



### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

#### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,312,500.00	H030 - Commission on Higher Education	HEEEP - Benedict College's BEST Institute

#### Organization Information

Entity Name	Benedict College
Address	1600 Harden Street
City/State/Zip	Columbia, SC 29204
Website	<a href="http://www.benedict.edu">www.benedict.edu</a>
Tax ID#	57-0314365
Entity Type	Private Entity

#### Organization Contact Information

Contact Name	Deborah McKenzie
Position/Title	Director of Sponsored Programs and Title III
Telephone	(803) 705-4589
Email	<a href="mailto:deborah.mckenzie@benedict.edu">deborah.mckenzie@benedict.edu</a>

#### Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
BEST Institute Information Technology	\$505,325.00	Supports personnel cost, network security, Jenzabar EX, Licenses, etc.
BEST Institute Student Support Services	\$35,000.00	Experimental learning, internships and transportation for Students
Business Entrepreneurship Science and Technology Innovation Lab	\$75,312.00	Innov. Lab Coordinator, Lab Furniture & Technology, business startup
Student Development Counseling and Self Development and Student Health Initiative	\$146,750.00	Continue support for Nurse and Mental Health Counselor, Student Ser
BEST Scholars Program	\$222,022.00	To support scholarships for students, marketing and advertising
Business and Finance Strengthening Funds Management	\$55,000.00	To support personnel cost for accounting, training and technology
Capital Improvement - Deferred Maintenance	\$273,091.00	Repairs/Maintenance of Benedict's Academic Facilities
<b>Grand Total</b>	<b>\$1,312,500.00</b>	

#### Please explain how these funds will be used to provide a public benefit:

I. The Business, Entrepreneurship, Science and Technology Institute (BEST) at Benedict College seeks to foster innovation and educational opportunities related to fields and industries associated with careers in business, entrepreneurship, science, and technology. The goals of the BEST Institute are as follows: A) Connect students with majors or minors in business, entrepreneurship, science and technology disciplines with industries and businesses through internships, co-ops, and other on-the-job experiences prior to graduation. B) Produce grants that will support the Institute's programs and services as well as the businesses and industries they serve. C) Acquire some of the latest equipment/technology needed to enhance the learning opportunities provided to students and customers. D) Market the programs and services of the Institute within the state and nationwide. E) Provide scholarships and financial assistance to students.

II. The Benedict College Business, Entrepreneurship, Science, and Technology (BEST) Institute inclusive of the following initiatives:

1) Administrative Improvements-Information Technology Department to Support BEST Institute Technology Infrastructure for Teaching, Learning Initiatives 2) Improving Academic Programs-Professional Development and Lifelong Learning/CPI and Service-Learning Initiative 3) The Benedict College Business, Entrepreneurship, Science, and Technology (BEST) Innovation Lab 4) BEST Institute Scholars Program 5) Student Development's Counseling and Self Development Services and Student Health Initiative. The additional Initiatives include: 5) Business and Finance Strengthening Funds Management and 6) Capital Improvement-Repairs and Maint of Academic Fa

*Deborah McKenzie*

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**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

*Deborah McKenzie*  
Organization Signature

Deborah McKenzie  
Printed Name

Director of Sponsored Programs and Title III  
Title

02/26/2024  
Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

*Karen Woodfaulk*  
Agency Head Signature

Karen Woodfaulk  
Printed Name

3/01/2024  
Date