



STUDENT FINANCIAL SERVICES  
580 East Main Street  
Spartanburg, SC 29302-1931  
[www.converse.edu](http://www.converse.edu)

September 12, 2024

### **Converse University – CHE Proviso 3.1 – Lottery Funds Expenditure Monitoring**

The Student Financial Services Office at Converse University has a system in place for the awarding of lottery funds, including SC Tuition Grants, LIFE, Palmetto Fellows, and HOPE scholarships, using the rules and regulations issued by the SC Commission on Higher Education (CHE) and the SC Tuition Grants Commission (SCTG). The Student Financial Aid Office conducts quality control measures for all awards and reports each semester for the required CHE Scholarship report and the SCTG disbursement report.

Converse University has partnered with Cherry Bekaert, LLP to complete an annual audit. Through these audits, Cherry Bekaert selects an appropriate sample to verify that award recipients meet all eligibility requirements, including monitoring GPA, credit hours earned, SAT/ACT scores, class rank, etc. and that the award amounts are correct.

Please contact us if you have any questions.

Submitted by:

Dr. James W. Kellam  
Associate Vice President for Student Financial Services



**Converse University**  
**Policy for Establishing and Confirming SC Residency**

Effective Date: July 1, 2021

Last Revision Date: April 27, 2022

Responsible Party: Associate Vice President for Student Financial Services  
Associate Director of Student Financial Services

**1. Policy and Purpose**

To set forth the policy and procedures for establishing and confirming SC residency for state aid grant programs (SC LIFE, HOPE, Palmetto Fellows, SC Tuition Grant).

**2. Policy Statement**

It is the policy of Converse University through the Office of Student Financial Aid to establish and confirm that all recipients of SC State financial aid meet residency criteria according to SC Residency Law (SC Code of Laws Unannotated, Title 59, Chapter 112) and Residency Regulation.

Because Converse's tuition rates are the same for residents of SC and non-residents, residency requirements will be verified by the Student Financial Aid Office.

**3. Procedures**

1. Initial SC financial aid will be awarded as "estimated" until all residency and other requirements are met.
2. The instrument the Student Financial Aid Office will use to establish and confirm SC residency is the "SC State Aid Residency Evaluation Form" (see attachment A). This form will be updated each academic year.
3. The Student Financial Aid Office will review the residency evaluation form for accuracy and eligibility.
4. Awards for students meeting residency and all other eligibility requirements will be changed from "estimated" to "final."
5. Award Notification letters and/or emails are assigned to each awarded student and mailed with appropriate enclosures.



#### **4. Administrative Authority**

##### **4.1 Basic Terms and General Management Procedures**

###### **4.1(a) Basic Terms**

The Associate Vice President for Student Financial Services has the authority to establish and modify the basic terms for establishing and confirming SC residency in accordance with all state policies, procedures, and regulations.

- 4.1(b)** The Associate Vice President for Student Financial Services has the authority to develop and maintain general management procedures for establishing and confirming SC residency in accordance with all state policies, procedures, and regulations.