

R. Wes Hayes, Jr.
Chairman

Rusty L. Monhollon, Ph.D.
President & Executive Director



MEMORANDUM

To: Institutional Research Personnel, Chief Finance Officers

From: Mr. Bryce Wilson, CFO

Date: August 30, 2022

Subject: Reminder - Request for FY 2022 Abatement Data per Proviso 11.15

Pursuant to Proviso 11.15, your institution must provide abatement data to the SC Commission on Higher Education by November 1. If additional time is required to prepare this data, please contact the CHE at the number below and provide an estimated submission date.

Prior to this memo, CHE staff provided instructions to each institution's research department (ETL process), an Excel template, a file layout description to be used for your institution's submission, and access to upload the abatement data. There is also a CHEMIS web page ([click here](#)) containing the following attachments for your submission:

- Instructions ([Reporting on Abatement of Tuition Rates for Out-of-state Undergraduates](#)),
- Student data reporting Excel Template ([Excel CHE Abatement Template](#)),
- Institutional Researcher ETL -Upload File Layout Description ([File Layout for Abatements/Waivers](#)), and
- Supplemental Information, Word Template ([Supplemental Reporting Information](#)).

Pursuant to Section 59-112-70(A-C), CHE staff sent a Word file template to be used for reporting information about institutional policies as well as the requested aggregated summary data relating to Section 59-101-620. The reported data should be based on Academic Year 2021-22 (Fall 2021, Spring 2022, and Summer 2022).

The data will be used in compliance with the Family Educational Rights and Privacy Act (FERPA). Where possible, CHE staff reduced reporting burdens by using existing definitions and considering the data type already submitted. The reporting format remains the same as last year, and must be submitted via the ETL portal. The supplemental file should be emailed to chedata@che.sc.gov.

For your reference, Proviso 11.15 language in its entirety is provided below. Should you have any questions, please do not hesitate to contact the CHE at chedata@che.sc.gov or (803)737-2260.

Proviso 11.15. (CHE: Abatements)

By November first of each year, state supported institutions of higher learning must submit to the Commission on Higher Education the total number of out-of-state undergraduate students during the prior fiscal year that received abatement of rates pursuant to Section 59-112-70 of the 1976 Code as well as the total dollar amount of the



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abatements received. The report must include the geo-origin of the student, class of the student, comprehensive listing of all financial awards received by the student, number of semesters the student has received the abated rate, as well as the athletic status of the student. The report must also include the calculation method used to determine the abatement amount awarded to students as well as the number of students that received educational fee waivers pursuant to Section 59-101-620. The Commission on Higher Education is directed to compile the information received from the state-supported institutions of higher learning into a comprehensive report and submit such report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by January 5th each year.