



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,000,000.00	H030 - Commission on Higher Education	24-25 HEEEP Funds

Organization Information

Entity Name	Columbia College
Address	1301 Columbia College Drive
City/State/Zip	Columbia SC 29203
Website	www.columbiasc.edu
Tax ID#	57-0324915
Entity Type	Private Entity

Organization Contact Information

Contact Name	Marnita Caraway
Position/Title	Assistant Controller
Telephone	803-786-3074
Email	mcaraway@columbiasc.edu

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Purchase of library books, periodicals, microfilm, and other educational materials, including telecommunications program materials	\$ 105,000.00	Purchase of library books, periodicals, microfilm, and other educational materials, including telecommunications program materials
Construction, maintenance, renovation, and improvement in classroom, library, laboratory, and other instructional facilities, including purchase or rental of telecommunications technology equipment or services	\$ 842,000.00	Construction, maintenance, renovation, and improvement in classroom, library, laboratory, and other instructional facilities, including purchase or rental of telecommunications technology equipment or services
Funds and administrative management, and acquisition of equipment for use in strengthening funds management	\$ 53,000.00	Funds and administrative management, and acquisition of equipment for use in strengthening funds management
Grand Total	\$1,000,000.00	

Please explain how these funds will be used to provide a public benefit:

The funds will be used to purchase library books, periodicals and assist in the purchase of new computers and other educational materials. The funds will be used for construction and repairs to existing academic buildings and the library along with renovations to College Place for additional classroom and faculty offices. The funds will also be used to update and increase the capacity of our fund management system allowing various systems to link and work together to enhance the control and integrity of our fund accounting.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Ruby Fielding
Organization Signature

VP for Fin & Adm
Title

Ruby Fielding
Printed Name

1/22/2025
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

L. Jeffrey Perez
Agency Head Signature

2/3/2025
Date

L. Jeffrey Perez
Printed Name