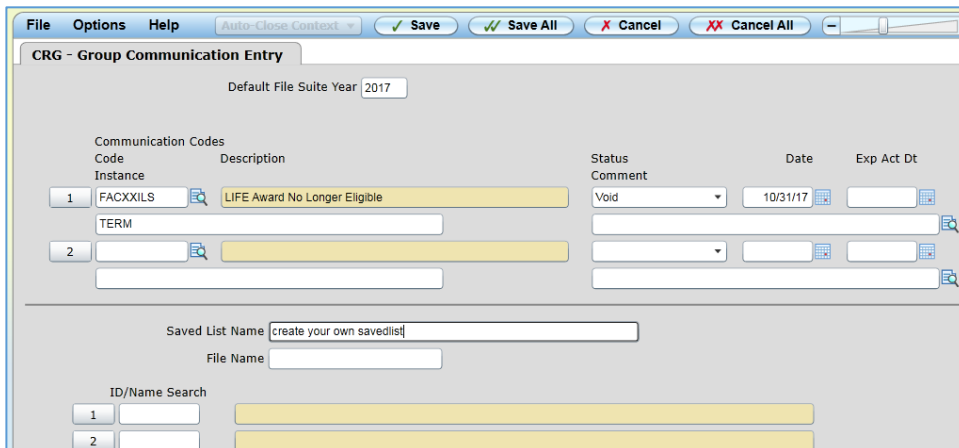
Save All

Processing Procedures for Accommodations

- All accommodations are approved and managed through Student Disability Services (SDS). SDS will communicate with the Office of Financial Aid via a paper application once they have approved an accommodation.
- Receiving an Accommodation does NOT make the student eligible for that semester, you must still check to review the student for all other LIFE Requirements for that year. Start with determining when they graduated H.S and if this is the 1st year of eligibility. Check to see if the met credit hours per year including accommodation, plus GPA, Major.
- The Life Scholarship amount is determined by the number of credit hours that have been listed on the accommodation form received from SDS.
- Use STAC to count the number of eligible hours. Do not pay on remedials so check for this. Then you can use the tuition and Fees on GTC website based on their school of study. Find whether they are In County/Out of County and the eligible hours + 150 for books = $
- If student has award showing you would adjust the award
- If Student does NOT have award – you must add Cri code for LIFE Certification Form after awarding at "P" status.
- If a student is enrolled full time without an accommodation, they will be treated as if they were a regular LIFE sch. Student for initial awarding purposes. The accommodation may allow a student to renew their LIFE Scholarship for 2nd year with less than 30 credit hours.
- Insert a line to place the FL PERC Hold on the system with comments
- Put the beginning date of the term as the Start Dt and the end date is the day before the next term begins, place comments, save and update
- Scan all received accommodations forms to appropriate LIFE folder in FinShare.

PERC - Person Restrictions

	Restrictions		Severity	Start Dt	End					
1	_									
2	NOREF Do Not Process a Refund			05/06/10		BUS	X		
3	DNP Do Not Purge			12/04/13	02/18/14				
4	NDCD Non-Degree Career Develo			11/14/13	11/26/13			Yes	
5	NSOO New Student Online Orien			06/21/10	11/14/13				
6	PAF Application Fee Due			11/14/13	11/14/13	BUS		Yes	
7	ORIEN Orientation			03/17/10	11/14/13			Yes	
8	BS Business Office Hold Cla			07/30/10	09/30/10	BUS			
9	ADV Advisor (3 Hr Rule)			03/17/10	04/08/10			Yes	
10	RVER Us Legal Presence			03/16/10	03/16/10	ADM		Yes	
11									
12									
13									
14									
15									

Summer LIFE Awarding

A summer semester scholarship disbursement yields a potential for those eligible students who demonstrate they are on an accelerated track to graduation to earn a degree at a faster pace than on a traditional academic calendar. The availability of summer awards allows for a decreased time-to-degree alternative which in turn assists students in attaining educational goals at lower costs.

For participation in summer scholarship disbursement, at the end of the student's first spring semester a LIFE Scholarship recipient must:

- Have earned a cumulative 3.0 LIFE GPA; and
- Have earned at least 30 non-remedial credit hours during the fall and spring terms, including AP, IB, Dual Enrollment, CLEP or exempted credit hours.
- A summer term cannot be a scholarship recipient's first term of enrollment.
    - First-time entering freshmen will not be penalized for any credit hours earned during the summer session immediately prior to the student's initial college enrollment. The credit hours earned will not count against the terms of eligibility. The credit hours may be used toward the annual credit hour requirement.
- A student must demonstrate having attempted and/or enrolled in a total of at least twelve credit hours over the course of the entire summer term to be awarded.
- Participating students who are determined to be a LIFE Scholarship recipient and have met the continued eligibility requirements at the end of the spring term are eligible for a fall award regardless of their academic performance over the summer. Continued eligibility for the scholarship will be reviewed at the end of the following spring term if transferring.
- For participating students enrolled in a two-year institution who have been awarded LIFE in the summer and who have exhausted the maximum allowable terms for LIFE are not eligible to receive the LIFE Scholarship in their fifth term of enrollment at an eligible two-year institution. The maximum allowable terms for LIFE will be in keeping with State Regulation 62-1200.20. Likewise in accordance with State Regulation 62-900.165 students are not eligible to receive Lottery Tuition Assistance within in the same academic year.
- Submit a Summer LIFE Scholarship application to the Office of Financial Aid for approval. Summer Affidavits will be kept with the original LIFE Certifications students sign during initial fall/spring awarding.

Applying Funds to student's account (FATR)
(If Eligibility Requirements have been met and the student has accepted the terms and conditions, the award will apply (FATR) to the student's account as follows)

FATR Rules:

1. Residency Status = '1A', '1B'
2. Official transcripts showing on IASU.
3. Student type Not Equal 'CHS','UCHS','GCHS','GED'
4. Makes sure student has active program NOT = "ND…" or "…JS".
5. LIFE Registered hours >= 12 –OR- PERC Restriction = 'FL'
6. Checks to see if the student has bachelor degree (looks at ISIR information). If they have bachelor's degree, then their money will not transmit.
7. Checks to see if student has Franklin or Tri-County Consortium. If so, then money will not transmit.
8. Checks to see if student is DACA. If so, then money will not transmit.
9. Added 2018SP – looks for LIFE cert code on CRI to be marked "accepted"

Can a student regain the LIFE Scholarship after losing eligibility?

- A student may appeal extenuating circumstances to the SC Commission on Higher Education to attempt to regain the LIFE scholarship upon losing the scholarship after the first year. This process is completed through the SC Commission on Higher Education and the appeal application and instructions can be found on their website www.che.sc.gov.

XLSU

This process will report all the students who have been awarded. It will contain the following information:

- Amount Awarded
- Amount Transmitted
- Tuition Charge
- Registration Credit Hours
- Residency Status

XLIF12 Process

This process will report and email all LIFE students (LIFE must be at "A" status) NOT enrolled in 12 or more college level credit hours. This process runs weekly from July 1st through September (Flex start class start date).

Enter the award period
Enter YES for emails to be sent. If you enter 'No' the process will create an excel spreadsheet that can be used to remove LIFE for remedial students. The report will include the date of any previous email that has been sent.
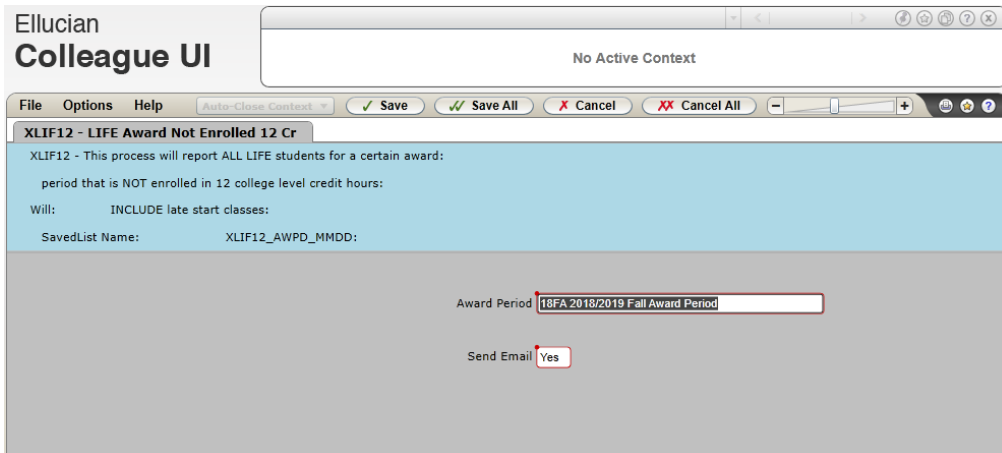
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Greenville Technical College														
2	Title: LIFE Award Not Enrolled 12 Cr														
3	Program: XLIF12														
4	Date/Time Run: 12/04/2019 15:31:22														
5															
6	AWPD	START DT RANGE	END DT RANGE	SAVEDLIST NAME	ID	LAST	FIRST	REG HRS	REM HRS	AWARD	ACT	AWD AMC	AWD DT	EMAIL DT	
7	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	575142	Abrego	Kenneth	0		LIFE1	A	5,000.00	8/1/2019	12/3/2019	
8	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	504373	Abunijem	Hala	7		LIFE1	A	5,000.00	7/2/2019	12/3/2019	
9	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	574046	Acosta	Darian	9	5	LIFE2	A	5,000.00	8/27/2019	12/3/2019	
10	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	573179	Adams	Daquan	6	3	LIFE1	*	2,500.00	8/1/2019	12/3/2019	
11	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	559251	Aguilar	Jennifer	0	8	LIFE1	*	2,500.00	8/1/2019	12/3/2019	
12	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	573983	Akins	Taylor	0		LIFE1	A	5,000.00	7/2/2019	12/3/2019	
13	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	545344	Allen	Bradley	0		LIFE1	A	5,000.00	6/26/2019	12/3/2019	
14	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	521184	Alvarez	Peyton	0		LIFE1	A	5,000.00	7/9/2019	12/3/2019	
15	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	544761	Anabtawi	Najwan	0		LIFE1	A	5,000.00	7/9/2019	12/3/2019	
16	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	561604	Anaya-Ro	Diego	0		LIFE1	A	5,000.00	6/26/2019	12/3/2019	
17	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	548511	Anderson	Alexa	0		LIFE1	*	2,500.00	6/21/2019	12/3/2019	
18	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	550811	Anderson	Andrew	11	5	LIFE1	A	5,000.00	6/21/2019	12/3/2019	
19	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	566689	Anderson	Nyasia	0		LIFE1	A	5,000.00	8/1/2019	12/3/2019	
20	20SP	10/15/2019	5/4/2020	XLIF12_20SP_1204	543606	Anderson	Trinity	8		LIFE1	A	5,000.00	6/20/2019	12/3/2019	

XLIA – LIFE Award Letter
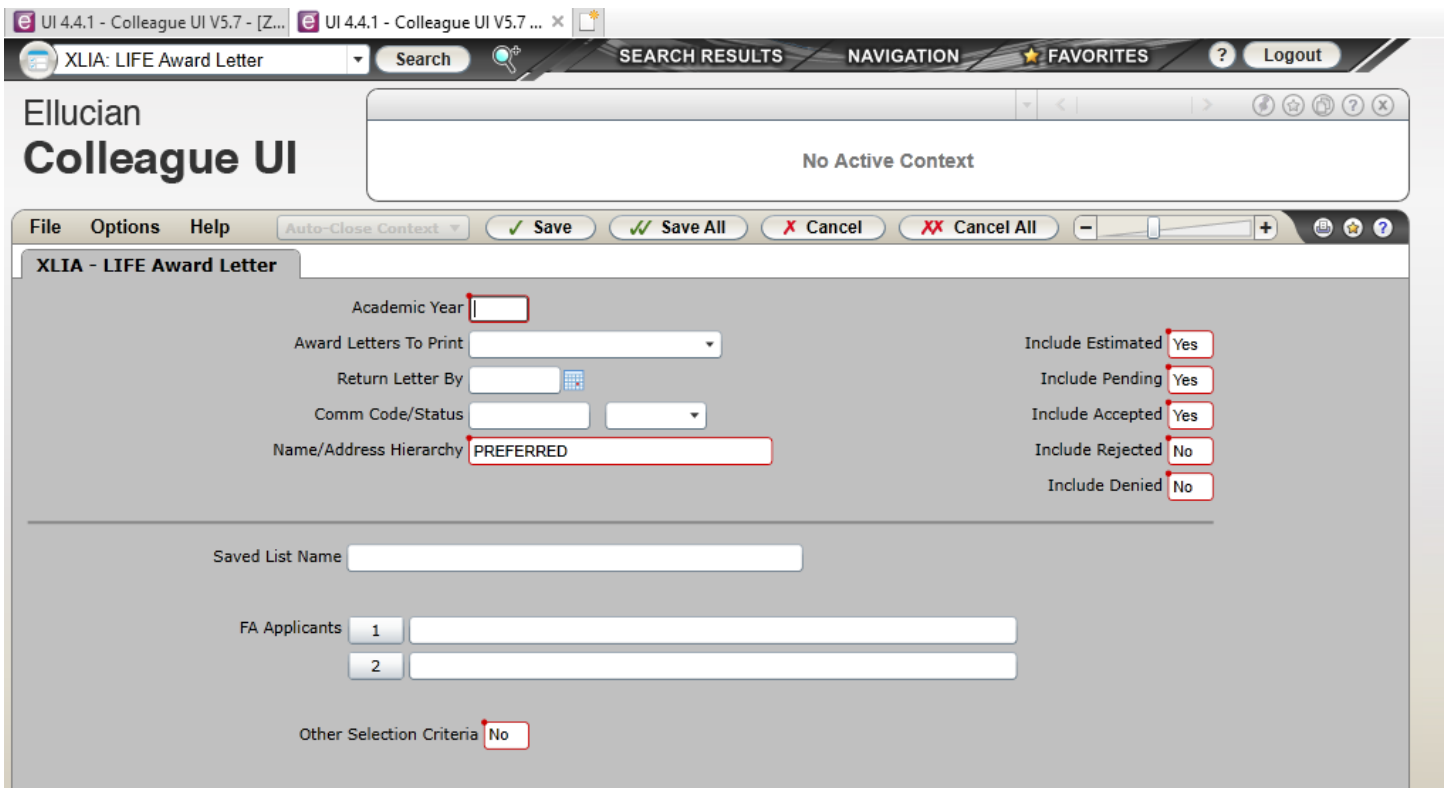
Only used in rare occasion student cannot access electronic certification form.

The following award codes will be used for the LIFE Scholarship:

LIFE1 – 1st year LIFE award (certificate, diploma, Associate Degree)
LIFE2 – 2nd year LIFE award (Associate Degree only)
LIFE3 – 3rd year LIFE award (Associate Degree that are 68 or more credit hours and BA Degree students only)
LIFE4 – 4th year LIFE award (BA Degree students only)

Timelines/Established Deadlines for LIFE Processing

Current Grad Year - June – October (Fall/Spring)

Will award students student with or without 12 Eligible college courses through **July 31st.**

Grad Year – 5 Years Prior - June – October (Fall/Spring)

Students who graduated more than 5 years from the current year may have to request to be reviewed

Spring Only (New Students) - October – April 1st

Will start running process for Spring once new student registration is open

Disability Students - Upon receipt of the Accomodation – through Term deadline

Spring 2023: deadline of Friday, January 13th
Summer 2023: deadline of Tuesday, May 23rd
Fall 2023: deadline of Friday, August 25th

> B. The institutional Disability Services Provider must provide written documentation to the Office of Financial Aid prior to each academic year or term verifying that the student is approved to be enrolled in less than full-time status or earn less than the required annual credit hours. The institution is responsible for retaining appropriate documentation according to the "Program Administration and Audits" Section.

LIFE Scholarship Transfer Applications – Processed as received – 1st Monday in April of that year.

FUTURE…not yet active

EMAIL TO STUDENTS NO LONGER ELIGIBLE FOR LIFE Scholarship :

-PCEX email:

"This letter is to inform you that you have received the LIFE scholarship for the maximum timeframe allowed at a two year institution. You are therefore no longer eligible to receive the LIFE scholarship at GTC for any future semesters you may attend. If you have any questions please contact us at financialaid@gvltec.edu.

Thank you,

GTC Financial Aid Office"

WAIVED: GPA or hours not elig. (GPA.HOURS will be entered in instance field by program manager)

-received LIFE year 1 but not elig. for year 2
-Student no longer elig. for LIFE at GTC. Will be blocked from showing on future XLIFE1 reports.
-PCEX email:

"This letter is to inform you that after reviewing your academic record you are no longer eligible to receive the LIFE scholarship at GTC for any future semesters you may attend. Students must meet the following eligibility criteria in order to be considered for continued LIFE scholarship: Meet the credit hour requirement AND earn at least a 3.0 LIFE GPA by the end of the academic year.
If you have any questions please contact us at financialaid@gvltec.edu.

Thank you,
GTC Financial Aid Office"

PENDING: Program not eligible (PGM will be entered in instance field by program manager)

-Student not currently elig. due to remaining in a cert./dip. after receiving LIFE for 1 year (This group would be reviewed again later to determine if they may possibly be eligible again if change major to Assoc. level-- program manager could run CRI report for those with this pending CRI code status)
-This group of students would still show on XLIFE1. Please add a 'FACXXILS' field to the XLIFE1 report so these students can be identified.
-PCEX email:

"This letter is to inform you that you have received the LIFE scholarship for the maximum timeframe allowed at a two year institution for an individual enrolled in a certificate or diploma program. You are therefore no longer eligible to receive the LIFE scholarship for the upcoming year. If you have any questions please contact us at financialaid@gvltec.edu.
Thank you,
GTC Financial Aid Office"

South Carolina Need-Based Grant (SCNBG)

Purpose of Program
This state grant is awarded based on financial need and availability of funds at the college. Requirements to receive a South Carolina Need-Based Grant include the following.

General Requirements

- ➢ Be a U.S. citizen or a lawful permanent resident that meets the definition of an eligible non-citizen under State Residency Statutes whose lawful presence in the US has been verified at the time of enrollment at the institution
- ➢ Must be a SC resident
- ➢ Must be enrolled in at least ½ time status
- ➢ Cannot have an Associate's or Bachelor's degree
- ➢ Cannot owe a repayment or refund on ANY Federal or State grant or loan
- ➢ Cannot have been convicted of ANY felony
- ➢ Cannot have been convicted of ANY drug or alcohol misdemeanor within the past academic year
- ➢ Must be enrolled in an eligible program
- ➢ Cannot exceed $3,500.00 in a Certificate or Diploma program
- ➢ Cannot exceed $7,000.00 in an Associate's degree program
- ➢ Be a "needy student" following the financial need analysis as established under Title IV Regulations for determining eligibility for Federal Student Aid. The student must file the Free Application for Federal Student Aid (FAFSA) Form

Student Eligibility
Need is calculated by subtracting the student's *SAI* from that student's *COA,* (Cost of Attendance)
COA – SAI = Need
Unmet need is calculated by subtracting *Gift Aid Received* from the *Need*
Unmet Need = Need – Aid Received

If a term is not over yet, and we award SCNBG for that term, we will assume full time enrollment (and therefore full time gift aid) t for that term in determining the amount of SCNBG the student qualifies for.

Satisfactory Academic Progress

SAP must be:
- ➢ Satisfactory
- ➢ Warning
- ➢ AP1
- ➢ AP2
- ➢ Eligible
- ➢ Re-Eligible

SAP cannot be:
- ➢ Ineligible
- ➢ IE – Suspension
- ➢ U

Awarding Amounts
Full Time: Up to $3,500.00 per year
 ($1,750.00 per semester)

Less than Full Time: Up to $1,750.00 per year
($875.00 per semester)

Student Status Type
- ➢ Students who have never been in receipt of SCNBG funds.

Order of Awarding SCNBG
1. We define 'needy' students as those students who have between a -1,500 – 0 SAI on their ISIR, and demonstrate UNMET need of 1,000 or higher.
2. There will be multiple awarding rounds for SCNBG, and we will give priority based on oldest file complete date.
3. We will award all SCNBG funds per the above awarding criteria except on a case by case exception basis as determined by the Director of Financial Aid and the Associate Director of Technical Services.
4. One exception to this awarding philosophy is students who provide documentation that they were in foster care, prior to age 18. If these students are approved through the Commission on Higher Education, we will award the initial up to $3,500 Need Based Grant, plus an additional $2,000 based on their Foster Care status. We will award this regardless of the SAI range.

Returning Students Eligibility Requirements

In order for a returning student to qualify for the SCNBG in the next year, that student must have successfully completed the prescribed number of credit hours in which terms he/she was awarded the SCNBG for in the previous year.

EXAMPLE: If a returning student received $1,250.00 per semester for being enrolled Full Time during the Fa'17 and Sp '18 semesters, that student must have successfully

completed at least 24 credit hours at the end of the Sp'18 semester in order to be re-eligible to receive the SCNBG award in the Fa'18 semester. Student could accomplish this by earning 12 in Fa '17 and 12 in Sp '18, or they could have earned 9 in FA '17 and 15 in Sp '18, or they could have earned 0 in Fa '17 (w/d from everything) and earned 24 in Sp '18. All these scenarios would allow the student to complete the prescribed number of credit hours to renew the SCNBG to the next year.

Update: In June 2018 Jeff received confirmation from Tanya Weigold at SC CHE that a student can use the summer term to earn the hours they need to keep the SCNBG from one academic year to the next. This is even if the student received the SCNBG only in fall and spring, they can still use summer to earn the required hours to keep the SCNBG the next academic year. This is as long as we still have funds available to award for the next academic year and have not exhausted the funding yet, which we never do until near the end of an academic year.

If a student only received SCNBG for one term, they had to earn the required number of credit hours in that one term only except for the exception of summer mentioned above highlighted in yellow. Students cannot use a previous term in the academic year to earn their hours if they did not receive SCNBG in that previous term. For example, a student who only got SCNBG in Sp '18 must earn their required hours in Sp '18 (and summer '18 as mentioned in the yellow highlight above). They cannot go back and count hours earned in Fa '17 to help meet hours needed to maintain SCNBG.

Recordkeeping
Financial aid records are maintained in the College's Computer System and Centralized Imaging System. Student records include demonstration of need, Pell, SCNBG and FSEOG eligibility, and verification of SAI.

Update
The new bachelor's degree BAS.MFG has been approved for federal aid as of October 2019. Per Jeff, this program is not eligible for SCNBG.

South Carolina National Guard College Assistance Program (CAP)

The South Carolina National Guard College Assistance Program (SCNG CAP) established in 2007, offers financial assistance to members of the South Carolina Army and Air National Guard by providing incentives for enlisting or remaining for a specified time in either the South Carolina Army or Air National Guard (SCNG).

Purpose of Program
SCNG CAP is administered by the Commission on Higher Education along with the South Carolina National Guard. This state assistance program is awarded to qualifying members of the South Carolina Army and Air National Guards determined by the South Carolina National Guard.

Student Eligibility
- ➢ Must be approved by the South Carolina National Guard
- ➢ Must be Satisfactory Academic Progress (SAP) eligible
- ➢ Cannot exceed the maximum benefit for an academic year

Satisfactory Academic Progress
SAP must be:
- ➢ Satisfactory
- ➢ Warning
- ➢ Probation
- ➢ AP1
- ➢ AP2
- ➢ Eligible
- ➢ Re-eligible

SAP cannot be:
- ➢ Ineligible
- ➢ IE Suspension
- ➢ IAP

Awarding Amounts

SCNG CAP recipients may receive up to a maximum of five thousand five hundred dollars ($5,500) for the Army National Guard and up to a maximum of eleven thousand dollars ($11,000) for the Air National Guard per academic year. The cumulative total of all College Assistance Program benefits received may not exceed twenty-two thousand dollars ($22,000).

Student Status Type
  ➢ First Time Student
  ➢ Returning Student

Returning Students Eligibility Requirements
In order for a returning student to qualify for the CAP for the next year, that student:

  ➢ Must be approved by the South Carolina National Guard
  ➢ Must be Satisfactory Academic Progress (SAP) eligible
  ➢ Cannot exceed the maximum benefit for an academic year

Recordkeeping
CAP records are maintained in the College's Computer System, South Carolina Commission on Higher Education and the South Carolina National Guard.